UTICA SHALE ACADEMY
GOVERNING BOARD MEETING MINUTES
2025

JANUARY 7, 2025 – ORGANIZATIONAL BOARD MEETING

CALL TO ORDER:

The Governing Board of the Utica Shale Academy met for an Organizational Board Meeting on the Seventh day of January 2025, and the meeting was called to order at 6:00 P.M.

BOARD MEMBERS IN ATTENDANCE: Mr. Cory Boyle, Mr. Mark Chronister, Mrs. Alison Jackson, Mr. Tim Miller, and Mr. William Pitts. Also, present was Robert P. Barrett, Treasurer. **ABSENT**: None. Also was William Watson, Director and Dr. Warren Glenn (via phone) from the Ohio Department of Education.

25-001 ELECTION OF BOARD PRESIDENT

Mr. Chronister nominated Mr. Miller as the 2025 Board President. Mr. Chronister moved to close nominations, seconded by Mr. Boyle. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Mr. Miller was approved as 2025 President.

25-002 ELECTION OF VICE-PRESIDENT

Mr. Miller nominated Mr. Boyle as the 2025 Board Vice-President. Mr. Miller moved to close nominations, seconded by Mr. Chronister. Roll Call: Mr. Miller, yes; Mr. Chronister, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Mr. Boyle was approved as 2025 Vice-President.

25-003 2025 BOARD MEETING DATE, TIME, AND PLACE

It was moved by Mrs. Jackson and seconded by Mr. Boyle to establish the Board meeting dates as follows:

January 7, 2025	February 4, 2025	March 18, 2025
April 1, 2025	May 6, 2025	June 3, 2025
July 1, 2025	August 5, 2025	September 2, 2025
October 7, 2025	November 4, 2025	December 9, 2025

All meetings will begin at 6:00 PM at the Williams Building 3rd floor conference room. Roll Call: Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes.. Motion approved.

UTICA SHALE ACADEMY
GOVERNING BOARD MEETING MINUTES
2025

25-004 ADJOURNMENT

It was moved by Mrs. Jackson and seconded by Mr. Chronister to adjourn the organizational meeting at 6:06 P.M. Roll Call: Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

ATTEST:

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Board President

Treasurer

UTICA SHALE ACADEMY
GOVERNING BOARD MEETING MINUTES
2025

JANUARY 7, 2025 – REGULAR BOARD MEETING

CALL TO ORDER:

The Governing Board of the Utica Shale Academy met for a Regular Board Meeting on the Seventh day of January 2025, and the meeting was called to order at 6:07 P.M.

BOARD MEMBERS IN ATTENDANCE: Mr. Cory Boyle, Mr. Mark Chronister, Mrs. Alison Jackson, Mr. Tim Miller, and Mr. William Pitts. Also present was Robert P. Barrett, Treasurer. **ABSENT**: None. Also in attendance was William Watson, Director and Dr. Warren Glenn (via phone) from the Ohio Department of Education.

25-005 REGULAR MINUTES APPROVED

It was moved by Mrs. Jackson and seconded by Mr. Boyle to approve the minutes of the Regular Governing Board Meeting for December 12, 2024 and the Special Board Meeting for December 30, 2024. Roll Call: Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

REPORT FROM THE TREASURER

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy and reported the status of financial cash position to cover December 2024 expenses.

25-006 DECEMBER 2024 FINANCIAL REPORTS APPROVED

It was moved by Mr. Chronister and seconded by Mr. Boyle to approve the December 2024 Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register

(CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

SPONSOR'S REPORT

- ODE Fall/Winter Site visits.

- Credential meeting.
- Special Education meeting.

DIRECTOR’S REPORT

- Disciplinary Issues
- Giving Tree update
- Update of the Welding Lab site • Garage rebuilt at Welding Lab site.
- Transporting Carroll County students

UTICA SHALE ACADEMY
GOVERNING BOARD MEETING MINUTES
2025

JANUARY 7, 2025 – REGULAR BOARD MEETING

- Grievance update.
- HVAC System Update
- Flooring completed at Williams Building
- SL administration will probably move into the Williams Building within three to four weeks.
- ATG completed the PA/Bell System
- Mr. Watson and Mr. Mehno will be making trips to Columbus to meet with State Representative Blasdell.

25-007 ADJOURNMENT

It was moved by Mr. Chronister and seconded by Mrs. Jackson to adjourn the organizational meeting at 6:22 P.M. Roll Call: Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

ATTEST:

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Board President Treasurer

UTICA SHALE ACADEMY
GOVERNING BOARD MEETING MINUTES
2025

FEBRUARY 4, 2025 – REGULAR BOARD MEETING

CALL TO ORDER:

The Governing Board of the Utica Shale Academy met for a Regular Board Meeting on the Fourth day of February 2025, and the meeting was called to order at 6:00 P.M.

BOARD MEMBERS IN ATTENDANCE: Mr. Mark Chronister, Mrs. Alison Jackson, Mr. Tim Miller, and Mr. William Pitts. Also present was Robert P. Barrett, Treasurer. **ABSENT**: Mr. Cory Boyle. Also in attendance was William Watson, Director and Dr. Sheila Vitale (via phone) from the Ohio Department of Education.

25-008 REGULAR MINUTES APPROVED

It was moved by Mrs. Jackson and seconded by Mr. Chronister to approve the minutes of the Organizational Meeting and Regular Governing Board Meeting for January 7, 2025. Roll Call: Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

REPORT FROM THE TREASURER

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy and reported the status of financial cash position to cover January 2025 expenses.

25-009 JANUARY 2025 FINANCIAL REPORTS APPROVED

It was moved by Mr. Chronister and seconded by Mr. Pitts to approve the January 2025

Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Chronister, yes; Mr. Pitts, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

SPONSOR'S REPORT

- Applications
- Utica Shale has moved from Monitoring Status for graduation.
- 15 Step Plan program on Literacy.

- Special Education Monitoring Policies.
- Assessment Monitoring.
- College Credit program.

DIRECTOR'S REPORT

- No address changes or expulsions • Vaping Issues update.
- 158 Enrollment – Target 175 by end of the school year.
- Monthly Staff meeting.
- **FEBRUARY 4, 2025 – REGULAR BOARD MEETING**

- 4 students were identified as "red". Will need Tier 3 intervention.
- 12-point credentials – all, but 3 are at 120 hours.
- Capstone receiving Robotics certification.

25-010 APPROPRIATION ADDITIONS

It was moved by Mrs. Jackson and seconded by Mr. Chronister to approve the following appropriation additions:

Title I (#572)

Title II-A (#590)

IDEA-B (#516)

Roll Call: Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-011 POLICY UPDATE

It was moved by Mr. Chronister and seconded by Mr. Pitts to approve the following policy updates to align with legislative changes and ensure compliance with applicable laws.

Pursuant to recent legislative changes, the following policies require updates to ensure compliance with applicable laws and regulations. The Board is asked to review and approve these updates.

Recommended Action:

Approve the policy revisions from Dickinson Wright as listed below to align with new statutory and regulatory requirements.

Policy Updates:

1. (NEW) Borrowing and Lending Money ○ Legal Reference: R.C. 3314.08(G)(1); R.C. 3314.03
   ○ Summary: Establishes guidelines for borrowing and lending money within the academy, ensuring compliance with Ohio Revised Code requirements.
2. Policy 204.13 - College Credit Plus – Advanced Standing Program ○ Legal Reference: R.C. 3313.6013; Chapter 3365; OAC 3333-1-65; OAC Chapter 3301-44 ○ Summary: Updates procedures for student participation in the College Credit Plus program, aligning with state regulations on advanced standing programs.
3. Policy 245 - Promotion and Retention Policy ○ Legal Reference: R.C. 3313.608; 3313.609; 3301.0710; 3301.0711; 3313.6411(B); 20 USC 1400 et seq; HB 33 of the Ohio 135th General

Assembly, Section 733.10

FEBRUARY 4, 2025 – REGULAR BOARD MEETING

- Summary: Modifies criteria and processes for student promotion and retention, reflecting new legislative requirements, including considerations for students with disabilities.

4. Policy 430 - AED and CPR Training ○ Legal Reference: R.C. 3313.6023; R.C. 3313.6021; R.C. 3701.85 ○ Summary: Updates training requirements for Automated External Defibrillators (AED) and CPR for school personnel and students in accordance with Ohio law.
5. Appendix 227-A - Special Education Model Policies and Procedures ○ Legal Reference: 20 USC 1412; 34 CFR 300.220
   - Summary: Revises special education policies and procedures to ensure compliance with federal Individuals with Disabilities Education Act (IDEA) regulations.
6. Appendix 430-A - AED Emergency Action Plan ○ Legal Reference: R.C. 3701.851
   - Summary: Establishes an emergency action plan for AED use in school settings, in compliance with updated state health and safety regulations.

Roll Call: Mr. Chronister, yes; Mr. Pitts, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

25-012 2025/26 STUDENT AND STAFF CALENDARS

It was moved by Mr. Chronister and seconded by Mrs. Jackson to approve 2025/26 calendars for Students and Staff, with Superintendent ability to make up snow days on Tier 3 Fridays etc. to keep hours above 920 thresholds (Exhibit 25-012). Roll Call: Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-013 ADJOURNMENT

It was moved by Mrs. Jackson and seconded by Mr. Pitts to adjourn the regular meeting at 6:23 P.M. Roll Call: Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Chronister, yes; Mr. Miller, yes. Motion approved.

ATTEST:_____

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Board President Treasurer

UTICA SHALE ACADEMY
GOVERNING BOARD MEETING MINUTES
2025

MARCH 18, 2025 REGULAR BOARD MEETING

CALL TO ORDER:

The Governing Board of the Utica Shale Academy met for a Regular Board Meeting on the Eighteen day of March 2025 in the Williams Building third floor Conference Room, and the meeting was called to order at 6:09 P.M.

