

UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
2024

**JANUARY 8, 2024 - ORGANIZATIONAL BOARD MEETING**

**CALL TO ORDER:**

**The Governing Board of the Utica Shale Academy met for an Organizational Board Meeting on the Eight day of January 2024, and the meeting was called to order at 6:00 P.M.**

**BOARD MEMBERS IN ATTENDANCE:**, Mr. Mark Chronister, Mrs. Alison Jackson, Mr. Tim

Miller, and Mr. William Pitts. Also present was Robert P. Barrett, Treasurer. **ABSENT:** Mr. Corey Boyle. Also in attendance was William Watson, Superintendent and Dr. Warren Glenn from Ohio Department of Education.

**24-001 ELECTION OF BOARD PRESIDENT**

Mr. Chronister nominated Mr. Miller as the 2024 Board President. Mr. Chronister moved to close nominations, seconded by Mr. Pitts. Roll Call: Mr. Chronister, yes; Mr. Pitts, yes; Mrs. Jackson, yes; Mr. Miller, yes. Mr. Miller was approved as 2024 President.

**24-002 ELECTION OF VICE-PRESIDENT**

Mr. Chronister nominated Mr. Boyle as the 2024 Board Vice-President. Mr. Chronister moved to close nominations, seconded by Mr. Pitts. Roll Call: Mr. Chronister, yes; Mr. Pitts, yes; Mrs. Jackson, yes; Mr. Miller, yes. Mr. Boyle was approved as 2024 Vice-President.

**24-003 2024 BOARD MEETING DATE, TIME, AND PLACE**

It was moved by Mrs. Jackson and seconded by Mr. Miller to establish the Board meeting dates on the first Tuesday of the month at 6:00 PM at the Williams Building. Roll Call: Mrs. Jackson, yes; Mr. Miller, yes; Mr. Chronister, yes; Mr. Pitts, yes. Motion approved.

**24-004 ADJOURNMENT**

It was moved by Mr. Chronister and seconded by Mr. Miller to adjourn the organizational meeting at 6:06 P.M. Roll Call: Mr. Chronister, yes; Mr. Miller, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved.

ATTEST:

Board President

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Treasurer

**CALL TO ORDER:**

UTICA SHALE ACADEMY  
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**JANUARY 8, 2023 - REGULAR BOARD MEETING**

**The Governing Board of the Utica Shale Academy met for a Regular Board Meeting on the Eighth day of January 2024, and the meeting was called to order at 6:08 P.M.**

**BOARD MEMBERS IN ATTENDANCE:** Mr. Mark Chronister, Mrs. Alison Jackson, Mr. Tim

Miller, and Mr. William Pitts. Also present was Robert P. Barrett, Treasurer. **ABSENT:** Mr. Corey Boyle. Also **in attendance** was William Watson, Superintendent and Dr. Warren Glenn from Ohio Department of Education.

**24-005 REGULAR MINUTES APPROVED**

It was moved by Mrs. Jackson and seconded by Mr. Miller to approve the minutes of the Regular Governing Board Meeting for December 12, 2023. Roll Call: Mrs. Jackson, yes; Mr. Miller, yes; Mr. Chronister, yes; Mr. Pitts, yes. Motion approved.

**REPORT FROM THE TREASURER**

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy and reported the status of financial cash position to cover December 2023 expenses.

**24-006 DECEMBER 2023 FINANCIAL REPORTS APPROVED**

It was moved by Mr. Chronister and seconded by Mr. Miller to approve the December 2023 Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Chronister, yes; Mr. Miller, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved.

#### **SPONSOR'S REPORT**

ODE Review/Audit on student files.

Spring site visitation.

Funds available to students who take the ACT/SAT tests.

#### **DEAN'S REPORT**

Virtual Learning Academy update.

NC3-Career Tech Certifications update.

State Testing update.

STAR Testing update.

Discipline update.

Transportation - behavior problems. Meeting with CARTS this week.

Attendance has been good to this point in the school year.

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#### **JANUARY 8, 2024 - REGULAR BOARD MEETING**

#### **SUPERINTENDENT'S REPORT**

Total Enrollment = 133.

- Suspension/Expulsion - there were none.

Legal consultation and Williams Building update.

Technology infrastructure update.

School Zone Safety - working with Ohio Department of Transportation on crossing signs. Building enhancements and GWA Grant.

School Transportation Grants.

Utica Shale Chillicothe progress update.

Ohio Dropout Prevention and Recovery Council appointment.

National Recognition - Received the Start Award from NC3 being the top high school in the United States to develop and implement industry partnerships that move ideas and people forward.

Hutson Building Renovation update.

Mental Health Services update with ALTA.

Community and Corporate Partnerships:

- o Marathon Corporation donation of \$20,000.
- o Working on a PNC Trust grant.

#### **24-007 AMEND SCHOOL CALENDAR**

It was moved by Mr. Chronister and seconded by Mrs. Jackson to approve the amendment of the school calendar by allowing the superintendent to add Fridays as in school days if there are any snow days or school cancelations. Roll Call: Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

#### **24-008 DROPOUT PREVENTION AND RECOVERY ADVISORY COUNCIL**

It was moved by Mr. Miller and seconded by Mr. Pitts to approve the appointment of William Watson to serve on the Dropout Prevention and Recovery Council. The council will meet in Columbus. Roll Call: Mr. Miller, yes; Mr. Pitts, yes; Mr. Chronister, yes; Mrs. Jackson, yes. Motion approved.

#### **24-009 EXECUTIVE SESSION**

It was moved by Mr. Miller and seconded by Mr. Chronister to enter into executive session to discuss staffing at 6:35 PM. Roll Call: Mr. Miller, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved.

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UTICA SHALE ACADEMY  
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**JANUARY 8, 2024 REGULAR BOARD MEETING**

**24-010 RETURN TO REGULAR SESSION**

It was moved by Mr. Chronister and seconded by Mr. Miller to return to regular session. Roll Call: Mr. Chronister, yes; Mr. Miller, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved to return to regular session at 6:55 PM.

**24-011 ADJOURNMENT**

It was moved by Mrs. Jackson and seconded by Mr. Miller to adjourn the meeting at 6:56 P.M. Roll Call: Mrs. Jackson, yes; Mr. Miller, yes; Mr. Chronister, yes; Mr. Pitts, yes. Motion approved.

ATTEST:

Board President

**CALL TO ORDER:**

UTICA SHALE ACADEMY  
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**FEBRUARY 6, 2024 - REGULAR BOARD MEETING**

**The Governing Board of the Utica Shale Academy met for a Regular Board Meeting on the Sixth day of February 2024, and the meeting was called to order at 6:00 P.M.**

**BOARD MEMBERS IN ATTENDANCE:** Mr. Mark Chronister, Mrs. Alison Jackson, Mr. Tim

Miller, and Mr. William Pitts. Also present was Robert P. Barrett, Treasurer. **ABSENT:** Mr. Corey Boyle. Also in attendance was William Watson (via phone), Superintendent and Dr. Warren Glenn (via phone)

from Ohio Department of Education.

#### **24-012 REGULAR MINUTES APPROVED**

It was moved by Mr. Chronister and seconded by Mrs. Jackson to approve the minutes of the Organizational and Regular Governing Board Meetings for January 8, 2024. Roll Call: Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

#### **REPORT FROM THE TREASURER**

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy and reported the status of financial cash position to cover January 2024 expenses.

#### **24-013 JANUARY 2024 FINANCIAL REPORTS APPROVED**

It was moved by Mr. Chronister and seconded by Mr. Pitts to approve the January 2024 Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Chronister, yes; Mr. Pitts, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

#### **SPONSOR'S REPORT**

- Student testing - test students who are ready for testing.
- AIMS visitation.
- Reviewing of Special Education files.
- Spring site visitation in March.
- Board needs to pass a Blizzard Bag motion.

Transportation - Working with EPA and East Palestine on a grant for electric vehicle training and transportation analysis.

The Academy is in the final round of a competitive grant for \$2 million seed funds to open a second location.

Update on Williams Building. Workforce grant update.

#### DEAN'S REPORT

- Virtual Learning Academy update.

NC3-Career Tech Certifications update.

State Testing update.

Work based learning increased at Summitville Tile. Graduation is May 28, 2024, at 6:00 PM.

- 50 Seniors.

- Transportation update - CARTS.

#### 24-014 DONATION

It was moved by Mrs. Jackson and seconded by Mr. Chronister to approve the following donations:

\$20,000 from the Marathon Corporation for the purchase of welding jackets. \$200 digital gift card from Harbor Freight.

Roll Call: Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

#### 24-015 PURCHASED SERVICE CONTRACT

It was moved by Mr. Chronister and seconded by Mr. Pitts to approve a purchase service contract with Southern Local Schools for ETC Building Maintenance in the amount of \$4,618.00 for fiscal year 2024. Roll Call: Mr. Chronister, yes; Mr. Pitts, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.



GOVERNING BOARD MEETING MINUTES

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FEBRUARY 6, 2024 - REGULAR BOARD MEETING

**24-016 COOPERATIVE PURCHASING PROGRAM**

It was moved by Mrs. Jackson and second by Mr. Pitts to approve the following resolution:

AUTHORIZING POLITICAL SUBDIVISION TO PARTICIPATE IN THE State of Ohio COOPERATIVE PURCHASING PROGRAM

WHEREAS, Ohio's Cooperative Purchasing Act. (AM. Sub. H.B. No. 100), as signed into law on December 4, 1985; and

WHEREAS, effective March 6, 1986, Ohio's Cooperative Purchasing Act provides the opportunity for counties, townships, municipal corporations, regional transit authorities, regional airport authorities or port authorities and school districts, conservancy districts, township park districts and park districts and other authorities, to participate in contracts distributed by the state of Ohio, Department of Administrative Services, Office of Cooperative Purchasing for the purchase of supplies, services, equipment and certain materials; now therefore,

BE IT ORDAINED BY THE UTICA SHALE ACADEMY OF OHIO

Section 1. That the UTICA SHALE ACADEMY OF OHIO hereby requests authority in the name of the UTICA SHALE ACADEMY OF OHIO to participate in state contracts which the Department of Administrative Services, Office of State Purchasing has entered into and the Office of Cooperative Purchasing has distributed for the purchase of supplies, services, equipment and certain other materials pursuant to Revised Code Section 125.04.

Section 2. That the TREASURER is hereby authorized to agree in the name of the UTICA SHALE ACADEMY OF OHIO to be bound by all contract terms and conditions as the Department of Administrative Services, Office of Cooperative Purchasing prescribes. Such terms and conditions may include a reasonable annual membership fee to cover the administrative costs which the Department of Administrative Services incurs as a result of UTICA SHALE ACADEMY OF OHIO participation in the contract. Further, that the TREASURER does hereby agree to be bound by all such terms and conditions and to not cause or assist in any way the misuse of such contracts or make contract disclosures to non-members of the Coop for the purpose of avoiding the requirements established by ORC 125.04.

Section 3. That the TREASURER is hereby authorized to agree in the name of the UTICA SHALE ACADEMY OF OHIO to directly pay the vendor, under each such state contract in which it participates for items it receives pursuant to the contract, and the (AGENT) does hereby agree to directly pay the vendor.

