

UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
2023

**JANUARY 9, 2023 – ORGANIZATIONAL BOARD MEETING**

**CALL TO ORDER:**

**The Governing Board of the Utica Shale Academy met for an Organizational Board Meeting on the Ninth day of January 2023, and the meeting was called to order at 6:30 P.M.**

**BOARD MEMBERS IN ATTENDANCE:** Mr. Corey Boyle, Mr. Mark Chronister, Mr. Tim Miller, and Mr. William Pitts. Also present was Robert P. Barrett, Treasurer. **ABSENT:** Mrs. Ali Jackson. Also in attendance was William Watson, Superintendent and Sheila Natale from Ohio Department of Education (via phone).

**23-001 ELECTION OF BOARD PRESIDENT**

Mr. Chronister nominated Mr. Pitts as the 2023 Board President. Mr. Chronister moved to close nominations, seconded by Mr. Miller. Roll Call: Mr. Chronister, yes; Mr. Miller, yes; Mr. Boyle, yes; Mr. Pitts, abstain. Mr. Pitts was approved as 2023 President by a vote of 3-0-1.

**23-002 ELECTION OF VICE-PRESIDENT**

Mr. Chronister nominated Mr. Boyle as the 2023 Board Vice-President. Mr. Chronister moved to close nominations, seconded by Mr. Miller. Roll Call: Mr. Chronister, yes; Mr. Miller, yes; Mr. Pitts, yes; Mr. Boyle, abstain. Mr. Boyle was approved as 2023 Vice-President by a vote of 3-0-1.

**23-003 2023 BOARD MEETING DATE, TIME, AND PLACE**

It was moved by Mr. Chronister and seconded by Mr. Miller to establish the Board meeting dates on the second Monday of the month at 6:30 PM, except for February 2023 meeting will be held on February 6, 2023 at the ETC Building. Roll Call: Mr. Chronister, yes; Mr. Miller, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion approved.

**23-004 ADJOURNMENT**

It was moved by Mr. Miller and seconded by Mr. Boyle to adjourn the organizational meeting at 6:38 P.M. Roll Call: Mr. Miller, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mr. Pitts, yes. Motion approved.

ATTEST:

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Board President

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Treasurer

UTICA SHALE ACADEMY  
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**JANUARY 9, 2023 – REGULAR BOARD MEETING**

**CALL TO ORDER:**

**The Governing Board of the Utica Shale Academy met for a Regular Board Meeting on the Ninth day of January 2023, and the meeting was called to order at 6:38 P.M.**

**BOARD MEMBERS IN ATTENDANCE:** Mr. Corey Boyle, Mr. Mark Chronister, Mr. Tim Miller, and Mr. William Pitts. Also present was Robert P. Barrett, Treasurer. **ABSENT:** Mrs. Ali Jackson.

**23-005 REGULAR MINUTES APPROVED**

It was moved by Mr. Chronister and seconded by Mr. Boyle to approve the minutes of the Regular Governing Board Meeting for December 5, 2022. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**PUBLIC PARTICIPATION:**

Guests in attendance for this month's Board meeting included, Sheila Natale from Ohio Department of Education (via phone) and Superintendent William Watson.

**REPORT FROM THE TREASURER**

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy and reported the status of financial cash position to cover December 2022 expenses.

**23-006 DECEMBER 2022 FINANCIAL REPORTS APPROVED**

It was moved by Mr. Boyle and seconded by Mr. Chronister to approve the December 2022 Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**SPONSOR'S REPORT**

- Letter from State Superintendent on Title IX
- EMIS training on Wednesday, January 10, 2023
- Updates on legislation
- ODE Newsletter
- Fall/Winter survey is finished
- Academic review survey coming up soon
- Final occupancy certificate on the new building (ETC) needs to be submitted

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**JANUARY 9, 2023 – REGULAR BOARD MEETING**

**SUPERINTENDENT’S REPORT**

- Total Enrollment = 116 plus 11 new enrollments this week.
- Suspension/Expulsion – there were none.
- 67.9% completion of student performance report.
- JUA completed with YSU for the ETC facility. Payment to arrive by January 23, 2023.
- Construction projects:
  - Awaiting fire suppression to be completed within 6 weeks.
  - Architect prints for the ETC building have been approved by the State.
  - Students completed laying floor tile in the back office. Plans are to tile the majority of the building.
  - Welding lab – held up due to the architect failure to file plan corrections.
  - Hutson building – basement construction is underway.

**PUBLIC COMMENT SESSION**

The ARP IDEA remaining funds (\$442.56 are budgeted for Noise Canceling Headphones) opportunity for public comment on the use of these funds. They will replace older headphones that were used with much success. No public comments were made.