BOARD MEMBERS IN ATTENDANCE: Mr. Cory Boyle, Mrs. Alison Jackson, Mr. Tim Miller, and Mr. William Pitts. Also present was Robert P. Barrett, Treasurer. **ABSENT**: Mr. Mark Chronister. Also in attendance was William Watson, Director/CEO and Dr. Warren Glen (via phone) from the Ohio Department of Education.

25-014 REGULAR MINUTES APPROVED

It was moved by Mrs. Jackson and seconded by Mr. Boyle to approve the minutes of the Regular Governing Board Meeting for February 4, 2025. Roll Call: Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

REPORT FROM THE TREASURER

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy and reported the status of financial cash position to cover February 2025 expenses.

25-015 FEBRUARY 2025 FINANCIAL REPORTS APPROVED

It was moved by Mr. Boyle and seconded by Mr. Pitts to approve the February 2025 Financial

Reports as presented by the Treasurer. The Financial Report included the following: Monthly

Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Boyle, yes; Mr. Pitts, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

SPONSOR'S REPORT

- STAR Testing
- Fall/Winter Site Review.
- ODE Newsletter.

UTICA SHALE ACADEMY
GOVERNING BOARD MEETING MINUTES
2025

DIRECTOR'S REPORT

- No address changes and one suspension.
- Growth – State and Federal Funding, and enrollment. • Transportation – EPA Grant
- 161 Enrollment.

MARCH 18, 2025

25-016 DEPOSITORY AGREEMENT

It was moved by Mr. Boyle and seconded by Mr. Pitts to approve the depository agreement with Huntington Bank for the period of October 1, 2024 to September 30, 2029 as required by law. Roll Call: Mr. Boyle, yes; Mr. Pitts, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

25-017 CREDIT CARD POLICY

It was moved by Mr. Pitts and seconded by Mrs. Jackson to approve the credit card policy as follows:

148.6 Credit Cards

For purposes of this policy, "credit cards" are defined to include any bank- or financial institution-issued credit card account, store-issued credit card account, affinity credit card account, or any other credit card account allowing the holder to purchase goods or services on credit, or any debit or gift card account related to the receipt of grant money. The Board recognizes the convenience and efficiency afforded by the use of School credit cards. A credit card shall not be used to circumvent the general purchasing procedures established by State law and Board policy. The Board affirms that credit cards shall only be used in connection with Board-approved or School-related activities and that only those types of expenses that are for the benefit of the school and serve a valid and proper public purpose shall be paid for by credit card. As such, employees are required to abide by the following guidelines when using a school credit card.

1. All credit cards and any instruments related to the account, including checks, shall be applied for, acquired, or cancelled at the direction of the Board and shall be issued to and in the name of the school. Any changes to credit card terms requiring consumer authorization, including changes to credit limits, shall be approved by the Board.

1. Upon issuance, all credit cards and instruments related to the account shall be managed, held and supervised by the Principal /Superintendent, who shall be the school's credit card compliance officer and shall be prohibited from authorizing the use of the credit card by any

Carter Hill, Laura Krulik, Matt Gates OR designated fiscal officer (Robert Barrett) ("Credit

Card Holder").

2. The Board may authorize any employee to use a credit card when the Board deems such use necessary or convenient, irrespective of who the Credit Card Holder is.
3. Subject to the discretion of and the approval of the Board, credit cards may be used for eligible goods and services including:
   a. Transportation reservations and expenses.
   b. Conference registrations.
   c. Hotel reservation guarantees and expenses.

REGULAR BOARD MEETING

   d. If monies are budgeted and deposited with the principal in advance, credit cards may be used by employees for student trips and competitions for safety and security reasons.
   e. Reasonable real expenses, including a maximum gratuity of twenty percent (20%), but excluding alcoholic beverages, since the purchase of such beverages clearly fails to serve a valid and proper public purpose.
   f. Purchases from vendors who do not accept purchase orders or vouchers, with prior approval from the Board.
   g. Other purchases approved by the Board on a case-by-case basis.

4. Credit cards shall not be used for personal purchases or expenditures not allowed under this guideline. In particular, credit cards shall not be used for expenses that are not incurred in connection with Board-approved or School-related activities, are not for the benefit of the School, and do not serve a valid and proper public purpose. Use of credit cards in an unauthorized or illegal manner may result in referral for criminal prosecution, revocation of credit card privileges, disciplinary action and/or, where appropriate, may require the user to pay any and all inappropriate charges, including finance charges and interest assessed in connection with the purchase.

5. The Board shall establish limits on the total dollar amount that an employee may incur as a part of any individual transaction based on a good faith estimate of the purchase or expense. If the designated fiscal officer is the Credit Card Holder, the fiscal officer shall establish limits on the total dollar amount that an employee may incur as a part of any individual transaction based on a good faith estimate of the purchase or expense, which shall be approved and ratified by the Board.

6. Employees requiring the use of a School credit card shall request in writing such card from the Board or the designated fiscal officer if he or she is the Credit Card Holder, which shall include a signed statement that the requesting employee has read this policy, and understands and agrees to abide by its terms.

7. The School is a nonprofit instrumentality of the State of Ohio. Tax exemption forms shall be utilized and are available in the Principal's office.
8. Upon receipt of a School credit card, employees shall:
   a. Inform merchants that the purchase is for "Official School Business" and is not subject to State or local sales tax. However, if the merchant fails to waive the tax, the employee shall pay it. For large purchases where the merchant refuses to waive the tax, the employee shall present a tax exemption form.
   b. Maintain credit cards in a secure fashion and prevent unauthorized charges to the account.

c. Maintain sufficient documentation of all purchases, including, but not limited to, charge receipts, original cash register slip or other detailed receipts, and invoices.

d. Provide documentation of all purchases to the Credit Card Holder in a timely manner to ensure prompt payment.

e. Immediately notify his or her immediate supervisor, the Credit Card Holder, and the Board if the card is lost or stolen. It shall be the responsibility of the Principal to report any lost or stolen credit card to the relevant issuer and credit agencies. In the event that a credit card is lost or stolen, the Principal shall request that the issuer place a “stop” or “hold” on the account to prevent fraudulent use of the card.

f. After use, School credit cards are to be returned to the Credit Card Holder, along with appropriate itemized receipt copies of all charges. If the Principal is the designated credit card compliance officer, the Principal shall review all itemized receipts and submit copies to the School’s fiscal officer or his or her designee.

g. Upon receipt of the appropriate documentation, credit card expenditures will be paid through the Credit Card Holder’s Office.

h. The Credit Card Holder will monitor the credit card account(s) and reconcile all credit card accounts on a monthly basis. A report will be a part of the monthly Cash Activity Report reported to the Board, and if the Principal is the Credit Card Holder, the Board shall sign a monthly attestation indicating that it has reviewed the account transaction details.

i. At least quarterly, the Board and the Credit Card Holder shall review the number of credit card accounts and the number of active credit cards in use, and each credit card’s respectively expiration date and credit limit.

j. If the employee is terminated or resigns, he or she must return the credit card and shall remain responsible for any inappropriate use.

9. Failure to turn in receipts and appropriate forms to the Credit Card Holder within five (5) business days may result in the charges being deemed unrelated or unsubstantiated. This amount will then be charged back to the user.

10. Credit Cards shall never be used for any cash withdrawal transactions or advances from a financial transaction device or automated teller machine (“ATM”), or to obtain any cash back on a credit card transaction.

11. The designated fiscal officer shall annually report to the Board any rewards received by the School based on the School’s use of the credit card.

R.C. 3314.52.

See also Policy 148.1 Purchasing/Invoicing.

Roll Call: Mr. Pitts, yes; Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Miller, yes. Motion approved. **25-018**

STUDENT ENGAGEMENT SEAL AND COMMUNITY SERVICE SEAL

It was moved by Mr. Boyle and seconded by Mr. Pitts to approve and the expansion of the following seals:

Student Engagement Seal: Participate in extracurricular activities such as athletics and school sponsored clubs as determined by the guidelines adopted by the local Board of Education.

Any of the following options will fulfill requirements:

- FOUR (4) completed seasons of athletic commitment in various sports OR TWO (2) completed seasons of the same sport. Commitment may be by athlete, student manager, or other season participant as approved by Administration.
- PARTICIPATION in a Career and Technical Club as approved by CTE staff.
- COMPLETION of a Capstone Project as approved by CTE staff.

Community Service Seal: Complete community service hours aligned with the guidelines adopted by the local Board of Education.

Complete a MINIMUM of TWENTY (20) documented hours over FOUR (4)

years of high school. Requirements will be prorated for students new to the district by FIVE (5) hours per year.

- Documented service hours can be completed during and after school hours.
- Completion of service hours can be through another organization or be court ordered.

****If a student enrolls in Utica Shale Academy having already completed the requirements to earn the Student Engagement Seal or Community Service Seal in a prior district, that fulfillment will transfer with the appropriate documentation from the district.****

Roll Call: Mr. Boyle, yes; Mr. Pitts, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

25-019 CLASS OF 2025

It was moved by Mrs. Jackson and seconded by Mr. Boyle to approve and recognized the list of Utica Shale Academy Class of 2025 Graduates. The Utica Shale Academy is proud to recognize the achievements of the following students as members of the graduating Class of 2025. Their dedication and perseverance have led them to this milestone, and we commend them for their hard work and accomplishments.