RESOLUTION/ORDINANCE MUST BE APPROVED, DATED AND FILED WITH THE OFFICE OF COOPERATIVE PURCHASING PRIOR TO USE OF A CONTRACT.

ADDITIONALLY, THE PAYMENT OF THE APPROPRIATE ANNUAL FEE MUST BE MADE PRIOR TO CONTRACT USE.

Roll Call: Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Chronister, yes; Mr. Miller, yes. Resolution approved.

**FEBRUARY 6, 2024 - REGULAR BOARD MEETING**

**24-017 APPROVAL OF WORKSHOP FOR TREASURER**

It was moved by Mr. Chronister and seconded by Mrs. Jackson to approve the payment of \$100.00 to the Ohio Association of School Business Officials on the behalf of the Treasurer to attend the Northeast Ohio Joint Workshop on March 1, 2024. Roll Call: Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

**24-018 2024/25 SCHOOL CALENDAR**

It was moved by Mr. Chronister and seconded by Mr. Pitts to approve the 2024/25 school calendar with the provision of snow days being made up on Fridays at the superintendent's discretion (Exh. 24-018). Roll Call: Mr. Chronister, yes; Mr. Pitts, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

**24-019 TRANSCRIPT POLICY**

It was moved by Mr. Chronister and seconded by Mrs. Jackson to approve the Transcript Policy (Exh. 24-019) for students after graduation (1st transcript is free, additional transcripts are \$5 if picked up or \$12 if mailed). Roll Call: Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

**24-020 ADJOURNMENT**

It was moved by Mr. Pitts and seconded by Mr. Chronister to adjourn the meeting at 6:16 P.M. Roll Call: Mr. Pitts, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

ATTEST:

Board President

**CALL TO ORDER:**

UTICA SHALE ACADEMY  
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**MARCH 5, 2024 - REGULAR BOARD MEETING**

**The Governing Board of the Utica Shale Academy met for a Regular Board Meeting on the Fifth day of March 2024, and the meeting was called to order at 6:00 P.M.**

**BOARD MEMBERS IN ATTENDANCE:** Mrs. Alison Jackson, Mr. Tim Miller, and Mr. William

Pitts. Also present was Robert P. Barrett, Treasurer. **ABSENT:** Mr. Mark Chronister and Mr. Corey Boyle. Also in attendance was William Watson, Superintendent, Carter Hill, Dean of Students, and Dr. Warren Glenn (via phone) from Ohio Department of Education.

**24-021 REGULAR MINUTES APPROVED**

It was moved by Mr. Pitts and seconded by Mrs. Jackson to approve the minutes of the Regular Governing Board Meetings for February 6, 2024. Roll Call: Mr. Pitts, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

**REPORT FROM THE TREASURER**

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy and reported the status of financial cash position to cover February 2024 expenses.

## 24-022 FEBRUARY 2024 FINANCIAL REPORTS APPROVED

It was moved by Mr. Pitts and seconded by Mr. Miller to approve the February 2024 Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Pitts, yes; Mr. Miller, yes; Mrs. Jackson, yes. Motion approved.

## SPONSOR'S REPORT

Sunshine Laws and Ethics updates for board members.

Ohio Department of Education newsletter should be arriving soon.

Spring site visitation in late March or early April.

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UTICA SHALE ACADEMY

GOVERNING BOARD MEETING MINUTES

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## MARCH 5, 2024 - REGULAR BOARD MEETING

### DEAN'S REPORT

Academic Update:

- o Senior Credit checks
- o 49 Seniors on track to graduate.
- o Use of Outdoor Classroom has been great.

NC# Update - Total of 504 certificates; 51 additional certificates since last board meeting.  
Transportation update - Good behavior report with no damages or fights since the code of conduct was signed.

STAR Testing is currently being conducted. State Testing is scheduled for April 15th-26th. Graduation is May 28, 2024, at 6:00 PM.

### SUPERINTENDENT'S REPORT

Enrollment = 139 students with 38 students in special education and 31 students identified as homeless under

McKinney-Vento.

- Significant academic progress in March with 14,796 lessons completed and 411 credits earned, averaging 2.95 credits per student. Additionally, students have achieved remarkable success in CTE, with 211 6-point credentials and 300 NC3 3-point certifications awarded.

0 suspensions and 2 DRA reported.

Progress on the Heavy Equipment Garage at Utica Shale Academy includes site work and construction planning, with key project milestones outlined. Updates on Williams Building and Hutson Building: include the completion of conversion documentation and ongoing repairs. Efforts are underway to secure a significant grant for EV and Hybrid vehicles in collaboration with East Palestine, Youngstown State University, Columbiana County Career and Technical Center, and Utica Shale Academy with approximately \$5 million.

#### **24-023 LOCAL RECORDS COMMISSION COMMITTEE**

It was moved by Mrs. Jackson and seconded by Mr. Miller to create a Local Records Commission committee for the annual review of the Academy's records for retention or disposal as required by Ohio Revised Code. The committee shall comprise of the treasurer (chairman), board president, and superintendent. Roll Call: Mrs. Jackson, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

#### **24-024 APPROPRIATION ADDITIONS**

It was moved by Mr. Pitts and seconded by Mr. Miller to approve the following appropriation additions:

GOA Equipment Grant (#599-9924) Ohio AG Safety Grant  
(#499-9924)  
22,000.00 28,800.00

Roll Call: Mr. Pitts, yes; Mr. Miller, yes; Mrs. Jackson, yes. Motion approved.

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UTICA SHALE ACADEMY GOVERNING BOARD MEETING MINUTES

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#### **MARCH 5, 2024-REGULAR BOARD MEETING**

#### **24-024 CERTIFIED HEALTH WORKERS CONTRACT**

It was moved by Mrs. Jackson and seconded by Mr. Pitts to approve an agreement with the Mahoning County Public Health to place a CHW in the classroom for the 2024/25 school year. The agreement will cover \$15,000 of the salary. Roll Call: Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

#### **24-025 MEMORANDUM OF UNDERSTANDING VILLAGE OF SALINEVILLE**

It was moved by Mr. Pitts and seconded by Mr. Miller to approve the memorandum of understanding between the Village of Salineville and the Utica Shale Academy to seek a joint Capital Appropriation for Heavy Equipment

and allow both entities access to the equipment. Roll Call: Mr. Pitts, yes; Mr. Miller, yes; Mrs. Jackson, yes. Motion approved.

**24-026 DONATION**

It was moved by Mrs. Jackson and seconded by Mr. Miller to accept a donation from B & B Wrecking for equipment (Exh. 24-026) from the closed Sammis plant at a value of \$132,400. Roll Call: Mrs. Jackson, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**24-027 ADJOURNMENT**

It was moved by Mrs. Jackson and seconded by Mr. Miller to adjourn the meeting at 6:24 P.M. Roll Call: Mrs. Jackson, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

ATTEST:

Board President

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Treasurer

**CALL TO ORDER:**

UTICA SHALE ACADEMY  
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**APRIL 3, 2024 - SPECIAL BOARD MEETING**

**The Governing Board of the Utica Shale Academy met for a Special Board Meeting on the Third day of April 2024, and the meeting was called to order at 8:00 P.M.**

**BOARD MEMBERS IN ATTENDANCE:** Mr. Corey Boyle, Mrs. Alison Jackson, and Mr. Tim

Miller. Also present was Robert P. Barrett, Treasurer. **ABSENT:** Mr. Mark Chronister and Mr. William Pitts. Also in attendance was William Watson, Superintendent, and Dr. Warren Glenn (via phone) from Ohio Department of Education.

#### **PURPOSE OF MEETING**

Due to the inclement weather on Tuesday, April 2, 2024, the regular meeting was cancelled. The purpose of the special meeting was for staffing issues and regular business that was on the April 2, 2024, regular meeting agenda.

#### **24-028 REGULAR MINUTES APPROVED**

It was moved by Mrs. Jackson and seconded by Mr. Miller to approve the minutes of the Regular Governing Board Meetings for March 5, 2024. Roll Call: Mrs. Jackson, yes; Mr. Miller, yes; Mr. Boyle, yes. Motion approved.

#### **REPORT FROM THE TREASURER**

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy and reported the status of financial cash position to cover March 2024 expenses.

#### **24-029 MARCH 2024 FINANCIAL REPORTS APPROVED**

It was moved by Mr. Boyle and seconded by Mr. Miller to approve the March 2024 Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mrs. Jackson, yes. Motion approved.

#### **SPONSOR'S REPORT**

Ohio Department of Education newsletter should be arriving soon. Spring site visitation in late March or early April.

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**APRIL 3, 2024 - SPECIAL BOARD MEETING**

**SUPERINTENDENT'S REPORT**

No discipline actions and no suspensions or expulsions.

Three students were caught vaping and entered the proper protocol.

Utica Shale is a finalist on the SEED Grant.

Utica Shale was approved for a University of Colorado Boulder 2-year grant to implement the Botvin LifeSkills Training High School Program starting in Fall of 2024.

Heavy equipment building bids open this week. Architect estimate is \$138,000.

Drop-out Recovrty and AIMS report received with corrective action plan.

**24-030 INTERNET SERVICE AGREEMENT WITH OMERESA**

It was moved by Mr. Boyle and seconded by Mrs. Jackson to approve an Internet Service Agreement with OMERESA and Utica Shale Academy of Ohio for the period of July 1, 2024 to June 30, 2029 for internet connectivity (Exh. 24-030). Roll Call: Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

**24-031 BROADBAND INTERNAL CONNECTIONS SALES AGREEMENT**

It was moved by Mrs. Jackson and seconded by Mr. Boyle to approve the following component sales agreements between OMERESA and Utica Shale Academy of Ohio:

Eligible Broadband Internet Connections components in the amount of \$46,640.43 (E-Rate)

Eligible Broadband Internet Connections components in the amount of \$19,012.65 (Non-E-Rate)



Roll Call: Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Miller, yes. Motion approved.

**24-031 PREVENTATION MAINTENANCE AGREEMENT**

It was moved by Mr. Boyle and seconded by Mr. Miller to approve the Preventative Maintenance Agreement with Independent Elevator for one year in the amount of \$1,740 (Exh 24-031). Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mrs. Jackson, yes. Motion approved.

**24-032 REDUCTION IN FORCE**

It was moved by Mr. Boyle and seconded by Mr. Miller to approve the Reduction in Force of the Hospitality Instructor position due to the lack of students enrolled in the program; moreover, there were no certifications obtained over the last two years. Superintendent notified Southern Local Schools of the Academy's position on March 26, 2024 to adhere to the Union timeline. Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mrs. Jackson, yes. Motion approved.

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**APRIL 3, 2024 - SPECIAL BOARD MEETING**

**24-033 ROBOTICS INSTRUCTOR**

It was moved by Mrs. Jackson and seconded by Mr. Boyle to approve the creation of a Robotics Instructor position to be posted through the Southern Local Schools for the Junior High School expansion for the 2024/25 school year. Roll Call: Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Miller, yes. Motion approved.