**23-007 ERB ELECTRIC BID**

It was moved by Mr. Miller and seconded by Mr. Chronister to approve the bid from ERB Electric in the amount of \$52,850 for installation, programming, and initial customer orientation with a 1-year warranty. Price does not include any permit fees or fire prints cost. This will be invoiced as a separate expense. Roll Call: Mr. Miller, yes; Mr. Chronister, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion approved.

**23-008 AIR EXCELLENCE BID**

It was moved by Mr. Boyle and seconded by Mr. Miller to approve the bid from Air Excellence to perform the replacement/upgrade to the HVAC system at the ETC building at a cost of \$68,650. Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mr. Chronister, yes; Mr. Pitts, yes. Motion approved.

**23-009 CHANGE ORDER – RICHARDSON ELECTRIC**

It was moved by Mr. Boyle and seconded by Mr. Chronister to approve the change order to Richardson Electric to provide an exhaust fan/air intake louver per specifications on the print at a cost of \$2,600. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

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**JANUARY 9, 2023 – REGULAR BOARD MEETING**

**23-010 WAIVER DAYS**

It was moved by Mr. Chronister and seconded by Mr. Miller to approve two waiver days (January 20<sup>th</sup> and February 10<sup>th</sup>) to coincide with Southern Local Schools. Training is over the understanding of students from poverty. Roll Call: Mr. Chronister, yes; Mr. Miller, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion approved.

**23-011 ARCHITECT SERVICES FOR WELDING LAB**

It was moved by Mr. Chronister and seconded by Mr. Miller to approve the utilization of FMD Architects to complete the architectural correction(s) for the welding lab. Roll Call: Mr. Chronister, yes; Mr. Miller, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion approved.

**23-012 ADJOURNMENT**

It was moved by Mr. Miller and seconded by Mr. Boyle to adjourn the meeting at 7:05 P.M. Roll Call: Mr. Miller, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mr. Pitts, yes. Motion approved.

ATTEST:

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Board President

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Treasurer

UTICA SHALE ACADEMY  
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2023

**FEBRUARY 6, 2023 – REGULAR BOARD MEETING**

**CALL TO ORDER:**

**The Governing Board of the Utica Shale Academy met for a Regular Board Meeting on the Ninth day of February 2023, and the meeting was called to order at 6:30 P.M.**

**BOARD MEMBERS IN ATTENDANCE:** Mr. Corey Boyle, Mr. Mark Chronister, Mr. Tim Miller, and Mr. William Pitts. Also present was Robert P. Barrett, Treasurer. **ABSENT:** Mrs. Ali Jackson. Also in attendance was William Watson, Superintendent, and Dr. Warren Glenn (via phone).

**23-013 ORGANIZATIONAL AND REGULAR MEETINGS MINUTES APPROVED**

It was moved by Mr. Chronister and seconded by Mr. Miller to approve the minutes of the Organizational Meeting and Regular Governing Board Meeting for January 9, 2023. Roll Call: Mr. Chronister, yes; Mr. Miller, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion approved.

**REPORT FROM THE TREASURER**

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy and reported the status of financial cash position to cover January 2023 expenses.

**23-014 JANUARY 2023 FINANCIAL REPORTS APPROVED**

It was moved by Mr. Boyle and seconded by Mr. Miller to approve the January 2023 Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mr. Chronister, yes; Mr. Pitts, yes. Motion approved.

**SPONSOR'S REPORT**

- ODE's monthly newsletter was mailed out.
- Special Education Oversight Review.
- Spring Site visit.
- Title IX Policy staying the same.
- Review of the Fall/Winter survey.

UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
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**FEBRUARY 6, 2023 – REGULAR BOARD MEETING**

**SUPERINTENDENT’S REPORT**

- Total Enrollment = 122 - 1 withdrawal, 29 special education students.
- Suspension/Expulsion – there were none.
- JUA completed with YSU for the ETC facility. Payment to arrive by January 23, 2023.
- Construction projects:
  - Awaiting fire suppression to be completed.
  - Architect prints for the ETC building have been approved by the State.
  - Welding lab – held up due to the architect failure to file plan corrections.
  - Hutson building – basement construction is underway. Restroom plumbing is almost completed and the HVAC is completed.

**23-015 MEMBERSHIP TO THE OHIO ASSOCIATION FOR CAREER AND TECHNICAL EDUCATION**

It was moved by Mr. Miller and seconded by Mr. Boyle to approve the membership in the Ohio Association for Career and Technical Education in the amount of \$2,200. Roll Call: Mr. Miller, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mr. Pitts, yes. Motion approved.

**23-016 RESIGNATION**

It was moved by Mr. Chronister and seconded by Mr. Miller to accept the resignation of McKenna Boals of her contracted services contract. Roll Call: Mr. Chronister, yes; Mr. Miller, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion approved.