The following students are recognized as the 2025 graduates of Utica Shale Academy:

Ammon, Alexis	Bailey, Justin
Beadnell, Michael	Bickel, Richard

Bidwell, Christopher	Breedlove, Dane
Cozza, Jenna	Cramer, Madison
Cross, Brycen	Crow, Johnathan
Davis, Gavin	Dickson, Aliviah
Diegdio, Julianna	Evans, Ashton
Felter, Alexis	Frank, Dizray
Fryer, Gavin	Grewell, Katie
Grimm, Zeth	Group, Damien
Hicks, Savannah	Hinerman, Daisy
Huntington, Justin	Jones, Jason
Lipford, Raevyn	Matson, Karlee
Mayhew, Kiernan	McClelland, Alivia
McDaniel, Piper	McDole, Hayden
Monigold, Seth	Monigold, Taven
Pinkerton, Gavin	Porter, Kameron
Rawson, Coby	Shepherd, Madison
Shreve, Jacob	Smith, Avery
Smith, Connor	Stillwell, Ethan
Stratton, Elyna	Stratton, Ethan
Varrati, Brayden	Williams, Paisley
Wolfe, Laila	Zielinski, Alan

Roll Call: Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-020 STIPEND COMPENSATION STRUCTURE FOR THE INDUSTRIAL WORKFORCE INCENTIVE PROGRAM

The Industrial Workforce Incentive Program (I W I P) provides additional compensation to eligible staff members based on the number of credentials achieved by students. The stipend structure ensures that participants are incentivized to maximize student certifications while aligning with state reimbursement guidelines.

This opportunity will be bid out, and the maximum number of participants will be limited to seven (7) staff members. 5 Instructor's 2 Administrators

It was moved by Mr. Pitts and seconded by Mr. Boyle to approve the Stipend Compensation Structure for the Industrial Workforce Incentive Program (IWIP):

- Competitive stipend based on credentials achieved through the I W I P program.
- Full stipend payout will be 50% of the previous year's payout or $15,000, whichever is the lesser amount.
- Full stipend available for achieving 350 credentials; 50% stipend available for achieving 250 credentials.
- Compensation adjustments may apply based on state reimbursement reductions and overall program performance.

The total stipend payout will be subject to available funding from state reimbursement. Adjustments will be made if reimbursement reductions exceed 50% of the $1,200 per credential, ensuring the total lump sum does not exceed half the amount reimbursed to the school. (This approval replaces the Motion 24-082.)

Roll Call: Mr. Pitts, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

25-021 CHANGE ORDER

It was moved by Mr. Pitts and seconded by Mrs. Jackson to approve the Change order to Welding Lab (PDDM001) as rock was found at 12 inches and the reports indicated 12-17 feet. The project could take 1-2 days and is Time and Material with a two-day cost at $8,629.60. This will be paid from One Time Funds Appropriation. This will have USA utilize its skid steer and dump the excess rock on our property, with plans to line the creek bank with it. Roll Call: Mr. Pitts, yes; Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Miller, yes. Motion approved.

25-022 ADJOURNMENT

It was moved by Mr. Boyle and seconded by Mr. Pitts to adjourn the regular meeting at 6:27 P.M. Roll Call: Mr. Boyle, yes; Mr. Pitts, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

UTICA SHALE ACADEMY
GOVERNING BOARD MEETING MINUTES
2025

ATTEST:

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Board President

Treasurer

UTICA SHALE ACADEMY
GOVERNING BOARD MEETING MINUTES
2025

MARCH 25, 2025 – SPECIAL BOARD MEETING

CALL TO ORDER:

The Governing Board of the Utica Shale Academy met for a Special Board Meeting on the Twenty-fifth day of March 2025 in the Williams Building third floor Conference Room, and the meeting was called to order at 6:00 P.M.

BOARD MEMBERS IN ATTENDANCE: Mr. Cory Boyle, Mrs. Alison Jackson, Mr. Tim Miller, and Mr. William Pitts. Also present was Robert P. Barrett, Treasurer. **ABSENT**: Mr. Mark Chronister. Also in attendance were Laura Krulik, Assistant Director, and Dr. Warren Glen (via phone) from the Ohio Department of Education.

PURPOSE OF MEETING

For the consideration of land purchase by the Outdoor Welding Lab, consideration of Change Orders for the Indoor Welding Lab Construction, and consideration of painting quote.

25-023 CONSIDERATION OF LAND PURCHASE

It was moved by Mr. Boyle and seconded by Mr. Pitts to approve the land purchase next to the outdoor welding lab from William E. Craig, Jr. for 1.8 acres at a purchase price of $10,000 plus fees with a $20,000 donation to award the seller and the purchase contract to be executed by Doug Bloom. Roll Call: Mr. Boyle, yes; Mr. Pitts, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

25-024 INDOOR WELDING LAB CHANGE ORDER #2 AND #3

It was moved by Mrs. Jackson and seconded by Mr. Boyle to approve Change Order #2 in the amount of $3,000 for the Oil Interceptor, and Change Order #3 in the amount of $7,277.40 for a transformer vault as required by AEP. Roll Call: Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-025 PAINTING QUOTE

It was moved by Mr. Pitts and seconded by Mrs. Jackson to approve the painting quote for the Williams Building third floor rooms to Ray Janecko, LLC for $3,800. Roll Call: Mr. Pitts, yes; Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Miller, yes. Motion approved.

25-026 ADJOURNMENT

It was moved by Mr. Boyle and seconded by Mr. Pitts to adjourn the regular meeting at 6:06 P.M. Roll Call: Mr. Boyle, yes; Mr. Pitts, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

UTICA SHALE ACADEMY
GOVERNING BOARD MEETING MINUTES
2025

ATTEST:

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Board President

Treasurer

UTICA SHALE ACADEMY
GOVERNING BOARD MEETING MINUTES
2025

APRIL 1, 2025 – REGULAR BOARD MEETING

CALL TO ORDER:

The Governing Board of the Utica Shale Academy met for a Regular Board Meeting on the First day of April 2025 in the Williams Building third floor Conference Room, and the meeting was called to order at 6:00 P.M.

BOARD MEMBERS IN ATTENDANCE: Mr. Cory Boyle, Mrs. Alison Jackson, Mr. Tim Miller, and Mr. William Pitts. Also present was Robert P. Barrett, Treasurer. **ABSENT**: Mr. Mark Chronister. Also in attendance was William Watson, Director/CEO and Dr. Warren Glen from the Ohio Department of Education.

25-027 REGULAR AND SPECIAL MINUTES APPROVED

It was moved by Mr. Boyle and seconded by Mrs. Jackson to approve the minutes of the

Regular Governing Board Meeting for March 18, 2025 and the Special Meeting on March 25, 2025. Roll Call: Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

REPORT FROM THE TREASURER

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy and reported the status of financial cash position to cover March 2025 expenses.

25-028 MARCH 2025 FINANCIAL REPORTS APPROVED

It was moved by Mr. Pitts and seconded by Mr. Boyle to approve the March 2025 Financial

Reports as presented by the Treasurer. The Financial Report included the following: Monthly

Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Pitts, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

UTICA SHALE ACADEMY
GOVERNING BOARD MEETING MINUTES
2025

SPONSOR'S REPORT

- 5-Year Forecast due in May
- Staff with expiring licenses can apply now.
- STAR Testing.
- Chronic Absenteeism contacts.
- ODE Newsletter.
- Monitoring tiles.
- Kee website up to date.

DIRECTOR'S REPORT

- Disciplines have been declining.
- State testing started this week.
- Attendance is very good.
- Financial Stability & Federal Funds.
- EPA Grant – Transportation.
- Career Tech. ○ National Signing Day ○ Career Day
  - 2 week prep on English & Math. • Graduation planning – May 27th.
- Academic data on reading.
- Indoor welding lab construction update.
- Heavy equipment area is almost completed.
- Office upgrades update.
- ALTA has 3 staff members on site.

25-029 INDOOR WELDING LAB CHANGE ORDER #4

It was moved by Mr. Pitts and seconded by Mr. Boyle to approve Change Order #4 in the amount of $18,900 for the removal of an underground tank with the following breakdown:

FEES:

It is proposed that the fee for performance of the outlined scope of services be determined on a time and materials basis. Based on the scope of services outlined above, we estimate the following fees for the project:

PSI Fees (environmental related scope)

Project initial site visit & sampling of tank contents	$ 500
Lab analytical for tank contents disposal characterization (RUSH)	$ 800
Field Oversight/Direction and Soil Sampling, and Equipment (@$1000/day; assumes 1 day)	$ 1,000
Laboratory Analytical Cost (Soil Samples @ $300/Sample; assumes ~ 6 samples)	$ 1,800
UST Closure Reporting	$ 1,500
Estimated Total (PSI costs)	**$ 5,600***

PSI's Subcontractor Fees (Foundation Env Services)*:

UST Permit	$ 400
Certified Installer (@1.800/day)	$ 1,800 1/day assumed
Turbo VAC Truck and operator (at $1,950/day)	$ 1,950 1/day assumed
Technician (at $900/day)	$ 900 1/day assumed
Pressure Washer	$ 450 1/day assumed
VAC Truck Washout	$ 400/event
Liquids Disposal (UST and rinse liquids) at $1.50/gal (400 est)	$ 600 estimated
1 Roll-off transport & disposal of the UST and up to ~5 tons contaminated soil	$ 2,800 (estimated)
Estimated Sub Total (based on 5 tons soil disposal)	**$9,300* estimated**

Contingency Costs (if needed)
PSI/Foundation to provide Excavator and Operator for the removal (if needed) $4,000

**Actual costs will depend on the quantity of materials and number of field days*

Roll Call: Mr. Pitts, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

25-030 STAFF TRAVEL MEAL & INCIDENTAL EXPENSE REIMBURSEMENT POLICY

It was moved by Mr. Miller and seconded by Mrs. Jackson to table the recommendation 148.11 Staff Travel Meal & Incidental Expense (M&IE) Reimbursement Policy

148.11 Staff Travel Meal & Incidental Expense (M&IE) Reimbursement Policy

Effective Date: Tuesday, April 2, 2025

The Board recognizes the importance of supporting staff who are required to travel for schoolrelated business. To that end, this policy establishes the conditions under which Meals and Incidental Expenses (M&IE) may be reimbursed.