**24-034 AMERICAN RESCUE PLAN HOMELESS TARGETED SUPPORT GRANT**

It was moved by Mrs. Jackson and seconded by Mr. Miller to approve Jocelyn Reed for a Homeless Targeted Support Grant stipend at a billable cost to the Academy after fringe benefits of \$4,714.30 for outreach associated with homeless students. Roll Call: Mrs. Jackson, yes; Mr. Miller, yes; Mr. Boyle, abstain. Motion approved by a vote of 2-0-1.

**24-035 APPROPRIATION ADDITIONS**

It was moved by Mr. Boyle and seconded by Mrs. Jackson to approve the appropriations for the PNC Grant FY24 in the amount of \$15,000. Roll Call: Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

**24-036 MORNING AND AFTER SCHOOL DUTIES**

It was moved by Mrs. Jackson and seconded by Mr. Boyle to approve morning and after school duties stipends for Matt Gates and John Wright for CARTS bus responsibilities, and students entering the school to be paid through Southern Local School District and \$2,500 each. Roll Call: Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Miller, yes. Motion approved.

**24-037 ADJOURNMENT**

It was moved by Mr. Boyle and seconded by Mr. Miller to adjourn the meeting at 8:20 P.M. Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mr. Miller, yes. Motion approved.

ATTEST:

Board President

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Treasurer

**CALL TO ORDER:**

UTICA SHALE ACADEMY  
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**MAY 7, 2024 - REGULAR BOARD MEETING**

**The Governing Board of the Utica Shale Academy met for a Special Board Meeting on the Seventh day of May 2024, and the meeting was called to order at 6:00 P.M.**

**BOARD MEMBERS IN ATTENDANCE:** Mr. Corey Boyle, Mr. Marcus Chronister, Mr. William Pitts, and Mr. Tim Miller. Also present was Robert P. Barrett, Treasurer. **ABSENT:** Mrs. Alison Jackson. Also in attendance was William Watson, Superintendent, and Dr.

Warren Glenn (via phone) from Ohio Department of Education.

**24-038 REGULAR MINUTES APPROVED**

It was moved by Mr. Boyle and seconded by Mr. Miller to approve the minutes of the Special Governing Board Meetings for April 3, 2024. Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mr. Chronister, yes; Mr. Pitts, yes. Motion approved.

Mrs. Jackson entered the meeting at 6:03 PM.

**REPORT FROM THE TREASURER**

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy and reported the status of financial cash position to cover April 2024 expenses.

**24-039 APRIL 2024 FINANCIAL REPORTS APPROVED**

It was moved by Mr. Chronister and seconded by Mr. Boyle to approve the April 2024 Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

**SPONSOR'S REPORT**

Ohio Department of Education newsletter should be arriving soon.

**MAY 7, 2024-REGULAR BOARD MEETING**

**DEAN'S REPORT**

49 Seniors are on track to graduate.

Currently, scheduling returning students for next school year.

Community service projects around the community will continue, weather permitting.

Drug prevention with Avis has decreased the incidents happening at school. They utilize the Drug-Free World Program.

- o 11 incidents before Avis arrived (Aug-Dec).
- o 4 since Avis arrived (Jan-May).

House visits - great job by Mr. Woods and Miss Hart.

Senior cookout on May 16th.

Culture is continuing to improve - Students are taking pride in Utica Shale Academy.

- o Juniors want to help at graduation.  
Seniors want to have a "senior prank" day.

## **SUPERINTENDENT'S REPORT**

The Academy continued our focus on maintaining robust educational standards and implementing facility upgrades. We have observed a notable decrease in disciplinary issues, with suspensions due to vaping reduced from five to seven per month to just one. This improvement is attributed to the effective implementation of our Recovery to Work program, which provides students with counseling for substances abuse and engages them in career-oriented learning.

No significant changes in enrollment were reported.

NC3 National Signing Day.

Graduation is May 28th.

Junior High Open House is scheduled for May 9th.

Completion of health and food inspections for the next academic year.

Facility Updates:

Tentative scheduling of Fire Inspections for July.

Williams Building is in the final stages of an Educational rating adjustment.

Construction at the ETC started this past Monday to complete the ARC grant through GWOA.

## **24-040 FIVE-YEAR FORECAST - MAY UPDATE**

Moved by Mr. Boyle and seconded by Mrs. Jackson to approve the FY24 Five-Year Forecast May Update as presented (Exh. 24-040). Roll Call: Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

GOVERNING BOARD MEETING MINUTES

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**MAY 7, 2024 - REGULAR BOARD MEETING**

**24-041 CONSTRUCTION BIDS**

Moved by Mr. Chronister and seconded by Mr. Miller to award the CCI Commercial Construction for the addition of a Heavy Equipment and Diesel Training Center to the existing Energy Training Center to CCI Commercial Construction in the amount of \$223,330.00 (base bid plus addendums). The expansion will include a learning area, two bays, and a new standing seam metal roof over the entire structure. This also gives the Superintendent authorization to approve any change orders as they occur in the project, with agreement from the treasurer. The construction will be paid for through the Governor's Appalachian Community Grant. Roll Call: Mr. Chronister, yes; Mr. Miller, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved.

**24-042 ASSISTANT SUPERINTENDENT / SPECIAL SERVICES COORDINATOR**

Moved by Mr. Chronister and seconded by Mrs. Jackson to appoint Laura Krulik as Assistant Superintendent and Special Services Coordinator on a three-year contract with an annual salary of \$110,000. Fringes and future salary adjustments will align with the previous year's SLTA contract increments consistent with operational administrative agreements. Roll Call: Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

**24-043 AUTHORIZATION FOR STAFF TO CARRY FIREARMS**

Moved by Mr. Chronister and seconded by Mr. Boyle to approval of designated staff members to be trained and authorized to carry or access firearms during emergencies, including active shooter incidents, effective FY25. All individuals will exceed the required coursework and training standards:

William Watson

Matt Gates

• Carter Hill

John Wright

All Training Support Staff through the COPS Grant

Notices will be prominently displayed at all facility entrances to inform the public of this policy.

Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mrs. Jackson, no; Mr. Pitts, yes; Mr. Miller, yes. Motion approved by a vote of 4 to 1.

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UTICA SHALE ACADEMY

GOVERNING BOARD MEETING MINUTES

2024

**MAY 7, 2024 - REGULAR BOARD MEETING**

**24-044 APPROVAL OF EQUIPMENT PURCHASE BID**

Moved by Mr. Chronister and seconded by Mr. Boyle to approve the bid from Ag-Pro for the purchase of a John Deere 331G Track Loader, John Deere MH60D Mulching Head, John Deere PA30B Planetary Auger Drive with 6, 9, and 12-inch bits, and a grapple for tree removal if approved by the State of Ohio. The total cost of \$122,025.76 adheres to state pricing guidelines and is \$25,000 less than the next closest bid from Bobcat. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

**24-045 DONATION**

Moved by Mrs. Jackson and seconded by Mr. Chronister to approve a donation of a trailer (value \$700.00) from an anonymous donor. Roll Call: Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

**24-046 IWIP STIPENDS PURCHASED SERVICES CONTRACT**

Moved by Mr. Boyle and seconded by Mr. Chronister to approve purchase services contract with Southern Local Schools for IWIP performance stipends to Matt Gates, John Wright, Dennis Bowers, Nick Woods, Carter Hill, and Bill Watson. The total amount of the contract is \$69,270 (\$10,000 each plus retirement and medicare). Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

**24-047 BOARD POLICY - OVER-THE-COUNTER DRUG POLICY**

Moved by Mrs. Jackson and seconded by Mr. Chronister to approve the following board policy:

**Utica Shale Academy Over-the-Counter Drug Policy Introduction**

Utica Shale Academy is committed to ensuring the health and safety of our students while on campus. This Over-the-Counter (OTC) Drug Policy outlines the permissible use of non-prescription medication by students during school hours and school-related activities. The administration of any medication will strictly adhere to this policy to safeguard the well-being of our students.

- Policy Guidelines 1. Authorized Medications: Only the following over-the-counter medications may be administered to students with prior written consent from a parent or guardian: Pain relievers/fever reducers (e.g., acetaminophen, ibuprofen) Antihistamines (e.g., loratadine, cetirizine) Cough drops/throat lozenges Topical ointments (e.g., hydrocortisone cream, calamine lotion).
2. Prohibited Medications: The following medications are NOT permitted on school grounds unless prescribed by a healthcare professional: Aspirin Medications containing pseudoephedrine or

phenylephrine Antidiarrheal medications containing loperamide,

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UTICA SHALE ACADEMY

GOVERNING BOARD MEETING MINUTES

2024

**MAY 7, 2024 - REGULAR BOARD MEETING**

3. **Procedure for Administration:** Parents/guardians must provide written consent for the use of permitted OTC medications, specifying the drug, dosage, and times of administration. All OTC medications must be provided by the parent/guardian in the original manufacturer's packaging with the student's name clearly labeled. Medications will be stored securely in the school office and administered by designated school personnel only.
  
4. **Student Self-Administration:** Under certain circumstances, students may be allowed to self-administer medication (e.g., inhalers for asthma). Such allowances must be approved in writing by the student's healthcare provider and parent/guardian.
  
5. **Emergency Situations:** In case of any adverse reaction or medical emergency, school staff will administer first aid and contact emergency services if necessary. Parents/guardians will be notified immediately. Parent/Guardian Consent Form Please complete and sign this form to grant permission for the administration of over-the-counter medications to your child.

Student Name:

Grade:

Medications Allowed

(Please specify drug, dosage, and times of administration): Medications Not Permitted:

**Emergency Contact Information:**

Parent/Guardian Name:

Alternate Contact Name:

Parent/Guardian Signature:

Phone:

Phone:

Date:

This policy should be reviewed annually and adjusted as needed to remain compliant with health regulations and best practices. Parents and guardians are encouraged to discuss any concerns or special circumstances with school administrators.

Roll Call: Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes.  
Motion approved.

**24-048 RESIGNATION**

Motion by Mr. Boyle and seconded by Mrs. Jackson to accept Ashley Joy's resignation effective April 24, 2024. Roll Call: Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

**24-049 CUSTODIAL PURCHASE SERVICES CONTRACT**

Moved by Mrs. Jackson and seconded by Mr. Chronister to approve a purchase service contract with Southern Local Schools for a custodial position (Laura Rowe) effective 5-6-24. Roll Call: Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

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UTICA SHALE ACADEMY

GOVERNING BOARD MEETING MINUTES

2024

**MAY 7, 2024 - REGULAR BOARD MEETING**

**24-050 TECHNOLOGY EXTENDED TIME**

Motion by Mr. Chronister and seconded by Mr. Boyle to approve the purchase services contract for at a cost of \$5,572.50 for extended time through Southern Local Schools for Josh Manist for setting up the internet/fiber for the Williams Building. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

**24-051 EXECUTIVE SESSION**

Moved by Mrs. Jackson and seconded by Mr. Chronister to approve the Board enter into executive session in accordance with the provisions set forth in the Ohio Revised Code Section 121.22(G)]. The purpose of this executive session is to discuss matters regarding the compensation of an employee. Roll Call: Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved. The Board has entered into executive session.