**23-017 SERVICE CONTRACT WITH JEFFERSON COUNTY EDUCATIONAL SERVICE CENTER**

It was moved by Mr. Miller and seconded by Mr. Chronister to approve a service contract with Jefferson County Educational Service Center for Jocelyn Reed as a provider mentor and Certified Health Worker (CHW). Roll Call: Mr. Miller, yes; Mr. Chronister, yes; Mr. Boyle, abstain; Mr. Pitts, yes. Motion approved by a voter of 3-0-1.

**23-017 APPROPRIATION ADDITION**

It was moved by Mr. Boyle and seconded by Mr. Miller to approve the appropriation addition for the ARP Homeless Targeted Support Grant (#019-9023) in the amount of \$16,500. Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mr. Chronister, yes; Mr. Pitts, yes. Motion approved.

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**FEBRUARY 6, 2023 – REGULAR BOARD MEETING**

**23-018 PURCHASE SERVICES CONTRACTS WITH SOUTHERN LOCAL SCHOOLS**

It was moved by Mr. Chronister and seconded by Mr. Boyle to approve the purchase services contracts with Southern Local Schools for the ARP Homeless Targeted Support Grant assignments for Whitney Tsesmilles (\$5,000) and Paige Jackson (\$2,000). Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**23-019 2023/24 SCHOOL CALENDAR**

It was moved by Mr. Miller and seconded by Mr. Chronister to approve the 2023/24 school calendar as presented (Exh. 23-019) to coincide with services provided by Southern Local Schools. Roll Call: Mr. Miller, yes; Mr. Chronister, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion approved.

**23-020 REVIEW OF CCIP FUNDS**

It was moved by Mr. Chronister and seconded by Mr. Miller to approve the report of Federal Funds in the Treasurer's report. Roll Call: Mr. Chronister, yes; Mr. Miller, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion approved.

**23-021 ADJOURNMENT**

It was moved by Mr. Boyle and seconded by Mr. Chronister to adjourn the meeting at 6:50 P.M. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

ATTEST:

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Board President

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Treasurer

UTICA SHALE ACADEMY  
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**MARCH 13, 2023 – REGULAR BOARD MEETING**

**CALL TO ORDER:**

**The Governing Board of the Utica Shale Academy met for a Regular Board Meeting on the Thirteenth day of March 2023, and the meeting was called to order at 6:30 P.M.**

**BOARD MEMBERS IN ATTENDANCE:** Mr. Corey Boyle, Mr. Mark Chronister, Mrs. Ali Jackson, Mr. Tim Miller, and Mr. William Pitts. Also present was Robert P. Barrett, Treasurer.  
**ABSENT:** None. Also in attendance was William Watson, Superintendent, and Dr. Warren Glenn (via phone).

**23-022 REGULAR MEETING MINUTES APPROVED**

It was moved by Mr. Chronister and seconded by Mr. Miller to approve the minutes of the Regular Governing Board Meeting for February 6, 2023. Roll Call: Mr. Chronister, yes; Mr. Miller, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved.

**REPORT FROM THE TREASURER**

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy and reported the status of financial cash position to cover February 2023 expenses.

**23-023 FEBRUARY 2023 FINANCIAL REPORTS APPROVED**

It was moved by Mr. Boyle and seconded by Mr. Chronister to approve the February 2023 Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**SPONSOR'S REPORT**

- Special Education Oversight Review.
- Spring Site visit.
- Academic Tiles are completed.



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GOVERNING BOARD MEETING MINUTES  
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**MARCH 13, 2023 – REGULAR BOARD MEETING**

**SUPERINTENDENT’S REPORT**

- Total Enrollment = 132 – 2 suspensions and 1 withdrawal
- IWIP Credentials Update
- \$2.4 million Grant will be awarded to the Academy on March 20, 2023.
- L&B Catering will cater for the graduation.
- 54 Students align for graduation.

**23-024 RETURN OF ADVANCE**

It was moved by Mr. Boyle and seconded by Mrs. Jackson to approve the return of an advance back to the General Fund from the Capital Projects Fund (#003) in the amount of \$27,500. Roll Call: Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**23-025 ELECTRIC WORK AT ETC BUILDING**

It was moved by Mr. Chronister and seconded by Mr. Boyle to approve the quotation from Cattrell Companies, Inc. in the amount of \$8,700.00 for electric work at the ETC Building (50 E. Main St.). Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**23-026 AMEND PURCHASE SERVICE CONTRACT**

It was moved by Mrs. Jackson and seconded by Mr. Boyle to approve the amendment to the FY2023 purchase contract with Southern Local Schools for the services of John Wright. Roll Call: Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**23-027 APPROVE TRAINING BY ATG**

It was moved by Mr. Boyle and seconded by Mr. Chronister to approve the Stop the Bleed and Crisis Response training by ATG in the amount of \$4,500. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**23-028 CIAC BILLING AGREEMENT**

It was moved by Mr. Chronister and seconded by Mr. Miller to approve the new CIAC billing agreement from American Electric Power (AEP) for the electrical service at 75 E. Main St., Salineville for \$2,509.32. Roll Call: Mr. Chronister, yes; Mr. Miller, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved.