1. Overnight Travel: Staff who travel for official school business and are required to stay overnight, with lodging paid for by the school, shall be reimbursed for M&IE using the General Services Administration (GSA) rate for Columbus, Ohio: a. Full day: $80 b. First and last day of travel (75%): $60 No meal receipts are required. Travel must be approved in advance by an administrator at USA. c. To ensure exemption from state sales tax, hotels will be paid directly by the district, unless otherwise approved by the Treasurer.

2. Same-Day Travel (Off-Site Work): Staff who work off-site for a full day, without overnight lodging, may receive a flat $40 M&IE reimbursement if the work does not occur at their primary work location. a. The primary work location is defined as the Utica Shale Academy campus. b. Moving between buildings within the USA campus does not qualify for reimbursement. c. Travel must be pre-approved by an administrator at USA.

3. Reimbursement Procedures: a. Travel reimbursement requests must be submitted within ten (10) business days following travel. b. Requests must include travel dates, locations, departure and return times, and supervisor approval. c. Staff may request advance M&IE payment if approved before the trip. The Treasurer/CFO may issue a check or provide cash, based on their discretion.

4. Oversight and Documentation: a. M&IE reimbursements will be monitored by school administration to ensure compliance. b. Documentation must support the purpose and timing of the travel.

5. Fiscal Responsibility: This policy aims to provide staff with appropriate support while ensuring the efficient use of taxpayer funds.

6. Review and Amendment: 148.11 Staff Travel Meal & Incidental Expense (M&IE) Reimbursement

Policy Effective Date: Tuesday, April 2, 2025

This policy shall be reviewed biennially and may be amended by resolution of the Governing Board.

Roll Call: Mr. Miller, yes; Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion to table approved.

25-031 EXECUTIVE SESSION

It was moved by Mr. Boyle and seconded by Mrs. Jackson to enter into executive session in accordance with Ohio Revised Code 121.22(G)(1) to consider the compensation of a public employee. Roll Call: Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved to enter into Executive Session.

25-032 MOTION TO RETURN TO REGULAR SESSION

It was moved by Mr. Miller and seconded by Mrs. Jackson to return to regular session. Roll Call: Mr. Miller, yes; Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mr. Pitts, yes. Motion approved to regular session at 6:52 PM.

25-033 ADJOURNMENT

It was moved by Mr. Boyle and seconded by Mr. Miller to adjourn the regular meeting at 6:53 P.M. Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved.

ATTEST:

_____

_____

Board President Treasurer

UTICA SHALE ACADEMY
GOVERNING BOARD MEETING MINUTES
2025

MAY 6, 202

CALL TO ORDER:

The Governing Board of the Utica Shale Academy met for a Regular Board Meeting on the Sixth day of May 2025 in the Williams Building third floor Conference Room, and the meeting was called to order at 6:00 P.M.

BOARD MEMBERS IN ATTENDANCE: Mr. Cory Boyle, Mr. Tim Miller, and Mr. William Pitts.

Also present was Robert P. Barrett, Treasurer. **ABSENT**: Mr. Mark Chronister and Mrs. Alison Jackson. Also in attendance was William Watson, Director/CEO and Dr. Warren Glen (via phone) from the Ohio Department of Education.

25-034 REGULAR MINUTES APPROVED

It was moved by Mr. Pitts and seconded by Mr. Boyle to approve the minutes of the Regular Governing Board Meeting for April 1, 2025. Roll Call: Mr. Pitts, yes; Mr. Boyle, yes; Mr. Miller, yes. Motion approved.

REPORT FROM THE TREASURER

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy and reported the status of financial cash position to cover April 2025 expenses.

25-035 APRIL 2025 FINANCIAL REPORTS APPROVED

It was moved by Mr. Boyle and seconded by Mr. Pitts to approve the April 2025 Financial

Reports as presented by the Treasurer. The Financial Report included the following: Monthly

Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

SPONSOR'S REPORT

- 5-Year Forecast due in May
- Sunshine Law and Ethics
- Governance section in Monitoring tiles is up to date.
- Data Collection.
- Phase II of Special Education.

DIRECTOR'S REPORT

- Graduation Ceremony on May 27, 2025.
- 48 Seniors.
- Facilities Update on Indoor Welding Lab.
- Construction Worker was injured.
- Upcoming Events:
    - May 14th is PBIS Day.
    - Career Tech – 3 seniors received

      job offers..
    - May 15h – Senior Cookout

- Ohio Oil & Gas Organization to hold a fundraising event on behalf of Utica Shale.
- DRA Instruction addition.
- SRO Considerations/ Grants. • Transportaton Costs rising
- Pending: ○ EPA Transportation Grant ○ US Senate has a transportation bill in the works. ○ Ohio Legislation – HB96 to cover transportation.

25-036 FIVE-YEAR FORECAST - MAY 2025 UPDATE

It was moved by Mr. Pitts and seconded by Mr. Boyle to approve the May 2025 Update of the Five-Year Forecast (Exh. 25-036). Roll Call: Mr. Pitts, yes; Mr. Boyle, yes; Mr. Miller, yes. Motion approved.

25-037 SPONSORSHIP CONTRACT

It was moved by Mr. Boyle and seconded by Mr. Pitts to approve the Office of School Sponsorship contract for FY25-FY33 (Exh. 25-037). Roll Call: Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-038 RESOLUTION - TITLE VI COMPLIANCE

It was moved by Mr. Pitts and seconded by Mr. Boyle to approve the following resolution:

RESOLUTION OF THE BOARD OF DIRECTORS OF
UTICA SHALE ACADEMY OF OHIO

UTICA SHALE ACADEMY
GOVERNING BOARD MEETING MINUTES
2025

WHEREAS, the Utica Shale Academy of Ohio ("School") is an Ohio nonprofit corporation pursuant to Ohio Revised Code Chapter 1702, and is a public community school pursuant to Ohio Revised Code Chapter 3314;

WHEREAS, the U.S. Department of Education has requested that all State Education Agencies, including the Ohio Department of Education and Workforce ("ODEW"), certify compliance with certain federal civil rights laws in order to avoid disruption to the distribution of federal financial assistance, including Title I funding;

WHEREAS, in consultation with the School's legal counsel and in coordination with the School's operator, the School has conducted a preliminary review of its key operational materials, and has no actual knowledge of any violation of Title VI of the Civil Rights Act and the holding of *Students for Fair Admissions v. Harvard*, 600 U.S. 181 (2023);

WHEREAS, if subsequently the School discovers a violation of applicable federal civil rights laws to have occurred, the School will take prompt and effective remedial action to remedy any such violation,

NOW THEREFORE BE IT RESOLVED, at a duly called and noticed meeting of the Board of Directors, the Board adopts the following resolution:

RESOLVED, the School certifies that, to the extent applicable and not in conflict with any other applicable provision or law or regulation, that the School has no actual knowledge of noncompliance with Title VI of the Civil Rights Act of 1964 and the holding of *Students for Fair Admissions v. Harvard*;

FURTHER RESOLVED, if the School subsequently determines that it is not in compliance with Title VI or the holding in *Students for Fair Admissions v. Harvard*, the School directs the Superintendent to take all necessary steps to promptly and effective action to address it, including through measures to end the discrimination, eliminate its effects, and prevent recurrence; and

FURTHER RESOLVED, to authorize and directs the Superintendent to effectuate this certification on the School's behalf through the execution the "Reminder of Legal Obligations Undertaken in Exchange for Receiving Federal Financial Assistance and Request for Certification under Title Vi and *SFFA v. Harvard*".

In witness whereof, the Board of Directors approves the following resolution effective on this 6th day of May, 2025.

Roll Call: Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-039 FIRE SYSTEMS INSPECTION CONTRACT

It was moved by Mr. Boyle and seconded by Mr. Pitts to approve the Fire Systems Inspection contract with S.A. Comunale for the summer of 2025 for the ETC building ($350.00 and up to an additional $150.00 for any minor repairs or maintenance). Roll Call: Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-040 INDOOR WELDING LAB CHANGE ORDER #6

It was moved by Mr. Boyle and seconded by Mr. Pitts to approve Change Order #6 for the Indoor Welding Lab at a cost of $96,529.82. The Change Order covers the electrical overhead provisions. Roll Call: Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved. **25-041 FY2026 AGREEMENT WITH ACCESS**

It was moved by Mr. Boyle and seconded by Mr. Pitts to approve the ACCESS Agreement for Application Services for FY2026. The services include accounting, payroll, inventory management, student services, and EMIS. Roll Call: Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-042 AUDIT MEMORANDUM OF AGREEMENT

It was moved by Mr. Pitts and seconded by Mr. Boyle to approve the Memorandum of Agreement with the Auditor of State's Office for the fiscal periods 7/1/23 through 6/30/27 through an Independent Public Accountant (Charles E. Harris & Associates, Inc.). The costs for the 2024/2025 bi-annual audit is $10,500 and $11,200 for the 2026/2027 bi-annual audit. Roll Call: Mr. Pitts, yes; Mr. Boyle, yes; Mr. Miller, yes. Motion approved.

25-043 RESIGNATIONS

It was moved by Mr. Boyle and seconded by Mr. Pitts to accept the resignations of Kathleen Vennum (effective June 3, 2025) and John Vennum (effective April 25, 2025). We wish them well in their next endeavors. Roll Call: Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-044 DRA MONITORING PURCHASE SERVICE CONTRACT

It was moved by Mr. Pitts and seconded by Mr. Boyle to approve a purchase service contract with Southern Local Schools for a Detention Retention Assignment (DRA) (Skylar Lasure) for the remainder of the 2024/25 school year. Roll Call: Mr. Pitts, yes; Mr. Boyle, yes; Mr. Miller, yes. Motion approved.