**24-052 RETURN TO REGULAR SESSION**

Moved by Mr. Chronister and seconded by Mrs. Jackson to return to regular session. Roll Call: Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

**24-053 ADJOURNMENT**

It was moved by Mr. Boyle and seconded by Mr. Miller to adjourn the meeting at 8:20 P.M. Roll



Call: Mr. Boyle, yes; Mr. Miller, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Pitts, yes.  
Motion approved.

ATTEST:

Board President

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Treasurer

**CALL TO ORDER:**

UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
2024

**JUNE 4, 2024 - REGULAR BOARD MEETING**

**The Governing Board of the Utica Shale Academy met for a Special Board Meeting on the Fourth day of June 2024, and the meeting was called to order at 6:21 P.M.**

**BOARD MEMBERS IN ATTENDANCE:** Mr. Corey Boyle, Mr. Marcus Chronister, and Mr. Tim

Miller. Also present was Robert P. Barrett, Treasurer. **ABSENT:** Mrs. Alison Jackson and Mr. William Pitts. Also in attendance was William Watson, Superintendent, and Dr. Warren Glenn (via phone) from Ohio Department of Education.

**24-054 REGULAR MINUTES APPROVED**

It was moved by Mr. Boyle and seconded by Mr. Chronister to approve the minutes of the Regular Governing Board Meetings for May 7, 2024. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mr. Miller, yes.

## REPORT FROM THE TREASURER

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy and reported the status of financial cash position to cover May 2024 expenses.

## 24-055 MAY 2024 FINANCIAL REPORTS APPROVED

It was moved by Mr. Chronister and seconded by Mr. Boyle to approve the May 2024 Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mr. Miller, yes. Motion approved.

## SPONSOR'S REPORT

Reminder on the Sunshine Law requirements for the Board. Update on the special education forms.

## SUPERINTENDENT'S REPORT

49 Graduates

106 students to return in fall.

No address changes, suspensions, or expulsions.

Grants Updates on the EPA grant, SEED grant, and Governor's Appalachian Regional grant.

Construction Update: New diesel mechanic shop is progressing.

- Equipment Update: (1) 2 diesel enclosed cab mini excavators arrived on Monday, and (2) John Deere skid loader with attachments arrived.

## JUNE 4, 2024 - REGULAR BOARD MEETING

### 24-056 UPDATE ON MOTION 24-044

Moved by Mr. Chronister and seconded by Mr. Boyle to approve the updated cost of a John Deere 331G Track Loader to a John Deere 333G Track Loader at an increased cost of \$11,200. The 333G is available immediately. The 331P was a six-month timeline for delivery. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mr. Miller, yes. Motion approved.

**24-057 CONSTRUCTION CHANGE ORDER-**

Moved by Mr. Boyle and seconded by Mr. Chronister to reaffirm a change order to CCI Commercial Construction for the addition of a Heavy Equipment and Diesel Training Center to the existing Energy Training Center to CCI Commercial Construction in the amount of \$2,435 for insulation in the attic of the existing canopy. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mr. Miller, yes. Motion approved.

**24-058 FY2024 BUDGET**

Moved by Mr. Boyle and seconded by Mr. Chronister to approve the final budget for fiscal year 2024:

General Fund (#001)	\$2,066,801.38
Capital Projects (#003)	\$62,246.65
Local ESSER (#019-9022)	\$50,660.00
Miscellaneous State Grants (#499)	\$54,503.99
ARP Grants (#507)	\$13,482.76
IDEA-B (#516)	\$22,888.90
Title I - Non-Competitive (#536)	\$77,329.61
Title I School-wide (#572)	\$16,111.10
Title I - Expanding Opportunities (#572)	\$32,896.81
Stronger Connections (#584)	\$5,000.00
Title IV (#584)	\$13,025.85
Title II-A (#590)	\$2,035.00
Miscellaneous Fed Grants (#599)	\$0.00
SRSA Grant (#599)	\$8,572.00
G5 Grant (#599)	

	\$16,097.46
COPS Grant (#599)	
	\$90,541.69
GOA Grant - Building (#599)	
	\$2,119,833.62
GOA Grant - Equipment (#599)	
	\$97,654.53
<b>TOTAL</b>	<b>\$4,749,681.25</b>

Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mr. Miller, yes. Motion approved.

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 UTICA SHALE ACADEMY  
 GOVERNING BOARD MEETING MINUTES  
 2024

**JUNE 4, 2024 - REGULAR BOARD MEETING**

**24-059 FY2025 ESTIMATED BUDGET**

Moved by Mr. Chronister and seconded by Mr. Boyle to approve the estimated budget for FY2025:

General Fund (#001)	\$2,529,152.21
Local Funds (#019)	\$0.00
School Safety Grant (#499)	\$0.00
IDEA-B (#516)	\$17,750.00
Title I School Improvement (#536)	\$58,300.00
Title I School-Wide (#572)	\$10,500.00
Title I Non-Competitive (#572)	\$27,000.00
Title IV-A (#584)	\$10,000.00
Title II-A (#590)	\$2,500.00
Appalachian Region Comm. Grant	\$298,683.00

Appalachian Region Comm. Grant-Equip  
Other Federal Grants (#599)

**TOTAL**

Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mr. Miller, yes. Motion approved.

\$58,945.00

\$12,095.54

**\$3,024,926.22**

**24-060 ROBOTICS/INDUSTRIAL 3D PRINTING INSTRUCTOR PURCHASE SERVICES CONTRACT**

Moved by Mr. Boyle and seconded by Mr. Chronister to approve the purchase services contract with Southern Local Schools for employment of Robert Westover as a Robotics/Industrial 3D Printing Instructor for the 2024/25 school year. Recognizing his expertise as vital for advancing our educational programs. The Superintendent is authorized to finalize and execute all related contracts. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mr. Miller, yes. Motion approved.

**24-061 2024/25 PROPERTY, FLEET, LIABILITY INSURANCE**

Moved by Mr. Chronister and seconded by Mr. Boyle to approve the 2024/25 Property, Fleet, Liability Insurance through Schools of Ohio Risk Sharing Authority (SORSA) and McBane Insurance Agency in the amount of \$23,783 (last year was \$19,806). Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mr. Miller, yes. Motion approved.

**24-062 EQUIPMENT PURCHASE FOR NCCER COURSES**

Moved by Mr. Chronister and seconded by Mr. Boyle to purchase JLG from Advanced Training Group at \$30,000. ATG will donate \$10,000 of the cost. \$15,000 of the cost will be covered by the ACG Grant. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mr. Miller, yes. Motion approved.

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UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
2024

**JUNE 4, 2024 - REGULAR BOARD MEETING**

**24-063 DICKINSON WRIGHT TITLE IX TRAINING**

Moved by Mr. Boyle and seconded by Mr. Chronister to purchase title IX Training from Dickinson Wright for new compliance measures. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mr. Miller, yes. Motion approved.

**24-064 LOCKER INSTALLATION AND CABINET TEAR DOWN AND REINSTALLATION Moved by Mr. Chronister and**

seconded by Mr. Boyle to approve the payment to Matt Gates, John Wright, Dennis Bowers and Nick Woods for \$1,000 dollars each for locker installation and cabinet tear down and reinstallation upon successful completion. Vendor cost was \$4,000 and that was without cabinet teardown and reinstallation. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mr. Miller, yes. Motion approved.

**24-065 BRUSH AND TREE CLEARING AT WELD LAB FOR HEAVY EQUIPMENT**

Moved by Mr. Chronister and seconded by Mr. Boyle to offer hours to complete the task of clearing out lots for heavy equipment outdoor training areas. The Estimate for clearing the 2.5 acres is 10 days with adequate staff days. All career tech Instructors and administration trained to run the skid steer by Ag Pro will be offered the extended hours at Union Rate of \$30 an hour. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mr. Miller, yes. Motion approved.

**24-066 RECOMMENDATION TO START SEARCH FOR CANDIDATE TO FULFILL SCIENCE OF READING REQUIREMENTS**

Moved by Mr. Boyle and seconded by Mr. Chronister to start the search for a candidate to fulfill Science of Reading requirements. The ideal candidate will have a Special Education license and the ability to acquire or have Highly Qualified Teacher (HQT) status in reading. The position will be titled Reading Intervention and will serve all kids who are behind in reading. The position will be required to assist in both VLA created curriculum and Career Tech. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mr. Miller, yes. Motion approved.

**24-067 ADJOURNMENT**

It was moved by Mr. Boyle and seconded by Mr. Chronister to adjourn the meeting at 6:38 P.M. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mr. Miller, yes. Motion approved.

ATTEST:

Board President

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Treasurer

**CALL TO ORDER:**

UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES

2024

**JUNE 4, 2024 - REGULAR BOARD MEETING**

**The Governing Board of the Utica Shale Academy met for a Special Board Meeting on the Fourth day of June 2024, and the meeting was called to order at 6:21 P.M.**

**BOARD MEMBERS IN ATTENDANCE:** Mr. Corey Boyle, Mr. Marcus Chronister, and Mr. Tim

Miller. Also present was Robert P. Barrett, Treasurer. **ABSENT:** Mrs. Alison Jackson and Mr. William Pitts. Also in attendance was William Watson, Superintendent, and Dr. Warren Glenn (via phone) from Ohio Department of Education.

#### **24-054 REGULAR MINUTES APPROVED**

It was moved by Mr. Boyle and seconded by Mr. Chronister to approve the minutes of the Regular Governing Board Meetings for May 7, 2024. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mr. Miller, yes.

#### **REPORT FROM THE TREASURER**

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy and reported the status of financial cash position to cover May 2024 expenses.

#### **24-055 MAY 2024 FINANCIAL REPORTS APPROVED**

It was moved by Mr. Chronister and seconded by Mr. Boyle to approve the May 2024 Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mr. Miller, yes. Motion approved.

#### **SPONSOR'S REPORT**

Reminder on the Sunshine Law requirements for the Board. Update on the special education forms.

#### **SUPERINTENDENT'S REPORT**

49 Graduates

- 106 students to return in fall.

No address changes, suspensions, or expulsions.

Grants Updates on the EPA grant, SEED grant, and Governor's Appalachian Regional grant. Construction Update: New diesel mechanic shop is progressing.

- Equipment Update: (1) 2 diesel enclosed cab mini excavators arrived on Monday, and (2) John Deere skid loader with attachments arrived.

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UTICA SHALE ACADEMY GOVERNING BOARD MEETING MINUTES  
2024

**JUNE 4, 2024-REGULAR BOARD MEETING**

**24-056 UPDATE ON MOTION 24-044**

Moved by Mr. Chronister and seconded by Mr. Boyle to approve the updated cost of a John Deere 331G Track Loader to a John Deere 333G Track Loader at an increased cost of \$11,200. The 333G is available immediately. The 331P was a six-month timeline for delivery. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mr. Miller, yes. Motion approved.

**24-057 CONSTRUCTION CHANGE ORDER-**

Moved by Mr. Boyle and seconded by Mr. Chronister to reaffirm a change order to CCI Commercial Construction for the addition of a Heavy Equipment and Diesel Training Center to the existing Energy Training Center to CCI Commercial Construction in the amount of \$2,435 for insulation in the attic of the existing canopy. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mr. Miller, yes. Motion approved.

