

UTICA SHALE ACADEMY
GOVERNING BOARD MEETING MINUTES
2022

AUGUST 1, 2022 – REGULAR BOARD MEETING

CALL TO ORDER:

The Governing Board of the Utica Shale Academy met for a Regular Board Meeting hosted by Southern Local District on the first day of August 2022, and the meeting was called to order at 6:30 P.M.

BOARD MEMBERS IN ATTENDANCE: Mr. Boyle, Mr. Miller, and Mr. Pitts. Also present was Robert P. Barrett, Treasurer. **ABSENT:** Mr. Chronister and Mrs. Jackson.

22-094 REGULAR MINUTES APPROVED

It was moved by Mr. Miller and seconded by Mr. Boyle to approve the minutes of the Regular Governing Board Meeting for July 11, 2022. Roll Call: Mr. Miller, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion approved.

PUBLIC PARTICIPATION:

Guests in attendance for this month's Board meeting included, Dr. Warren Glenn and Superintendent William Watson.

REPORT FROM THE TREASURER

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy and reported the status of financial cash position to cover July 2022 expense.

Mr. Chronister entered the meeting at 6:32 PM.

22-095 JULY 2022 FINANCIAL REPORTS APPROVED

It was moved by Mr. Chronister and seconded by Mr. Miller to approve the July 2022 Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Chronister, yes; Mr. Miller, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion approved.

SPONSOR'S REPORT

- ODE Newsletter on credentials.
- Monitoring tiles on ODE's web site are open.
- ODE's opening assurances for SY2023 were conducted.
- Professional Development - ODE's Convocation on August 4th and 5th (virtual).

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SUPERINTENDENT’S REPORT

- No Suspensions or expulsions.
- School Updates – five students have met the graduation requirements (thanks to summer school).
- 35 new students through the MCTA program.
- Completed first training session for the SOD Center in Salem.
- Appalachia Grant application.

22-096 APPROPRIATION ADDITION

It was moved by Mr. Boyle and seconded by Mr. Miller to approve the following appropriation additions:

EQT Grant (#019-9323)	25,000.00
County Transportation Grant (#019-9423)	5,000.00
G5 Grant (#599)	<u>11,660.00</u>
 TOTAL	 <u>\$41,660.00</u>

Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mr. Chronister, yes; Mr. Pitts, yes. Motion approved.

22-097 CREDIT CARD RESOLUTION

It was moved by Mr. Chronister and seconded by Mr. Boyle to approve the following resolution:

Pursuant to Ohio State law and public policy, the following apply:

Authorization

The governing board/legislative authority of the Utica Shale Academy of Ohio has 1) authorized Card use (provided by The Huntington National Bank) for specific purposes and 2) have or will approve and adopt a policy governing usage of the credit card and appropriate oversight controls.

Appropriation

We certify that the governing board/legislative authority approved card usage for those purposes involving the procurement of goods and/or services for Utica Shale Academy of Ohio for which the Board of Education has appropriated funds in its annual appropriations budget.

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Usage and Oversight Controls

The governing board/legislative authority of Utica Shale Academy of Ohio has adopted formal policies and procedures concerning Card usage and oversight, including but not limited to the following considerations: 1) a list of authorized employees; 2) custody of the card(s); and 3) the pre-approval of card usage and reconciliation of usage against purchase orders.

Authorized Person to Execute Agreement

The governing board/legislative authority certifies that the following individual(s) is/are fully authorized to execute a Card Agreement with The Huntington National Bank and bind Utica Shale Academy of Ohio to its terms.

Printed Name: Robert P. Barrett
Title: Treasurer/CFO

Printed Name: William Watson
Title: Superintendent

Printed Name: Carter Hill
Title: Dean of Students

Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

22-098 CHANGE ORDER

It was moved by Mr. Chronister and seconded by Mr. Miller to approve the change order due to change in the job scope on plans at the outdoor welding lab with Richard Carter Construction at a cost of \$8,153.76. Roll Call: Mr. Chronister, yes; Mr. Miller, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion approved.

22-099 NCCER CURRICULUM

It was moved by Mr. Boyle and seconded by Mr. Chronister to approve the NCCER curriculum through Associated Builders and contractor of Northern Builders and Contractors of Northern Ohio Chapter for \$6,279 for Core Safety Training and Heavy Equipment Operation. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

22-100 MOVE THE SEPTEMBER REGULAR BOARD MEETING

It was moved by Mr. Miller and seconded by Mr. Boyle to move the September 5, 2022 regular board meeting to September 6, 2022 at 4:30 PM. Roll Call: Mr. Miller, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mr. Pitts, yes. Motion approved.

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22-101 ADJOURNMENT

It was moved by Mr. Miller and seconded by Mr. Chronister to adjourn the meeting at 6:58 P.M. Roll Call: Mr. Miller, yes; Mr. Chronister, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion approved.

ATTEST:

Board President

Treasurer