25-045 EXECUTIVE SESSION

It was moved by Mr. Boyle and seconded by Mr. Pitts to enter into executive session in accordance with Ohio Revised Code 121.22(G)(1) to consider the compensation of a public employee. Roll Call: Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-046 MOTION TO RETURN TO REGULAR SESSION

It was moved by Mr. Boyle and seconded by Mr. Pitts to return to regular session. Roll Call:

Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved to regular session at 6:34 PM.

25-047 ADJOURNMENT

It was moved by Mr. Boyle and seconded by Mr. Pitts to adjourn the regular meeting at 6:35 P.M. Roll Call: Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

ATTEST:

UTICA SHALE ACADEMY
GOVERNING BOARD MEETING MINUTES
2025

_____ _____

Board President Treasurer

JUNE 3, 2025 – REGULAR BOARD MEETING

CALL TO ORDER:

The Governing Board of the Utica Shale Academy met for a Regular Board Meeting on the Third day of June 2025 in the Williams Building third floor Conference Room, and the meeting was called to order at 6:00 P.M.

BOARD MEMBERS IN ATTENDANCE: Mr. Cory Boyle, Mr. Mark Chronister, Mr. Tim Miller, and Mr. William Pitts. Also present was Robert P. Barrett, Treasurer. ABSENT: Mrs. Alison Jackson. Also in attendance was William Watson, Director/CEO and Dr. Warren Glen (via Zoom) from the Ohio Department of Education.

25-048 REGULAR MINUTES APPROVED

It was moved by Mr. Boyle and seconded by Mr. Chronister to approve the minutes of the Regular Governing Board Meeting for May 6, 2025. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

REPORT FROM THE TREASURER

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy and reported the status of financial cash position to cover May 2025 expenses.

25-049 MAY 2025 FINANCIAL REPORTS APPROVED

It was moved by Mr. Chronister and seconded by Mr. Boyle to approve the May 2025 Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

SPONSOR'S REPORT

• Monitoring Tiles

• Opening Day Assurances

• Web site keeping it updated.

• EMIS Data Collection - keeping it updated.

DIRECTOR'S REPORT

• Academic expansion and growth.

• Wrap around services.

• Facilities expansion.

• Welding Lab construction.

• $450,000 State Appropriation for transportation.

• October 3rd at 11:30 – Ribbon Cutting Ceremony/Open House

• Working on Graduation rate.

• End of course testing – STAR Testing

• Outreaching partnerships – June 4th

–

Oil & Gas Industries

• EPA Grant – no update on status

Mrs. Jackson arrived at 6:14 PM.

25-050 FY2026 PROPERTY, FLEET, LIABILITY INSURANCE

It was recommended by Mr. Chronister and seconded by Mrs. Jackson to approve the Property, Fleet, and Liability Insurance proposal from School of Ohio Risk Sharing Authority for fiscal year 2025 in the amount of $26,004. The premium represents a 9% increase over the last fiscal year. Roll Call: Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-051 OME-RESA SERVICE AGREEMENT FY2026

It was recommended by Mr. Boyle and seconded by Mr. Chronister to approve the service agreement with OME-RESA for the 2026 fiscal year. Services provided, but not limited to, fiber optic network and network security. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-052 FY2025 BUDGET

It was moved by Mr. Pitts and seconded by Mrs. Jackson to approve the final FY2025 Budget as follows:

Fund Fund# Budget

General Fund 001 $2,672,724.77

Capital Projects Fund 003 $2,500,000.00

Local Grants 019 $ 41,860.00

Miscellaneous State Grants 499 $ 6,230.00

IDEA-B 516 $ 43,455.00

McKinney-Vento Homeless 572 $ 11,561.23

Title I School-wide 572 $ 67,578.93

Title IV-A 584 $ 10,000.00

Title II-A 590 $ 7,500.00

G5/SRSA 599 $ 19,264.00

GWOA Grant 599 $ 470,807.98

COPS Grant 599 $ 282,663.11

TOTAL $6,133,645.02

Roll Call: Mr. Pitts, yes; Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mr. Miller, yes. Motion approved.

25-053 FY2026 ASKING BUDGET

It was moved by Mr. Boyle and seconded by Mr. Chronister to approve the FY2026 Asking Budget:

Fund Fund# Budget

General Fund 001 $3,275,947.00

Capital Projects Fund 003 $ 300,000.00

Local Grants 019 $ 8,000.00

Miscellaneous State Grants 499 $ 6,230.00

IDEA-B 516 $ 25,000.00

Title I School-wide 572 $ 50,000.00

Title IV-A 584 $ 10,000.00

Title II-A 590 $ 2,500.00

G5/SRSA 599 $ 19,000.00

COPS Grant 599 $ 91,200.00

TOTAL $3,787,877.00

Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-054 OMEGA PROGRAM YEAR 2026 ARC/GOA AREA DEVELOPMENT PROGRAM

AWARD

It was moved by Mr. Chronister and seconded by Mrs. Jackson to approve the Omega Program Year 2026 ARC/GOA Area Development Program Award titled “Appalachian Welding Expansion Project (AWE)” grant in the amount of $250,000. This will be utilized with One-time Funds to Build Out the Welding Facility - inside the completed building as Phase 2. Roll Call: Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-055 INDOOR WELDING LAB CHANGE ORDER #9

It was moved by Chronister and seconded by Mr. Boyle to approve the following change order:

1. Empty conduit from the exterior southwest corner of the new building to the exterior northwest corner of the existing detached building

i. Labor, materials and equipment = $2,147.00

2. Small transformer fed from the MDP for a maintenance receptacle with

approved cut sheets

ii. Labor, materials and equipment = $4,667.00

The above work is subject to the same conditions as specified in the original contract unless

otherwise stipulated.

Total amount of this Request $6,814.00

Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller,

yes. Motion approved.

25-056 ASSOCIATED BUILDERS AND CONTRACTORS MEMORANDUM OF

UNDERSTANDING

It was moved by Mr. Boyle and seconded by Mr. Chronister to approve the Memorandum of Understanding between the Associated Building and Contractors and Utica Shale Academy at a sponsorship fee of $1,000 per year. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-057 EXECUTIVE SESSION

It was moved by Mrs. Jackson and seconded by Mr. Chronister to enter into executive session in accordance with Ohio Revised Code 121.22(G)(1) to consider the compensation of a public employee. Roll Call: Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved AT 6:26 PM.

25-058 MOTION TO RETURN TO REGULAR SESSION

It was moved by Mr. Chronister and seconded by Mr. Boyle to return to regular session. Roll

Call: Mr. Chronister, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes.

Motion approved. Motion approved to regular session at 7:21 PM.

25-059 ADJOURNMENT

It was moved by Mr. Chronister and seconded by Mr. Boyle to adjourn the regular meeting at

7:22 P.M. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr.

Miller, yes. Motion approved.

ATTEST:

_____ _____

Board President Treasurer

JULY 1, 2025 – REGULAR BOARD MEETING

CALL TO ORDER:

The Governing Board of the Utica Shale Academy met for a Regular Board Meeting on the First day of July 2025 in the Williams Building third floor Conference Room, and the meeting was called to order at 6:00 P.M.

BOARD MEMBERS IN ATTENDANCE: Mr. Mark Chronister, Mr. Tim Miller, and Mr. William Pitts. Also present was Robert P. Barrett, Treasurer. ABSENT: Mr. Cory Boyle and Mrs. Alison Jackson. Also in attendance was William Watson, Director/CEO and Dr. Warren Glen (via Zoom) from the Ohio Department of Education.

25-060 REGULAR MINUTES APPROVED

It was moved by Mr. Pitts and seconded by Mr. Chronister to approve the minutes of the Regular Governing Board Meeting for June 3, 2025. Roll Call: Mr. Pitts, yes; Mr. Chronister, yes; Mr. Miller, yes. Motion approved.

REPORT FROM THE TREASURER

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy and reported the status of financial cash position to cover June 2025 expenses.

UTICA SHALE ACADEMY
GOVERNING BOARD MEETING MINUTES
2025

25-061 JUNE 2025 FINANCIAL REPORTS APPROVED

It was moved by Mr. Chronister and seconded by Mr. Pitts to approve the June 2025 Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

SPONSOR'S REPORT

•

Everyone is up to date on the Sunshine Law training.

•

Opening Day Assurances will be 10 days before school starts.

•

August 6th is ODE Convocation.

•

ODE will be issuing a July newsletter soon.

DIRECTOR'S REPORT

•

Facilities update.

•

State Funding – Transportation Grant was approved in the 2026-2027 biennium budget.

•

Federal Funding – Transportation Grant of $500,000.

•

Enrollment Update – 15 new students

•

Grant Recognition - Botanical Life Skill Grant Application

JULY 1, 2025 – REGULAR BOARD MEETING

25-062 IWIP STIPENDS PURCHASE SERVICE CONTRACT

It was moved by Mr. Chronister and seconded by Mr. Pitts to approve the purchase services contract with Southern Local Schools for IWIP performance stipends to Matt Gates, John Wright, Dennis Bowers, Bobby Westover, Nick Woods, Carter Hill, and Bill Watson. The total amount of the contract including retirement and Medicare cost is $79,152.83 ($11,307.55 each including retirement and Medicare). Roll Call: Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

Mrs. Jackson entered the meeting at 6:10 PM.