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GOA Grant - Building (#599)	\$2,119,833.62
GOA Grant - Equipment (#599)	\$97,654.53
<b>TOTAL</b>	<b>\$4,749,681.25</b>

Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mr. Miller, yes. Motion approved.

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 UTICA SHALE ACADEMY  
 GOVERNING BOARD MEETING MINUTES  
 2024

**JUNE 4, 2024 - REGULAR BOARD MEETING**

**24-059 FY2025 ESTIMATED BUDGET**

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Title IV-A (#584)	\$10,000.00
Title II-A (#590)	\$2,500.00
Appalachian Region Comm. Grant	\$298,683.00

**TOTAL**  
Appalachian Region Comm. Grant-Equip  
Other Federal Grants (#599)

Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mr. Miller, yes. Motion approved.

\$58,945.00  
\$12,095.54  
**\$3,024,926.22**

**24-060 ROBOTICS/INDUSTRIAL 3D PRINTING INSTRUCTOR PURCHASE SERVICES CONTRACT**

Moved by Mr. Boyle and seconded by Mr. Chronister to approve the purchase services contract with Southern Local Schools for employment of Robert Westover as a Robotics/Industrial 3D Printing Instructor for the 2024/25 school year. Recognizing his expertise as vital for advancing our educational programs. The Superintendent is authorized to finalize and execute all related contracts. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mr. Miller, yes. Motion approved.

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Moved by Mr. Chronister and seconded by Mr. Boyle to approve the 2024/25 Property, Fleet, Liability Insurance through Schools of Ohio Risk Sharing Authority (SORSA) and McBane Insurance Agency in the amount of \$23,783 (last year was \$19,806). Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mr. Miller, yes. Motion approved.

**24-062 EQUIPMENT PURCHASE FOR NCCER COURSES**

Moved by Mr. Chronister and seconded by Mr. Boyle to purchase JLG from Advanced Training Group at \$30,000. ATG will donate \$10,000 of the cost. \$15,000 of the cost will be covered by the ACG Grant. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mr. Miller, yes. Motion approved.

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UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
2024

**JUNE 4, 2024 - REGULAR BOARD MEETING**

**24-063 DICKINSON WRIGHT TITLE IX TRAINING**

Moved by Mr. Boyle and seconded by Mr. Chronister to purchase title IX Training from Dickinson Wright for new compliance measures. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mr. Miller, yes. Motion approved.

**24-064 LOCKER INSTALLATION AND CABINET TEAR DOWN AND REINSTALLATION** Moved by Mr. Chronister and seconded by Mr. Boyle to approve the payment to Matt Gates, John Wright, Dennis Bowers and Nick Woods for \$1,000 dollars each for locker installation and cabinet tear down and reinstallation upon successful completion. Vendor cost was \$4,000 and that was without cabinet teardown and reinstallation. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mr. Miller, yes. Motion approved.

**24-065 BRUSH AND TREE CLEARING AT WELD LAB FOR HEAVY EQUIPMENT**

Moved by Mr. Chronister and seconded by Mr. Boyle to offer hours to complete the task of clearing out lots for heavy equipment outdoor training areas. The Estimate for clearing the 2.5 acres is 10 days with adequate staff days. All career tech Instructors and administration trained to run the skid steer by Ag Pro will be offered the extended hours at Union Rate of \$30 an hour. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mr. Miller, yes. Motion approved.

**24-066 RECOMMENDATION TO START SEARCH FOR CANDIDATE TO FULFILL SCIENCE OF READING**

**REQUIREMENTS**

Moved by Mr. Boyle and seconded by Mr. Chronister to start the search for a candidate to fulfill Science of Reading requirements. The ideal candidate will have a Special Education license and the ability to acquire or have Highly Qualified Teacher (HQT) status in reading. The position will be titled Reading Intervention and will serve all kids who are behind in reading. The position will be required to assist in both VLA created curriculum and Career Tech. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mr. Miller, yes. Motion approved.

**24-067 ADJOURNMENT**

It was moved by Mr. Boyle and seconded by Mr. Chronister to adjourn the meeting at 6:38 P.M. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mr. Miller, yes. Motion approved.

ATTEST:

Board President

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Treasurer

**CALL TO ORDER:**

UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
2024

**JULY 2, 2024 - REGULAR BOARD MEETING**

**The Governing Board of the Utica Shale Academy met for a Special Board Meeting on the Second day of July 2024, and the meeting was called to order at 6:00 P.M.**

**BOARD MEMBERS IN ATTENDANCE:** Mr. Marcus Chronister, Mrs. Alison Jackson, and Mr.

Tim Miller. Also present was Robert P. Barrett, Treasurer. **ABSENT:** Mr. Corey Boyle and Mr. William Pitts. Also in attendance was William Watson, Superintendent, and Dr. Warren Glenn (via phone) from Ohio Department of Education.

**24-068 REGULAR MINUTES APPROVED**

It was moved by Mr. Chronister and seconded by Mr. Miller to approve the minutes of the Regular Governing Board Meetings for June 4, 2024. Roll Call: Mr. Chronister, yes; Mr. Miller, yes; Mrs. Jackson. Motion approved.

**REPORT FROM THE TREASURER**

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy and reported the status of financial cash position to cover June 2024 expenses.

**24-069 JUNE 2024 FINANCIAL REPORTS APPROVED**

It was moved by Mrs. Jackson and seconded by Mr. Chronister to approve the June 2024 Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Miller, yes. Motion approved.

## SPONSOR'S REPORT

School year 2024 is closed.

Working on Opening Assurances for the 2024/25 school year.

## SUPERINTENDENT'S REPORT

Diesel mechanical lab is going well.

No address changes, suspensions, or expulsions.

Capital Appropriation received in the amount of \$2,500,000.

Williams Building - Receiving the Education Certificate.

The Academy will be at the Columbiana County and Carroll County Fairs.

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UTICA SHALE ACADEMY GOVERNING BOARD

MEETING MINUTES

2024

### JULY 2, 2024-REGULAR BOARD MEETING

#### 24-070 GRADUATION PURCHASED SERVICE CONTRACT

It was moved by Mr. Chronister and seconded by Mr. Miller to approve a purchased service contract with Southern Local Schools for the 2023/24 Graduation in the amount of \$2,886.25. Roll Call: Mr. Chronister, yes; Mr. Miller, yes; Mrs. Jackson, yes. Motion approved.

#### 24-071 BOARD RESOLUTION FOR TEAM-BUILDING MEALS

It was moved by Mr. Chronister and seconded by Mr. Miller to approve the following resolution:

**Whereas** Utica Shale Academy aims to foster a collaborative and supportive work environment;

**Whereas** effective teamwork among staff contributes to better educational outcomes for students;

**Therefore, be it resolved** that the board authorizes the allocation of funds for team-building meals as part of professional development and staff growth activities. These meals will be documented and justified as essential for enhancing teamwork, morale, and ultimately, the educational experience of our students.

Roll Call: Mr. Chronister, yes; Mr. Miller, yes; Mrs. Jackson, yes. Motion approved.

#### 24-072 SCIENCE OF READING INSTRUCTOR - PURCHASED SERVICES CONTRACT

It was moved by Mr. Chronister and seconded by Mrs. Jackson to approve the purchase services contract with Southern Local School to hire Jesse Mahan as the Science of Reading instructor, Jesse has 11

years of experience as an English Intervention Specialist and worked at Mountaineer in College and in the summer to possess Career Tech Experience. Roll Call: Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

**24-073 SOUTHERN LOCAL PURCHASE SERVICE CONTRACT**

It was moved by Mrs. Jackson and seconded by Mr. Chronister to approved a purchase service contract with Southern Local Schools for all staff previously employed by them as well as all staff previously employed by the Jefferson County ESC. Roll Call: Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Miller, yes. Motion approved

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UTICA SHALE ACADEMY GOVERNING BOARD  
MEETING MINUTES

2024

**JULY 2, 2024-REGULAR BOARD MEETING**

**24-074 SOUTHERN LOCAL MANAGEMENT SERVICE CONTRACT**

It was moved by Mr. Chronister and seconded by Mrs. Jackson to approved the purchased services contract for Management Services with Southern Local Schools for FY25, these services will include Payroll, EMIS, Contracted Services, Federal Programs, Student Breakfast and Lunch, School Nurse and Technology. Roll Call: Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

**24-075 JR HIGH PURCHASED SERVICES CONTRACTS**

It was moved by Mr. Chronister and seconded by Mrs. Jackson to approve a purchase services contract with Southern Local Schools to add a Junior High Nurse with a stipend in the amount of \$6,000 dollars for 7th grade exams and additional responsibilities and a Technology Stipend in the Amount of \$6000 for Junior High responsibilities including laptops, network and facilities. Roll Call: Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

**24-076 APPROPRIATION ACCEPTANCE**

It was moved by Mrs. Jackson and seconded by Mr. Chronister to accept Capital Appropriations One Time Fund allotment of \$2.5 Million Dollars. Roll Call: Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Miller, yes. Motion approved.

**24-077 ADDITIONAL GRANT DUTIES -GWOA**

It was moved by Mrs. Jackson and seconded by Mr. Chronister to approve the purchased services contracts with Southern Local Schools to add stipends of \$10,000 to the following employees for their work and completion of the GWOA Grant, payable upon successful completion, at CEO and CFOs discretion

Robert Barrett Matt Gates  
Robert Mehno William Watson

Roll Call: Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Miller, yes. Motion approved.

**24-078 ADDITIONAL GRANT DUTIES -GWOA**

It was moved by Mr. Chronister and seconded by Mr. Miller to approve the purchased services contract with Southern Local Schools to add stipend opportunity of \$5,000 to Josh Manist for their work and completion of the GWOA Grant, payable upon successful completion, at CEO and CFOs discretion. Roll Call: Mr. Chronister, yes; Mr. Miller, yes; Mrs. Jackson, yes. Motion approved.

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UTICA SHALE ACADEMY GOVERNING BOARD MEETING MINUTES  
2024

**JULY 2, 2024-REGULAR BOARD MEETING**

**24-079 ADDITIONAL DUTIES -SPECIAL EDUCATION**

It was approved by Mrs. Jackson and seconded by Mr. Chronister to approve the purchased services contract with Southern Local for stipends of \$15,000 for additional special education services to be provided outside of contracted hours. Payable at the Discretion of the Assistant Superintendent, in accordance with assigned tasks being performed at an acceptable level per the signed stipend outline Michael Skrinjar -IEPS and Math Goals.

Mariah Hart - IEPs and Student Success Plans

- Ashley Canaan -Transitions
- Jesse Mahan - Career and Reading Goals
- Laura Krulik - Oversight and Report Card

Roll Call: Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Miller, yes. Motion approved.

**24-080 ADDITIONAL DUTIES -MAINTENANCE**

It was moved by Mr. Chronister and seconded by Mrs. Jackson to approve the purchased services contract with Southern Local Schools for a stipend of \$8,000 for Additional Maintenance Tasks for facilities upkeep for Matt Gates. Roll Call: Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

**24-081 PERFORMANCE ADDITIONAL DUTIES - MAINTENANCE**

It was moved by Mr. Chronister and seconded by Mrs. Jackson to approve a purchase services contract with Southern Local Schools for a stipend of \$2,000 each for Additional Maintenance Tasks for facilities upkeep to Nick Woods and John Wright. Roll Call: Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

**24-082 PERFORMANCE STIPEND**

It was moved by Mr. Miller and seconded by Mr. Chronister to approve the purchased service contract with Southern Local Schools for tiered stipends in correspondence with IWIP Certifications earned, assigned by each potential recipient:

- 300 credentials = \$10,000  
500 credentials = \$15,000

Matt Gates, John Wright, Bobby Westover, Nick Woods, Dennis Bowers, William Watson, and Carter Hill are eligible for this stipend. Roll Call: Mr. Miller, yes; Mr. Chronister, yes; Mrs. Jackson, yes. Motion approved.

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UTICA SHALE ACADEMY GOVERNING BOARD  
MEETING MINUTES  
2024

**JULY 2, 2024-REGULAR BOARD MEETING**

**24-083 COALITION REMOVAL**

It was moved by Mr. Chronister and seconded by Mrs. Jackson to approve the recommendation to leave the GRADS Coalition effective July 1, 2024. Utica Shale has been a member for four years and the coalition has a large demographic of E-Schools. This recommendation comes after a conversation with Sheila Vitale from the Ohio Department of Education. Roll Call: Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

**24-084 WEED AND PESTICIDE SPRAY- MAINTENANCE**

It was moved by Mrs. Jackson and seconded by Mr. Chronister to approve the purchase services contract with Southern Local Schools for a stipend of \$3,000 for Additional Maintenance Tasks for routine spraying to Nick Woods. Mr. Woods is licensed, and this saves our district to have this maintenance performed in-house. Roll Call: Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Miller, yes. Motion approved.

**24-085 GRAFFITI REMOVAL (RE-PAINTING)**

It was moved by Mr. Chronister and seconded by Mr. Miller to approve the purchase services contract with Southern Local Schools for painting the graffiti area and the surrounding area for the SLTA agreed hourly rate of \$30 per hour to Paige Compton and China Willis. Roll Call: Mr. Chronister, yes; Mr. Miller, yes; Mrs. Jackson, yes. Motion approved.

**24-086 WILLIAMS COLLABORATION CENTER OUTDOOR EATING AREA**

It was moved by Mr. Chronister and seconded by Mrs. Jackson to approve the contract to Kenny Henry Construction create a roughly 1600 square foot patio in the back of the Williams Facility for students to elect to eat outside at a cost of \$11,750. Roll Call: Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

**24-087 ADJOURNMENT**



It was moved by Mrs. Jackson and seconded by Mr. Miller to adjourn the meeting at 6:29 P.M.  
Roll Call: Mrs. Jackson, yes; Mr. Miller, yes; Mr. Chronister, yes. Motion approved.

ATTEST:

Board President

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Treasurer

**CALL TO ORDER:**

UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
2024

**AUGUST 6, 2024 - REGULAR BOARD MEETING**

**The Governing Board of the Utica Shale Academy met for a Regular Board Meeting on the Sixth day of August 2024, and the meeting was called to order at 6:00 P.M.**

**BOARD MEMBERS IN ATTENDANCE:** Mr. Marcus Chronister, Mr. William Pitts, and Mr. Tim Miller. Also present was Robert P. Barrett, Treasurer. **ABSENT:** Mr. Corey Boyle and Mrs. Alison Jackson. Also in attendance was William Watson, Superintendent, and Dr. Warren Glenn (via phone) from Ohio Department of Education.

**24-091 REGULAR MINUTES APPROVED**

It was moved by Mr. Chronister and seconded by Mr. Pitts to approve the minutes of the Regular Governing Board Meeting for July 2, 2024, and the Special Governing Board Meeting for July 15, 2024. Roll Call: Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

**REPORT FROM THE TREASURER**

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy and reported

the status of financial cash position to cover July 2024 expenses.

**24-092 JULY 2024 FINANCIAL REPORTS APPROVED**

It was moved by Mr. Pitts and seconded by Mr. Chronister to approve the July 2024 Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Pitts, yes; Mr. Chronister, yes; Mr. Miller, yes. Motion approved.

**SPONSOR'S REPORT**

For SY25 no residency requirements.

Opening day assurances are scheduled for August 23, 2024.

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UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
2024

**AUGUST 6, 2024 - REGULAR BOARD MEETING**

**SUPERINTENDENT'S REPORT**

August 23, 2024 - Ribbon Cutting for the completion of the Appalachian Regional Community Grant.

Welding Lab - establishing an indoor welding lab with the architectural design firm.

Utilization of the One-time Strategic Investment of \$2.5 million.

Current efforts and plans to renew the Ohio Department of Education's sponsorship. Reviewed Administrative roles and responsibilities.

Update on grants.

Education Plan Implementation.

Student Support and Attendance.

Professional Development and Staffing for the 2024/25 school year.

Staffing adjustments.

**24-093 CHANGE ORDER APPROVAL**

It was moved by Mr. Chronister and seconded by Mr. Pitts to reaffirm the signed change order to CCI Construction in the

amount of \$3,480.00. Roll Call: Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

#### **24-094 LAND AND BUILDING ACQUISITION**

Moved by Mr. Chronister and seconded by Mr. Pitts to approve the purchase of 23, 25, and 15 E Main St in Salineville at a purchase price of \$40,000 dollars with a \$60,000 dollar donation to be awarded to the seller and the purchase contract to be executed by Doug Bloom. This will be paid from the One Time Strategic Community Grant. Roll Call: Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

#### **24-095 PROFESSIONAL DEVELOPMENT**

Moved by Mr. Chronister and seconded by Mr. Pitts to pay \$100 for the Treasurer to attend the Northeast Fall School Finance Workshop in Rootstown, OH on September 10, 2024. Roll Call: Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

#### **24-096 PROFESSIONAL CLEANING**

Moved by Mr. Chronister and seconded by Mr. Pitts to hire two weekend cleaning staff for Williams Building, at \$18 dollars an hour paid as 1099 employees by Utica Shale Academy. The timeframe will be between 4-6 hours weekly. Roll Call: Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

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UTICA SHALE ACADEMY

GOVERNING BOARD MEETING MINUTES

2024

**AUGUST 6, 2024 - REGULAR BOARD MEETING**

#### **24-097 CLEANING PURCHASE SERVICES CONTRACT**

Moved by Mr. Chronister and seconded by Mr. Pitts to hire two cleaning staff for Williams Building and ETC, at \$15 dollars an hour paid through Southern Local Schools. This will align with the school calendar. Roll Call: Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

#### **24-098 PAIR CHW WITH ISS AND SCHOOL SECURITY PURCHASE SERVICES CONTRACT**

Moved by Mr. Pitts and seconded by Mr. Chronister to hire John Vennum as a Certified Health Worker/ISS Monitor/School Security Guard through Southern Local Schools as a purchase services contract. This position would be filled by an armed off-duty police officer in uniform. The officer would work with students to meet their needs as a CHW, oversee internal school suspension, and be able to detain anyone in a crisis. This approach would blend resources and facilitate collaboration with outside services. Roll Call: Mr. Pitts, yes; Mr. Chronister, yes; Mr. Miller, yes. Motion approved.

**24-099 CHW PURCHASE SERVICES**

Moved by Mr. Chronister and seconded by Mr. Pitts to post and hire at Administration discretion a Certified Health Worker/Tutor purchase services contract through Southern Local Schools for the 2024/25 School Year. Roll Call: Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

**24-100 PROFESSIONAL DEVELOPMENT**

Moved by Mr. Chronister and seconded by Mr. Pitts to utilize William Parker for Professional Development of our staff. William Parker is the chosen PD developer for all ODE OSS administrators and is author of several highly regarded educational books at a cost of \$10,000 dollars for 8 monthly sessions. Roll Call: Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

**24-101 ADJOURNMENT**

It was moved by Mr. Pitts and seconded by Mr. Chronister to adjourn the meeting at 6:20 P.M. Roll Call: Mr. Pitts, yes; Mr. Chronister, yes; Mr. Miller, yes. Motion approved.

ATTEST:

Board President

Treasurer

**CALL TO ORDER:**

UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
2024

**SEPTEMBER 3, 2024 - REGULAR BOARD MEETING**

**The Governing Board of the Utica Shale Academy met for a Regular Board Meeting on the Third day of September 2024, and the meeting was called to order at 6:07 P.M.**

**BOARD MEMBERS IN ATTENDANCE:** Mrs. Alison Jackson, Mr. William Pitts, and Mr. Tim Miller. Also present was Robert P. Barrett, Treasurer. **ABSENT:** Mr. Corey Boyle and Mr. Marcus Chronister.

Also in attendance was William Watson, Superintendent, and Dr. Warren Glenn (via phone) from Ohio Department of Education.

**24-102 REGULAR MINUTES APPROVED**

It was moved by Mr. Pitts and seconded by Mr. Miller to approve the minutes of the Regular Governing Board Meeting for August 6, 2024. Roll Call: Mr. Pitts, yes; Mr. Miller, yes; Mrs. Jackson, yes. Motion approved.

**REPORT FROM THE TREASURER**

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy and reported the status of financial cash position to cover August 2024 expenses.

**24-103 AUGUST 2024 FINANCIAL REPORTS APPROVED**

It was moved by Mr. Pitts and seconded by Mr. Chronister to approve the August 2024 Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mrs. Jackson, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**SPONSOR'S REPORT**

Occupancy Report for the 2024/25 school year.

**DEAN OF STUDENTS AND ASST. SUPERINTENDENT REPORT**

Issues with CARTS.

43 students in special education

Junior High has approximately 20 students.

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UTICA SHALE ACADEMY

GOVERNING BOARD MEETING MINUTES

2024

**SEPTEMBER 3, 2024 - REGULAR BOARD MEETING**

**SUPERINTENDENT'S REPORT**

Enrollment = 120.

August 23, 2024 - Ribbon Cutting for the completion of the Appalachian Regional Community

Grant.

OMEGA helping with the EPA transportation grant.

STAR Testing will start by the end of the week. School Resource Officer is making a positive impact.

**24-104 FY2025 BUDGET**

It was moved by Mr. Pitts and seconded by Mr. Miller to approve the FY2025 Budget as submitted (Exh. 24-104). Roll Call: Mr. Pitts, yes; Mr. Miller, yes; Mrs. Jackson, yes. Motion approved.

**24-105 CHANGE ORDER APPROVAL**

It was moved by Mrs. Jackson and seconded by Mr. Pitts to reaffirm the signed change order to CCI Construction in the amount of \$4,350.00. Roll Call: Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

**24-106 CHANGE ORDER APPROVAL**

It was moved by Mr. Pitts and seconded by Mr. Miller to reaffirm the signed change order to Kenny Henry Construction in the amount of \$19,402.20. Roll Call: Mr. Pitts, yes; Mr. Miller, yes; Mrs. Jackson, yes. Motion approved.