25-063 INDOOR WELDING LAB WELD SYSTEM

It was moved by Mr. Chronister and seconded by Mr. Pitts to approve the bid for a Weld System from Hranec Corporation in the base bid amount of $373,500. This will be paid utilizing the GWOA Matching funds grant, General Fund, and One-Time Fund. Roll Call: Mr. Chronister, yes; Mr. Pitts, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

25-064 INDOOR WELDING LAB – ERB ELECTRIC

It was moved by Mr. Chronister and seconded by Mr. Pitts to approve ERB Electric for the Indoor Welding Lab fire systems at a cost of $12,886.00. Roll Call: Mr. Chronister, yes; Mr. Pitts, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

25-065 GRADING AND CONCRETE WORK AT INDOOR WELDING LAB

It was moved by Mr. Chronister and seconded by Mr. Pitts to approve the quote from K. Henry Construction for grading and concrete work at the Indoor Welding Lab construction site. The quote is $31,950.00. Roll Call: Mr. Chronister, yes; Mr. Pitts, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

25-066 ADJOURNMENT

It was moved by Mrs. Jackson and seconded by Mr. Chronister to adjourn the regular meeting at 6:15 P.M. Roll Call: Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

ATTEST:

_____ _____

Board President Treasurer

AUGUST 5, 2025 – REGULAR BOARD MEETING

CALL TO ORDER:

The Governing Board of the Utica Shale Academy met for a Regular Board Meeting on the Fifth day of August 2025 in the Williams Building third floor Conference Room, and the meeting was called to order at 6:00 P.M.

BOARD MEMBERS IN ATTENDANCE: Mr. Cory Boyle, Mr. Mark Chronister, Mrs. Alison Jackson, Mr. Tim Miller, and Mr. William Pitts. Also present was Robert P. Barrett, Treasurer. ABSENT: None. Also in attendance was William Watson, Director/CEO and Dr. Warren Glen from the Ohio Department of Education.

UTICA SHALE ACADEMY
GOVERNING BOARD MEETING MINUTES
2025

25-067 REGULAR MINUTES APPROVED

It was moved by Mrs. Jackson and seconded by Mr. Chronister to approve the minutes of the Regular Governing Board Meeting for July 1, 2025. Roll Call: Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

REPORT FROM THE TREASURER

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy and reported the status of financial cash position to cover July 2025 expenses.

25-068 JULY 2025 FINANCIAL REPORTS APPROVED

It was moved by Mr. Boyle and seconded by Mr. Chronister to approve the July 2025 Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

SPONSOR'S REPORT

•

Walk through all of buildings for Opening Day Assurances.

•

Convocation Conference is this week – Friday there will be board training at the conference.

•

August 14th – ACT/SAT Testing.

•

The new budget has replaced the Five-Year Forecast with a Three-Year Forecast.

AUGUST 5, 2025 – REGULAR BOARD MEETING

DIRECTOR'S REPORT

•

The Academy was the only applicant to be awarded the Rural Transportation Grant this year.

•

Enrollment – enrollment trends show strong year over year growth.

•

Staffing needs – JH Intervention Specialist and replacement of a CHW.

•

Facilities Update – Indoor Welding Lab is tentatively completed with the exception of the welding lab installation.

•

Will be attending the ODE Convocation Conference this week.

•

Community and Industry Support from the Oil and Gas Association, Enbridge, and Williams Collaborative.

•

Compliance and Recognition – ODE has completed all opening day assurances. The Assistant Director has completed all state monitoring tile tasks. Appreciation of State Representative Monica Blasdell's support for our transportation issues.

•

Enrollment Update – 15 new students

•

Grant Recognition - Botanical Life Skill Grant Application

25-069 PROFESSIONAL DEVELOPMENT

It was moved by Mrs. Jackson and seconded by Mr. Boyle to approve the Treasurer to attend the following workshops:

•

People & Waggoner 2025 Budget Bill's non-funding language for Community Schools webinar on August 4, 2025. Registration fee is $50.

•

OASBO Northeast Fall School Finance Workshop for the Treasurer to attend the Northeast Fall School Finance Workshop in Rootstown, OH on August 20, 2025. Registration fee is $100.

Roll Call: Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-070 UTICA SHALE ACADEMY ONLINE DAY PLAN

It was moved by Mr. Chronister and seconded by Mr. Boyle to approve the 2025/26 Utica Shale Academy Online Day Plan effective July 28, 2025 as presented (Exh. 25-070). Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-071 PURCHASE SERVICE AGREEMENT FOR NETWORK EXTENSION

It was moved by Mr. Chronister and seconded by Mrs. Jackson to approve a purchase service agreement with Southern Local Schools for network extension at the Welding Lab of $2,000 each for the services of Josh Manist and Sebastian Bach. Roll Call: Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

AUGUST 5, 2025 – REGULAR BOARD MEETING

25-072 LEGAL AGREEMENT

It was moved by Mr. Pitts and seconded by Mr. Chronister to approve the legal contract with the Bloom Law Group for the 2025/26 fiscal year at an hourly rate of $350 and $100 per hour for law clerk and/or paralegal work (Exh. 25-072). Roll Call: Mr. Pitts, yes; Mr. Chronister, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

25-073 JH INTERVENTION SPECIALIST PURCHASED SERVICE CONTRACT

It was moved by Mrs. Jackson and seconded by Mr. Boyle to approve a purchased service contract with Southern Local Schools to hire a JH Intervention Specialist (Mariah Hart) for the 2025/26 school year. Roll Call: Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-074 INDOOR WELDING LAB CHANGE ORDER #13

It was moved by Mr. Chronister and seconded by Mr. Boyle to approve Change Order #13 in the amount of -$2,147.00 for deduct for U/G Conduit. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-075 ADJOURNMENT

It was moved by Mrs. Jackson and seconded by Mr. Chronister to adjourn the regular meeting at 6:19 P.M. Roll Call: Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

ATTEST:

_____ _____

Board President Treasurer

September 2, 2025 – REGULAR BOARD MEETING

CALL TO ORDER:

UTICA SHALE ACADEMY
GOVERNING BOARD MEETING MINUTES
2025

The Governing Board of the Utica Shale Academy met for a Regular Board Meeting on the Second day of September 2025 in the Williams Building third floor Conference Room, and the meeting was called to order at 6:00 P.M.

BOARD MEMBERS IN ATTENDANCE: Mr. Cory Boyle, Mr. Tim Miller, and Mr. William Pitts. Also present was Robert P. Barrett, Treasurer. ABSENT: Mr. Chronister and Mrs. Jackson. Also in attendance was William Watson, Director/CEO and Dr. Warren Glen from the Ohio Department of Education (via Zoom).

25-076 REGULAR MINUTES APPROVED

It was moved by Mr. Boyle and seconded by Mr. Pitts to approve the minutes of the Regular Governing Board Meeting for August 5, 2025. Roll Call: Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

REPORT FROM THE TREASURER

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy and reported the status of financial cash position to cover August 2025 expenses.

25-077 AUGUST 2025 FINANCIAL REPORTS APPROVED

It was moved by Mr. Boyle and seconded by Mr. Pitts to approve the August 2025 Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

SPONSOR'S REPORT

•

Monitoring Tiles are completed.

•

New students need to be entered into EMIS.

•

AIMs review will be this fall.

SEPTEMBER 2, 2025 – REGULAR BOARD MEETING

DIRECTOR'S REPORT

•

Transportation and grant implementation.

•

Enrollment growth.

•

Staffing and substitute coverage.

•

Facilities and Matching Funds.

•

Industry Partnership and Donations.

•

Opening Day Reflections.

25-078 FY2026 BUDGET

It was moved by Mr. Pitts and seconded by Mr. Boyle approve the Budget for FY2026.

Fund Amount

General Fund 3,068,515.39

One-Time Strategic 785,713.80

Enbridge Fueling Futures 2,500.00

Marathon Community Investment 9,982.63

Miscellaneous Local Grants 11,360.00

IDEA-B 34,698.29

Title I 57,737.15

McKinney-Vento Homeless Grant 11,561.23

Title II-A 6,546.06

Title IV-A 10,000.00

G5 Grant 12,095.54

COPS Grant 75,104.10

AWE Phase II 250,000.00

G5 Grant 16,703.00

Transportation Grant 450,000.00

TOTAL $4,802,517.19

Roll Call: Mr. Pitts, yes; Mr. Boyle, yes; Mr. Miller, yes. Motion approved.

25-079 CARTS MEMORANDUM OF AGREEMENT

It was moved by Mr. Boyle and seconded by Mr. Pitts approved the Memorandum of Agreement with CARTS for the 2025/26 school year (Exh. 25-079). Roll Call: Mr. Boyle , yes; Mr. Pitts, yes; Mr. Miller, yes. Motion carried.

SEPTEMBER 2, 2025 – REGULAR BOARD MEETING

25-080 GRANTS AND DONATION

It was moved by Mr. Pitts and seconded by Mr. Miller to approve the following grants:

•

Enbridge Fueling Futures Grant in the amount of $2,500 for the purpose of purchasing tools and supplies.

•

Marathon Community Investment Foundation in the amount of $9,982.63 for the purpose of purchasing personnel protective equipment (fire resistant jackets and gloves).

•

G5 Grant in the amount of $16,703.00 for the purpose of purchasing of front door Staff securitty.

•

Accept a $20,000 from the D.B. Dixon Memorial Scholarship Trust to be used for the Diesel Mechanics project.

Roll Call: Mr. Pitts, yes; Mr. Miller, yes; Mr. Boyle, yes. Motion approved.

25-081 IWIP STIPENDS CHANGE

It was moved by Mr. Boyle and seconded by Mr. Pitts to authorize the change of the IWIP stipends that were authorized by the Board on July 1, 2025 (25-062) that were paid by Southern Local did not include retirement and Medicare. The additional amount is $12,229.12. Roll Call: Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-082 AGREEMENT WITH JP MOHLER

It was moved by Mr. Pitts and seconded by Mr. Boyle to approve a one-year agreement with JP Mohler, LLC and Utica Shale Academy for refund of fuel purchased. Roll Call: Mr. Pitts, yes; Mr. Boyle, yes; Mr. Miller, yes. Motion approved.