**24-107 STUDENT TRANSPORTATION CONTRACT**

It was moved by Mrs. Jackson and seconded by Mr. Pitts approve the amendment to the Student Transportation Agreement with CARTS (Community Action Rural Transit System) for the 2024/25 school year (Exh. 24-107). Roll Call: Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

**24-108 GAAP990 FY24 REPORT**

It was moved by Mrs. Jackson and seconded by Mr. Miller to approve the GAAP990 report for FY24 as presented (Exh. 24-108). Roll Call: Mrs. Jackson, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

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UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
2024

**SEPTEMBER 3, 2024 - REGULAR BOARD MEETING**

**24-109 DONATION**

It was moved by Mr. Pitts and seconded by Mrs. Jackson to accept \$5,000 from the Williams Charitable Giving Budget to be used to purchase work boots. Roll Call: Mr. Pitts, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

**24-110 PERSONNEL**

It was moved by Mr. Pitts and seconded by Mr. Miller to hire Kayla Terdina as discussed at the last Board meeting as CHW Tutor through Southern Local Schools. Roll Call: Mr. Pitts, yes; Mr. Miller, yes; Mrs. Jackson, yes. Motion approved.

**24-111 PERSONNEL - RESIGNATION**

It was moved by Mrs. Jackson and seconded by Mr. Miller to accept the resignation of Paige Compton as CHW Tutor through Southern Local Schools effective August 22, 2024. Roll Call: Mrs. Jackson, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**24-112 PERSONNEL**

It was moved by Mrs. Jackson and seconded by Mr. Miller to hire Michelle Hart as CHW Tutor through Southern Local Schools. Roll Call: Mrs. Jackson, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**24-113 PERSONNEL - AMEND HOURLY RATE**

It was moved by Mr. Pitts and seconded by Mr. Miller to amend the Janitorial positions for SERS employees from \$15 per hour to \$18 per hour 1099 employees. Roll Call: Mr. Pitts, yes; Mr. Miller, yes; Mrs. Jackson, yes. Motion approved.

**24-114 ADJOURNMENT**

It was moved by Mrs. Jackson and seconded by Mr. Miller to adjourn the meeting at 6:32 P.M. Roll Call: Mr. Jackson, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

ATTEST:

Board President

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Treasurer

UTICA SHALE ACADEMY  
GOVERNING BOARD  
MEETING MINUTES 2024

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**OCTOBER 1, 2024 – REGULAR BOARD MEETING**

**CALL TO ORDER:**

**The Governing Board of the Utica Shale Academy met for a Regular Board Meeting on the First day of October 2024, and the meeting was called to order at 6:00 P.M.**

**BOARD MEMBERS IN ATTENDANCE:** Mr. Corey Boyle, Mr. Marcus Chronister, Mrs. Alison Jackson, and Mr. Tim Miller. Also present was Robert P. Barrett, Treasurer. **ABSENT:** Mr. William Pitts. Also in attendance was William Watson, Superintendent, and Dr. Warren Glenn (via phone) from the Ohio Department of Education.

**24-115 REGULAR MINUTES APPROVED**



It was moved by Mrs. Jackson and seconded by Mr. Boyle to approve the minutes of the Regular Governing Board Meeting for September 3, 2024. Roll Call: Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mr. Miller, yes. Motion approved.

## **REPORT FROM THE TREASURER**

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy and reported the status of financial cash position to cover September 2024 expenses.

## **24-116 SEPTEMBER 2024 FINANCIAL REPORTS APPROVED**

It was moved by Mr. Chronister and seconded by Mr. Boyle to approve the September 2024 Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

## **SPONSOR'S REPORT**

ODE Newsletter and video. Ohio Dept. of Health reporting

Staff training. Safety training.

Student Wellness Funds. T1 Ridership Count

Review EMIS Information. Budget & 5-Year Forecast.

Monitoring Tiles. Update Website for board meetings. UTICA SHALE ACADEMY GOVERNING BOARD MEETING MINUTES 2024

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## **OCTOBER 1, 2024 – REGULAR BOARD MEETING**

### **SUPERINTENDENT'S REPORT**

- Enrollment = 138.
- Student behavior issues.
- Transportation concerns.
- School transportation zone update.
- Outreaches to other school districts.
- Purchase of a new van.

- PA Bell/Intercom systems
  - Science of Reading update.
- Facility updates: Welding Lab will soon be out to bid
- Safety drills.

## **24-117 FY2025 Resolution to Adopt the Emergency Policy for Carts (Community Action Rural Transit) and Code of Conduct**

It was moved by Mr. Chronister and seconded by Mr. Boyle to approve the following:

WHEREAS, the safety, security, and proper conduct of students, staff, and personnel utilizing school carts for transportation are of paramount importance;

WHEREAS, there is a need to establish a clear and comprehensive Emergency Policy for handling incidents involving carts, ensuring the protection and well-being of all individuals;

WHEREAS, the Utica Shale Academy Board also recognizes the importance of a well-defined Code of Conduct to maintain a safe and respectful environment for all school-related activities;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. **Policy and Code Adoption:** The Utica Shale Academy Board hereby adopts both the attached Emergency Policy for Carts and the Code of Conduct, which together outline the procedures for handling emergencies during the use of carts and the behavioral expectations for all individuals using school transportation.
2. **Training Requirements:** The school or contracted vendor will provide mandatory emergency response training for all cart drivers, relevant staff, and students. Additionally, all staff and students will be made fully aware of the Code of Conduct and its implications to ensure proper behavior in all school-related activities.
3. **Policy and Code Implementation:** Both the Emergency Policy and Code of Conduct shall be implemented immediately, with annual reviews to ensure compliance and effectiveness.
4. **Compliance:** The Utica Shale Academy Board will ensure that all relevant personnel and contracted vendors comply with both the Emergency Policy and the Code of Conduct. Any violations or lapses in policy or code adherence will be subject to review and corrective action if necessary.

**OCTOBER 1, 2024 – REGULAR BOARD MEETING**

1. Monitoring and Evaluation: The Board shall oversee the ongoing monitoring of the effectiveness of both the Emergency Policy and Code of Conduct, making adjustments as needed based on feedback, incident reports, and behavioral concerns.

BE IT FURTHER RESOLVED THAT both the Emergency Policy and Code of Conduct will be made publicly available and communicated to all relevant parties.

Adopted this 1st day of October 1, 2024, by the Utica Shale Academy Board.

Attachments:

1. Emergency Policy for Carts
2. Code of Conduct

Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

**24-118 SCHOOL SPONSORSHIP CERTIFICATION STATEMENT**

It was moved by Mr. Boyle and seconded by Mr. Chronister to approve the following:

I HEREBY CERTIFY that, to the best of my knowledge, the information in this application is correct.

The applicant designated below hereby applies for sponsorship by the Department of Education and Workforce, Ohio School Sponsorship Office.

The governing authority of Utica Shale Academy of Ohio has authorized me to file this application, and such action is recorded in the minutes of the school's meeting held on October 1, 2024

Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

**24-119 CHANGE ORDER**

It was moved by Mrs. Jackson and seconded by Mr. Boyle to reaffirm the signed change order to Palm Painting in the amount of \$2,995.00. Roll Call: Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mr. Miller, yes. Motion approved.

## **24-120 MOVE THE DECEMBER 2024 BOARD MEETING**

It was moved by Mr. Chronister and seconded by Mr. Boyle to move the December 2024 board meeting from December 3, 2024, to December 12, 2024. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved. UTICA SHALE ACADEMY GOVERNING BOARD MEETING MINUTES 2024

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## **OCTOBER 1, 2024 – REGULAR BOARD MEETING**

### **24-121 PURCHASING/DISBURSEMENTS INTERNAL CONTROLS**

It was moved by Mrs. Jackson and seconded by Mr. Chronister to approve the Purchasing/Disbursements Internal Controls as presented (Exh. 24-121). Roll Call: Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Boyle, yes; Mr. Miller, yes. Motion approved.

### **24-122 POLICY FOR HYBRID AND ELECTRIC VEHICLE (EV) REPLACEMENT**

It was moved by Mr. Boyle and seconded by Mrs. Jackson to approve the following:

Policy 236.1: Hybrid and Electric Vehicle (EV) Fleet Management for Pupil Transportation

Purpose:

This policy expands upon Policy 236, *Transportation of Pupils*, to specifically address the management, operation, and replacement of Shale Academy’s hybrid and electric vehicle (EV) fleet used for pupil transportation. The goal is to ensure a sustainable, cost-effective approach to maintaining and replenishing the fleet, while meeting the needs of students and adhering to state and local regulations.

Scope:

This policy applies to all hybrid and electric vehicles used for transporting eligible students as defined in Policy 236. The Board or its designee is responsible for ensuring compliance with state law and the financial provisions set forth in this policy.

1. Fleet Operation and Cost Calculation:

The cost per mile for each hybrid or electric vehicle in the school transportation fleet shall be calculated to include the following components:

- Fuel/Energy Costs: Costs for hybrid fuel or EV charging.
- Driver Compensation: Wages and benefits for drivers.
- Depreciation: Value loss per mile, considering vehicle lifespan.
- Maintenance: Routine upkeep, repairs, and parts.
- Insurance: Comprehensive and liability coverage costs.

## 2. Funding Allocation for Fleet Replenishment:

A total of \$2.11 per mile traveled by each hybrid or EV vehicle will be allocated for the fleet replacement and transportation services, divided as follows:

- \$1.50 per mile: Internal allocation set aside for future fleet replenishment and maintenance, in alignment with the existing policy for other transportation carts.
- \$0.61 per mile: State funding received for transportation services, earmarked specifically for vehicle replenishment.

This ensures that adequate funds are available for the long-term sustainability of the fleet and continuous service to students.

## 3. Year-End Financial Reconciliation:

At the end of each fiscal year, any unused funds from the \$2.11 per mile set-aside will be returned to the general fund. These funds may be used for both transportation and vehicle replacement costs, ensuring financial flexibility while prioritizing fleet replenishment and transportation efficiency.

UTICA SHALE ACADEMY GOVERNING BOARD MEETING MINUTES 2024

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## **OCTOBER 1, 2024 – REGULAR BOARD MEETING**

### 4. Safety, Efficiency, and Sustainability:

All hybrid and EV buses will comply with the safety and operational guidelines set forth in Policy

236, including:

- **Bus Routes and Stops:** Routes will be designed for maximum efficiency, minimizing travel time while maintaining safety.
- **Idling Limits:** To reduce environmental impact, hybrid and electric buses will follow the idling policy of no more than five minutes, unless needed for wheelchair lift operations.
- **Safety Instruction:** As per Policy 236, safety instruction related to hybrid and electric vehicles will be provided to students and parents annually.

#### 5. Annual Review and Approval:

This policy shall be reviewed annually to ensure compliance with state regulations, financial sustainability, and the evolving needs of the school community. Any modifications must be approved by the following: Board President, Superintendent, Treasurer

Conclusion:

Policy 236.1 establishes a clear framework for managing Shale Academy's hybrid and electric vehicle fleet, ensuring efficient operation, safety, and financial planning. This policy aligns with the academy's broader goals of providing reliable transportation while promoting sustainability and fiscal responsibility.

Roll Call: Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Miller, yes. Motion approved.