UTICA SHALE ACADEMY
GOVERNING BOARD MEETING MINUTES
2025

25-083 GAAP990

It was moved by Mr. Boyle and seconded by Mr. Pitts to approve the GAAP990 Report for fiscal year 2025 as presented. Roll Call: Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-084 TACTICAL RESPONSE STIPENDS

It was moved by Mr. Pitts and seconded by Mr. Boyle to approve Tactical Response stipends of $4,000 for the first year of participation to cover tactical response equipment purchase and training, and $3,000 annually thereafter for the following staff:

Matt Gates, John Wright, Carter Hill, William Watson, and Jessie Mahan

Roll Call: Mr. Pitts, yes; Mr. Boyle, yes; Mr. Miller, yes. Motion approved.

SEPTEMBER 2, 2025 – REGULAR BOARD MEETING

25-085 ADDITIONAL CONCRETE WORK AT INDOOR WELDING LAB

It was moved by Mr. Boyle and seconded by Mr. Pitts to approve the quote from Kenny Henry Construction in the amount of $14,332.00 to excavate grade stone behind Indoor Welding Lab and to construct a catch basin paid from General Fund and/or any One-Time Funds available. Roll Call: Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-086 A RESOLUTION AUTHORIZING THE NONCOMPETITIVE / SOLE SOURCE PURCHASE OF TEN (10) KIA VEHICLES WITH GRANT FUNDS AND APPROVING PROCUREMENT DOCUMENTATION.

It was moved by Mr. Boyle and seconded by Mr. Pitts to approve the following:

WHEREAS, Utica Shale Academy (“the School”) has been awarded grant funds from the Ohio Department of Education and Workforce (“ODEW”) for the purpose of acquiring vehicles for student transportation; and

WHEREAS, the School has determined through a 100,000-mile fleet cost comparison that Kia vehicles provide the lowest total cost of ownership and meet program needs for reliability, efficiency, and maintenance cost savings; and

WHEREAS, the School has received ODEW’s written authorization to limit this procurement to Kia brand vehicles and to obtain three separate price quotes from authorized Kia dealers in lieu of conducting a formal competitive bid; and

WHEREAS, the urgency of the upcoming 2025–2026 school year, beginning September 2, 2025, creates a time constraint that makes formal competitive bidding impracticable; and

WHEREAS, in accordance with Appendix 148.8-A of the School’s policies and 2 CFR 200.320(c), this procurement qualifies as a Noncompetitive/Sole Source Purchase, with reasonable pricing verified by obtaining three independent quotes from authorized Kia dealers; and

WHEREAS, the School has obtained three written quotes and has determined the lowest responsive and available offer meeting specifications and delivery timelines was provided by Germaine Kia of Columbus, Ohio, for a total purchase price of $425,830.00, which includes all fees and delivery, for the following vehicles:

•

8 2026 Kia Carnival Hybrid EX each

•

2 2025 Kia Telluride S AWD; and

WHEREAS, the Board desires to approve this sole source procurement and to authorize the necessary contracts and payment.

SEPTEMBER 2, 2025 – REGULAR BOARD MEETING

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING AUTHORITY OF UTICA SHALE ACADEMY THAT:

1.

The purchase of ten (10) Kia vehicles as described above is hereby approved as a Noncompetitive/Sole Source Purchase pursuant to School policy Appendix 148.8-A and federal Uniform Guidance 2 CFR 200.320(c).

2.

The Board affirms that multiple authorized Kia dealers were solicited for quotes to verify fair and reasonable pricing and that ODEW has provided written approval of this procurement method.

3.

The Board authorizes the Director, Fiscal Officer, and any other necessary school officials to execute any required purchase agreements, contracts, and related documents with Ken Ganley Kia of Alliance, Ohio, and to take all other actions necessary to complete this purchase in accordance with School policy and grant requirements.

4.

All supporting documentation, including ODEW's written approval, the fleet cost comparison, dealer quotes, and this resolution, shall be retained in the School's procurement records for no less than ten (10) years in accordance with Appendix 147.1-A Records Retention Schedule.

5.

The Board authorizes the Director and the Fiscal Officer to obtain the necessary financing of the purchase and loan agreements, if necessary.

Roll Call: Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-087 RESOLUTION AUTHORIZING THE SUPERINTENDENT OF UTICA SHALE ACADEMY THE TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE APPALACHIAN REGIONAL COMMISSION (ARC) PROGRAM AND TO EXECUTE CONTRACTS AS REQUIRED.

It was moved by Mr. Pitts and seconded by Mr. Boyle to approve the following resolution:

WHEREAS, the Appalachian Regional Commission (ARC) and Ohio Governor's Office of Appalachia (GOA) provide financial assistance for equipment, and

WHEREAS, Utica Shale Academy is planning to make capital improvements for the Appalachian Welding Expansion Project (AWE) Phase 2, and

WHEREAS, the proposed improvement herein above described is considered to be a priority need for the community and is a qualified project under the ARC and GOA programs, and

WHEREAS, Utica Shale Academy is requesting a grant from the ARC program in the amount of $250,000 for said project; and

WHEREAS, Utica Shale Academy has matching funds in the amount of $250,000 from funds awarded from State Legislation for said project.

NOW THEREFORE, BE IT RESOLVED by the Board,

Section 1: The Superintendent of Utica Shale Academy is hereby authorized to apply to the ARC program for funds as described above.

Section 2: The Superintendent of Utica Shale Academy is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Roll Call: Mr. Pitts, yes; Mr. Boyle, yes; Mr. Miller, yes. Motion approved.

25-088 CLEAN TREES FROM POWERLINES

It was move by Mr. Boyle and second by Mr. Pitts to approve the proposal from Mark Morris to clean trees from the powerlines at the Welding Lab. Roll Call: Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-089 EARLY-IN STIPEND

It was moved by Mr. Boyle and seconded by Mr. Pitts to approve an Early-In stipend for Matt Gates and John Wright for the 2024/25 school year and the 2025/26 school year for $2,500 each for each school year. Roll Call: Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-090 CERTIFIED HEALTH WORKER PURCHASE SERVICE CONTRACT

It was moved by Mr. Pitts and seconded by Mr. Boyle to approve a purchase service contract with Southern Local Schools to hire Logan Krulik as a Certified Health Worker at the Welding Lab effective September 2, 2025. Roll Call: Mr. Pitts, yes; Mr. Boyle, yes; Mr. Miller, yes. Motion approved.

25-091 CERTIFIED HEALTH WORKER PURCHASE SERVICES CONTRACT

It was moved by Mr. Miller and seconded by Mr. Boyle to approve the Director to pursue an additional purchase service with Southern Local Schools to hire an additional Certified Health Worker to float as assigned. Roll Call: Mr. Miller, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion approved.

SEPTEMBER 2, 2025 – REGULAR BOARD MEETING

25-092 ADJOURNMENT

It was moved by Mr. Boyle and seconded by Mr. Pitts to adjourn the regular meeting at 6:27 P.M. Roll Call: Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

ATTEST:

_____ _____

Board President Treasurer

UTICA SHALE ACADEMY
GOVERNING BOARD MEETING MINUTES
2025

OCTOBER 7, 2025 – REGULAR BOARD MEETING

CALL TO ORDER:

The Governing Board of the Utica Shale Academy met for a Regular Board Meeting on the Seventh day of October 2025 in the Williams Building third floor Conference Room, and the meeting was called to order at 6:00 P.M.

BOARD MEMBERS IN ATTENDANCE: Mr. Cory Boyle, Mr. Marcus Chronister, Mrs. Alison Jackson, Mr. Tim Miller, and Mr. William Pitts. Also present was Robert P. Barrett, Treasurer. ABSENT: None. Also in attendance was William Watson, Superintendent/CEO and Dr. Warren Glen from the Ohio Department of Education (via Zoom).

25-093 REGULAR MINUTES APPROVED

It was moved by Mrs. Jackson and seconded by Mr. Boyle to approve the minutes of the Regular Governing Board Meeting for September 2, 2025. Roll Call: Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

REPORT FROM THE TREASURER

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy and reported on the status of financial cash position to cover September 2025 expenses.

25-094 SEPTEMBER 2025 FINANCIAL REPORTS APPROVED

It was moved by Mr. Chronister and seconded by Mrs. Jackson to approve the September 2025 Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

SPONSOR'S REPORT

•

AIMS review is completed.

•

Special Education files were inspected.

•

Update on ODEW's newsletter.

SUPERINTENDENT'S REPORT

•

UTICA SHALE ACADEMY
GOVERNING BOARD MEETING MINUTES
2025

153 students enrolled.

•

Some students are choosing to take classes online.

•

Received the AIMS review and the Corrective Action Plan.

•

Students behavior is not great this year.

•

Partnering with Psycare for students.

•

Ohio School Report Card – Exceeded expections.

•

Expansion possibilities to Trumbull and Belmont counties.

•

Spoke on the Forecast.

25-095 FINANCIAL FORECAST

It was moved by Mrs. Jackson and seconded by Mr. Boyle to approve the Financial Forecast as presented for the 2026 fiscal year (Exh.25-095). Roll Call: Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-096 DONATION

It was moved by Mr. Chronister and seconded by Mr. Boyle to approve a donation of a school bus from Southern Local Schools to be used in the Welding and Heavy Equipment classes. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-097 GRANT SERVICES

It was moved by Mr. Chronister and seconded by Mr. Pitts to approve a two-year contract with The Newbold Group (TNG) for the provision of grant writing and grant management services for the 2026/27 and 2027/28 school years. The contract will be set at $100,000 per year, for each of the two years, totaling $200,000 over the life of the agreement. Grant procurements and donations over the last 4 years are North of $35 million. Roll Call: Mr. Chronister, yes; Mr. Pitts, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

25-098 McKINNEY VENTO STIPEND PURCHASE AGREEMENT WITH SOUTHERN LOCAL SCHOOLS

UTICA SHALE ACADEMY
GOVERNING BOARD MEETING MINUTES
2025

It was moved by Mr. Pitts and seconded by Mr. Chronister to approve a McKinney-Vento stipend in a purchase services agreement with Southern Local Schools for Jocelyn Reed, to be paid through the McKinney-Vento grant, in recognition of additional services rendered to support homeless students. The amount of the stipend is $10,014.06. Roll Call: Mr. Pitts, yes; Mr. Chronister, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

25-099 PROFESSIONAL DEVELOPMENT

It was moved by Mr. Boyle and seconded by Mr. Chronister to approve a professional development through Principal Matters and William D Parker with staff. The amount of the training is $10,825. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-100 PSYCARE

It was moved by Mrs. Jackson and seconded by Mr. Chroniste to approve a contract for services with PsyCare Inc, to be billed at $1850 for ten months (with only a max of 8 months billed October-May this year). Roll Call: Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-101 HVAC MAINTENANCE AGREEMENT

It was moved by Mr. Chronister and seconded by Mr. Boyle to approve a HVAC maintenance agreement with JACCO for an annual fee of $19,500 plus any overtime that may be needed for one year. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-102 ADJOURNMENT

It was moved by Mrs. Jackson and seconded by Mr. Boyle to adjourn the regular meeting at 6:32 P.M. Roll Call: Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

ATTEST:

_____ _____

Board President Treasurer

UTICA SHALE ACADEMY
GOVERNING BOARD MEETING MINUTES
2025

NOVEMBER 4, 2025 – REGULAR BOARD MEETING

CALL TO ORDER:

The Governing Board of the Utica Shale Academy met for a Regular Board Meeting on the Fourth day of November 2025 in the Williams Building third floor Conference Room, and the meeting was called to order at 6:00 P.M.

BOARD MEMBERS IN ATTENDANCE: Mr. Cory Boyle, Mr. Marcus Chronister, Mrs. Alison Jackson, Mr. Tim Miller, and Mr. William Pitts. Also present was Robert P. Barrett, Treasurer. ABSENT: William Watson, Superintendent. Also in attendance was Laura Krulik, Asst. Superintendent and Kammy Lewis from the OSS Ohio Department of Education.

25-103 REGULAR MINUTES APPROVED

It was moved by Mr. Boyle and seconded by Mrs. Jackson to approve the minutes of the Regular Governing Board Meeting for October 7, 2025. Roll Call: Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

REPORT FROM THE TREASURER

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy and reported on the status of financial cash position to cover October 2025 expenses.

25-104 OCTOBER 2025 FINANCIAL REPORTS APPROVED

It was moved by Mr. Chronister and seconded by Mr. Boyle to approve the October 2025 Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

SPONSOR'S REPORT

•

The Academy is in compliance.

ASST. SUPERINTENDENT'S REPORT

•

STAR testing was successfully completed.

•

Updating the Academy's enrollment practices and procedures.

•

Career Tech teachers have started exploring strategies to improve student achievement.

•

Academic teachers are deepening their focus on literacy instruction to improve comprehension and lesson completion rates.

•

Community health workers continue to provide excellent support to their existing clients.

•

Community events participation.

25-105 CHW/SUB PURCHASE SERVICE AGREEMENT

It was moved by Mrs. Jackson and seconded by Mr. Chronister to approve a CHW/Sub purchase service agreement (Elizabeth McKinnon) with Southern Local Schools for the 2025/26 school year. Roll Call: Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-106 BUREAU OF WORKERS' COMPENSATION SAFETY GRANT

It was moved by Mr. Boyle and seconded by Mr. Chronister to approve a FY26 Bureau of Workers' Compensation Safety Grant in the amount of $29,490.00 for the purchase of cameras, the installation, training, and integration and to approve the appropriation in the amount of $29,490.00 for this grant. The grant is a matching grant and requires the district to match $9,830.00, for a total of $39,320.00. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-107 JCESC BEST PRACTICE GRANT

It was moved by Mr. Boyle and seconded by Mrs. Jackson to approve the Jefferson County Educational Service Center Best Practice Grant award of $700 and the appropriations of $700 for Michael Skrinjar's class. Roll Call: Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-108 POLICY BOOK UPDATE

It was moved by Mr. Chronister and seconded by Mr. Boyle to approve of the following ORC mandated Policy updates completed through Dickinson Wright:

•

203.4 Parental Review of Instructional Materials

•

235 Parental Notification of Student Health and Well-Being

•

244 Graduation Requirements

UTICA SHALE ACADEMY
GOVERNING BOARD MEETING MINUTES
2025

•

Policy 242.3 College & Career Readiness and Financial Literacy

Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-109 AMENDMENT OF WILL PARKER CONTRACT

It was moved by Mr. Chronister and seconded by Mrs. Jackson to approve of Will Parker contract amendment, that will be solely for the USA without SL shared training. The new total cost is $16,500. This replaces the current contract. Roll Call: Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-110 QUARTERLY ATTENDANCE BONUS

It was moved by Mr. Boyle and seconded by Mr. Chronister to approve bonuses to be extended to custodial staff and Community Health Workers (CHWs). To qualify, staff may not exceed one absence per quarter. Bonus amounts will be $300 for three of the four quarters, and $200 for the quarter that includes the summer months. This structure mirrors the bonus system already in place for SLTA and OAPSE union staff. Currently, CHWs and non-union custodial personnel are the only staff members not receiving this bonus, outside of administration, across both Southern Local and Utica Shale Academy. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-111 LOCAL GRANTS

It was moved by Mr. Chronister and seconded by Mr. Boyle to approve the following grants and their appropriations:

•

Ohio Oil and Gas Association in the amount of $19,500.00 to be used to purchase clothing for students.

•

Tulsa Community Foundation is the amount of $3,000 to be used to purchase clothing for students.

Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-112 ADJOURNMENT

It was moved by Mrs. Jackson and seconded by Mr. Boyle to adjourn the regular meeting at 6:12 P.M. Roll Call: Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

ATTEST:

_____ _____

Board President Treasurer

UTICA SHALE ACADEMY
GOVERNING BOARD MEETING MINUTES
2025

DECEMBER 2, 2025 – REGULAR BOARD MEETING

CALL TO ORDER:

The Governing Board of the Utica Shale Academy met for a Regular Board Meeting on the Second day of December 2025 in the Williams Building third floor Conference Room, and the meeting was called to order at 6:00 P.M.

BOARD MEMBERS IN ATTENDANCE: Mr. Cory Boyle, Mr. Tim Miller, and Mr. William Pitts. Also present was Robert P. Barrett, Treasurer. ABSENT: Mr. Marcus Chronister and Mrs. Alison Jackson. Also in attendance was William Watson, Superintendent and Dr. Warren Glen from the OSS Ohio Department of Education.

25-113 REGULAR MINUTES APPROVED

It was moved by Mr. Boyle and seconded by Mr. Miller to approve the minutes of the Regular Governing Board Meeting for November 4, 2025. Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

REPORT FROM THE TREASURER

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy and reported on the status of financial cash position to cover November 2025 expenses.

25-114 NOVEMBER 2025 FINANCIAL REPORTS APPROVED

It was moved by Mr. Pitts and seconded by Mr. Boyle to approve the November 2025 Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Pitts, yes; Mr. Boyle, yes; Mr. Miller, yes. Motion approved.

SPONSOR'S REPORT

•

Fall and Winter surveys are progressing

•

Governance surveys

•

STAR Testing

•

Sunshine Law and Ethics training for board members

SUPERINTENDENT'S REPORT

•

UTICA SHALE ACADEMY
GOVERNING BOARD MEETING MINUTES
2025

Update on end of the course testing

•

Enrollment is down

•

Welding Lab update – waiting for the 2nd phase funding to be finalized

25-115 RE-ORGANIZATIONAL MEETING FOR 2026

It was moved by Mr. Miller and seconded by Mr. Boyle to schedule the Board's 2026 Organizational Meeting on January 6, 2026, at 6:00 PM. Regular meeting to follow. Roll Call: Mr. Miller, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion approved.

25-116 PURCHASE SERVICE AGREEMENT

It was moved by Boyle and seconded by Mr. Miller to approve a purchase service agreement with Southern Local Schools for the 2025/26 school year in the amount of $2,886.25 for pest control. Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

25-117 BOARD MEMBER RESIGNATION

It was moved by Mr. Boyle and seconded by Mr. Pitts to accept Marcus Chronister's board resignation effective December 31, 2025. We thank Mr. Chronister for his years of service and wish him safe travels out west. Roll Call: Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

25-118 BOARD MEMBER APPOINTMENT

It was moved by Mr. Miller and seconded by Mr. Boyle to appoint Mr. Joshua Yeager to the board effective January 1, 2026. We welcome Mr. Yeager to the Utica Shale Academy Board. Roll Call: Mr. Miller, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion approved.

25-119 EXCEEDS EXPECTATIONS REPORT CARD BONUS

It was moved by Mr. Miller and seconded by Mr. Boyle to approve a $1,000 Exceeds Expectations Report Card Bonus amounts to the following staff (part-time was pro-rated to the number of days served in a week) for exceeding expectations on our school report card:

Matt Gates $1,000

Nick Woods $1,000

Johnny Wright $1,000

Dennis Bowers $1,000

Bobby Westover $1,000

Mike Skrinjar $1,000

Jesse Mahan $1,000

Mariah Hart $1,000

China Willis $1,000

Michelle Hart $1,000

Kayla Terdina $1,000

Terri Martin $1,000

Lisa Martin $1,000

George Whittaker $600

Ashley Cannan $400

Malyka Seabolt $500

Laura Rowe $500

A tremendous amount of work and great accomplishment. Roll Call: Mr. Miller, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion approved.

25-120 ADJOURNMENT

It was moved by Mr. Miller and seconded by Mr. Boyle to adjourn the regular meeting at 6:21 P.M. Roll Call: Mr. Miller, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion approved.

ATTEST:

_____ _____

Board President Treasurer