#### **24-123 ADJOURNMENT**

It was moved by Mr. Chronister and seconded by Mr. Boyle to adjourn the meeting at 6:22 P.M. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Miller, yes. Motion approved.

ATTEST:

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Board President Treasurer

## **NOVEMBER 5, 2024 – REGULAR BOARD MEETING**

### **CALL TO ORDER:**

**The Governing Board of the Utica Shale Academy met for a Regular Board Meeting on the Fifth day of November 2024, and the meeting was called to order at 6:00 P.M.**

**BOARD MEMBERS IN ATTENDANCE:** Mr. Corey Boyle, Mr. Marcus Chronister, Mrs. Alison Jackson, Mr. William Pitts, and Mr. Tim Miller. Also present was Robert P. Barrett, Treasurer.

**ABSENT:** None. Also in attendance was William Watson, Superintendent, and Dr. Warren Glenn (via phone) from the Ohio Department of Education.

### **24-124 REGULAR MINUTES APPROVED**

It was moved by Mr. Boyle and seconded by Mr. Chronister to approve the minutes of the Regular Governing Board Meeting for October 1, 2024. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

### **REPORT FROM THE TREASURER**

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy and reported the status of financial cash position to cover October 2024 expenses.

### **24-125 OCTOBER 2024 FINANCIAL REPORTS APPROVED**

It was moved by Mr. Chronister and seconded by Mr. Boyle to approve the October 2024 Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

### **SPONSOR'S REPORT**

ODE Newsletter. OSS Training.

Staff training. STAR Testing.

Student Wellness Funds. Opening Assurances.

5-Year Forecast. Update Website for board meetings.

Monitoring Tiles are now open on ODE website. **UTICA SHALE ACADEMY GOVERNING BOARD MEETING MINUTES 2024**

**NOVEMBER 5, 2024 – REGULAR BOARD MEETING**

**SUPERINTENDENT’S REPORT**

Enrollment = 145 – 4 students in process Pupil Transportation

EPA Grant Update. Community Outreach & PBIS initiatives.

Community Engagement. Literacy Grant.

AIMS Review. SEED Grant Reapplication.

Grant Management Projects. Welding Lab Update.

Facilities Update. Enrollment Projections.

HUD Housing & Brownfield Development. Foundation Funding Estimation.

**24-126 FY2025 FIVE-YEAR FORECAST**

Moved by Mrs. Jackson and seconded by Mr. Chronister to approve the FY2025 Five-Year Forecast as presented by the Treasurer (Exh. 24-126). Roll Call: Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

**24-127 CHW DRIVERS**

Moved by Mr. Boyle and seconded by Mr. Chronister to approve the hiring two (2) CHW driver positions at four (4) days per week at six (6) hours per day at a cost of \$20.00 per hour for transportation of students from Carroll County effective when available. The drivers will utilize current Utica Shale vehicles. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

**24-128 APPROPRIATIONS**

Moved by Mr. Boyle and seconded by Mrs. Jackson to approve an appropriation from the JCESC Best Practice Grant FY25 in the amount of \$700.00. Roll Call: Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

**24-129 ADJOURNMENT**

It was moved by Mrs. Jackson and seconded by Mr. Boyle to adjourn the meeting at 6:28 P.M. Roll



Call: Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

ATTEST:

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Board President

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Treasurer

UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES

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DECEMBER 12, 2024 – REGULAR BOARD MEETING

CALL TO ORDER:

The Governing Board of the Utica Shale Academy met for a Regular Board Meeting on the Twelfth day of December 2024, and the meeting was called to order at 6:00 P.M.

BOARD MEMBERS IN ATTENDANCE: Mr. Corey Boyle, Mr. Marcus Chronister, Mr. William Pitts, and Mr. Tim Miller. Also present was Robert P. Barrett, Treasurer. ABSENT: Mrs. Alison Jackson and William Watson, Director. Also in attendance was Dr. Warren Glenn (via phone) from the Ohio Department of Education.

24-130 REGULAR MINUTES APPROVED

It was moved by Mr. Boyle and seconded by Mr. Chronister to approve the minutes of the Regular Governing Board Meeting for November 5, 2024. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

REPORT FROM THE TREASURER

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy and reported the status of financial cash position to cover November 2024 expenses.

#### 24-131 NOVEMBER 2024 FINANCIAL REPORTS APPROVED

It was moved by Mr. Chronister and seconded by Mr. Boyle to approve the November 2024 Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

#### SPONSOR'S REPORT

AIMS Review – Report will be available soon.

Governance tiles are to be completed.

#### SUPERINTENDENT'S REPORT

None.

#### UTICA SHALE ACADEMY

#### GOVERNING BOARD MEETING MINUTES

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#### DECEMBER 12, 2024 – REGULAR BOARD MEETING

#### 24-132 ORGANIZATIONAL MEETING FOR 2025

It was moved by Mr. Boyle and seconded by Mr. Chronister for the Board to schedule its 2025 Organizational Meeting on January 7, 2025 at 6:00 PM. Regular meeting to follow. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

#### 24-133 APPROPRIATIONS

It was moved by Mr. Boyle and seconded by Mr. Chronister to approve an appropriation from the McKinney-Vento Homeless Assistance Grant FY25 in the amount of \$11,561.23. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

#### 24-134 UTICA SHALE ACADEMY COMPREHENSIVE HEALTH, SAFETY, AND SECURITY

## POLICIES

It was moved by Mr. Chronister and seconded by Mr. Boyle to approve the following:

The following policies represent Utica Shale Academy's commitment to fostering a safe, healthy, and secure learning environment for all students, staff, and visitors. These policies will be reviewed yearly at the December Board Meeting to ensure alignment with current best practices and compliance with any new regulatory requirements.

1. Anti-Hazing Policy
2. Gang Activity Policy
3. Disorder and Demonstration Policy
4. Drug Prevention Policy
5. Pregnant Students Policy
6. Sexual and Other Forms of Harassment Policy
7. Anti-Harassment, Intimidation, and Bullying Policy
8. Procurement of Inhaler or Epinephrine Autoinjector Policy
9. Health Examinations and Immunizations Policy
10. Emergency Medical Procedures Policy
11. Emergency Medical Authorization Policy
12. Health Services Policy
13. Use of Medications Policy
14. Care of Students with Diabetes Policy
15. Use of Inhaler/Epinephrine Autoinjector Policy
16. Head Lice Policy
17. Infectious Disease Policy
18. AIDS Policy

19. Peanut or Other Food Allergies Policy

20. Bed Bug Infestation Policy

21. Control of Communicable Diseases Policy

22. Non-Casual-Contact Communicable Diseases Policy

23. Control of Blood-Borne Pathogens Policy

## UTICA SHALE ACADEMY

### GOVERNING BOARD MEETING MINUTES

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Facility Security Policy

### DECEMBER 12, 2024 – REGULAR BOARD MEETING

These policies cover essential health, safety, and security standards within the school, providing clear protocols to safeguard the well-being of the school community. The annual review each December allows the Board to update and refine these policies, ensuring they remain effective, comprehensive, and reflective of Utica Shale Academy's dedication to a safe educational environment.

Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

### 24-135 RECOGNITION OF EXCELLENCE AND PERFORMANCE ACHIEVEMENTS

It was moved by Mr. Chronister and seconded by Mr. Boyle to approve the following:

Purpose: This performance stipend recognizes the exceptional dedication and contributions of our staff to the accomplishments of the Utica Shale Academy. Through collective effort, we have achieved milestones including a high graduation rate, renewal by the Office of School Sponsorship, and measurable improvements in Career Tech and Special Education programs as evidenced in our recent 2023/24 school report card.

Bonus Details: Each eligible staff member will receive a one-time performance bonus of \$500.00 in appreciation of their contributions.

Eligibility Criteria: The bonus will be distributed to the following team members whose roles have been instrumental in these achievements:

1. William Watson, Director
2. Laura Krulik, Assistant Director
3. Carter Hill, Dean of Students
4. Jocelyn Reed, CHW Supervisor
5. Matt Gates, CTE Instructor
6. Nick Woods, CTE Instructor
7. John Wright, CTE Instructor
8. Dennis Bowers, CTE Instructor
9. Michael Skrinjar, Intervention Specialist
10. Ashley Cannan, Transition Specialist
11. Mariah Hart, CHW Intervention Tutor
12. Kathleen Venom, CHW
13. China Willis, CHW

The Board would also recognize the contributions of R.B. Mehno as the grant writer, whose work has been pivotal in securing resources for our school's success.

The bonuses will be allocated from discretionary performance funds or other identified school resources as approved by the Treasurer and Board of Directors.

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DECEMBER 12, 2024 – REGULAR BOARD MEETING

The Academy celebrates and commends each of you for embodying our mission to provide a robust education that prepares students for their futures. Your dedication ensures our academy continues to thrive and positively impacts the Appalachian community.

Bonuses will be processed and included in the next payroll date, subject to all applicable tax withholdings.

Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mr. Pitts, yes; Mr. Miller, yes. Motion approved.

24-136 ADJOURNMENT

It was moved by Mr. Boyle and seconded by Mr. Miller to adjourn the meeting at 6:19 P.M. Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mr. Chronister, yes; Mr. Pitts, yes. Motion approved.

ATTEST:

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Board President Treasurer

UTICA SHALE ACADEMY

GOVERNING BOARD MEETING MINUTES

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GOVERNING BOARD MEETING MINUTES

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DECEMBER 30, 2024 – SPECIAL BOARD MEETING

CALL TO ORDER:

The Governing Board of the Utica Shale Academy met for a Special Board Meeting on the

Thirtieth day of December 2024, and the meeting was called to order at 12:15 P.M.

BOARD MEMBERS IN ATTENDANCE: Mr. Corey Boyle, Mr. Marcus Chronister, Mrs. Alison

Jackson, and Mr. William Pitts. Also present was Robert P. Barrett, Treasurer. ABSENT: Tim

Miller. Also in attendance were William Watson, Director and Dr. Warren Glenn (via phone)

from the Ohio Department of Education.

## PURPOSE OF MEETING

To review bid tabulations on the construction of the new welding lab and long lead time equipment.

## 24-137 CONSIDERATION OF BIDS

It was moved by Mr. Chronister and seconded by Mr. Pitts to approve the bid to PDDM Solutions of Canonsburg, PA for the welding lab construction project with a total project budget of \$907,000, which includes up to \$250,000 for change orders to address minor fixes, adjustments, and the installation of the fume exhaust system, which the board will later affirm.

Additionally, authorize the issuance of purchase orders for long lead-time materials and equipment as necessary within those funds to prevent construction delays and price increases.

### Supporting Documents:

- Bid summary and vendor selection documentation.
- Preliminary project timeline.
- Change order policy and guidelines.

Roll Call: Mr. Chronister, yes; Mr. Pitts, yes; Mrs. Jackson, yes; Mr. Boyle, yes. Motion approved.

## 24-138 ADJOURNMENT

It was moved by Mrs. Jackson and seconded by Mr. Chronister to adjourn the meeting at 12:20 P.M. Roll Call: Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Pitts, yes; Mr. Boyle, yes. Motion approved.

ATTEST:

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