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**MARCH 13, 2023 – REGULAR BOARD MEETING**

**23-029 MCKINLEY STRATEGIES AGREEMENT**

It was moved by Mr. Boyle and seconded by Mr. Miller to approve the agreement with McKinley Strategies which will cover the period of May 1, 2023 to April 30, 2024. Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved.

**23-030 DICKINSON WRIGHT AGREEMENT**

It was moved by Mr. Boyle and seconded by Mr. Chronister to approve the retaining of Dickinson Wright for engagement services. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**23-031 EXECUTIVE SESSION**

It was moved by Mr. Boyle and seconded by Mr. Miller to enter into executive session for matters regarding matters of employment. Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion to enter into executive session approved at 6:56 PM.

**23-032 RETURN TO REGULAR SESSION**

It was moved by Mr. Chronister and seconded by Mrs. Jackson to return to regular session. Roll Call: Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion to return to regular session approved at 7:01 PM.

**23-033 PURCHASED SERVICES CONTRACT**

It was moved by Mr. Boyle and seconded by Mrs. Jackson to approve the purchase service contract with the Jefferson County Educational Service Center for the services/reassignment of Robert Mehno for Administrator/Manager of Grants and Governmental Affairs for three years effective April 1, 2023. Roll Call: Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**23-034 PURCHASED SERVICES CONTRACT**

It was moved by Mr. Miller and seconded by Mr. Boyle to approve the purchase service contract with the Southern Local Schools for the services/reassignment of Maia Amato for Administrator/Manager of Provided Services and Assistant Treasurer for three years effective April 1, 2023. Roll Call: Mr. Miller, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved.

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**MARCH 13, 2023 – REGULAR BOARD MEETING**

**23-035 CONCRETE WORK QUOTE**

It was moved by Mr. Pitts and seconded by Mr. Miller to approve the quote from Kenny Henry Construction for concrete work at a cost of \$9,820 for pads at 50 E. Main St and 83 E. Main St. Roll Call: Mr. Pitts, yes; Mr. Miller, yes; Mr. Boyle, yes; Mr. Chronister, abstain; Mrs. Jackson, yes. Motion approved by a vote of 4-0-1.

**23-036 ADJOURNMENT**

It was moved by Mr. Chronister and seconded by Mr. Miller to adjourn the meeting at 7:04 P.M. Roll Call: Mr. Chronister, yes; Mr. Miller, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved.

ATTEST:

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Board President

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Treasurer

UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
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**APRIL 10, 2023 – REGULAR BOARD MEETING**

**CALL TO ORDER:**

**The Governing Board of the Utica Shale Academy met for a Regular Board Meeting on the Tenth day of April 2023, and the meeting was called to order at 6:30 P.M.**

**BOARD MEMBERS IN ATTENDANCE:** Mr. Corey Boyle, Mr. Mark Chronister, Mrs. Ali Jackson, Mr. Tim Miller, and Mr. William Pitts. Also present was Robert P. Barrett, Treasurer.  
**ABSENT:** None. Also in attendance was William Watson, Superintendent and Dr. Warren Glenn (via phone).

**23-037 REGULAR MEETING MINUTES APPROVED**

It was moved by Mrs. Jackson and seconded by Mr. Miller to approve the minutes of the Regular Governing Board Meeting for March 13, 2023. Roll Call: Mrs. Jackson, yes; Mr. Miller, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mr. Pitts, yes. Motion approved.

**REPORT FROM THE TREASURER**

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy, reported the federal grants, and reported the status of financial cash position to cover March 2023 expenses.

**23-038 MARCH 2023 FINANCIAL REPORTS APPROVED**

It was moved by Mr. Boyle and seconded by Mr. Chronister to approve the March 2023 Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**SPONSOR'S REPORT**

- Ohio Department of Education Newsletter
- Spring Site visit.

UTICA SHALE ACADEMY  
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**APRIL 10, 2023 – REGULAR BOARD MEETING**

**SUPERINTENDENT’S REPORT**

- Total Enrollment = 134 – 0 suspensions and 2 withdrawals
- Special Education Students = 36
- Met with ODD about providing transitional services to employment of student who qualify.
- Special Education was placed on an Improvement Plan due to the dropout rate. The information is based upon FY21 data.
- VLA data: 16,883 units have been completed.
- Career Tech has 344 (3 point) Certifications passed.
- IWIP Credentials Update:
  - 47 NCCER Core and 66 Welding NCCER.
  - IWIP funding for May 2024 is estimated at \$141,250.
- Construction:
  - ETC Building
    - Fire suppression to be completed this week.
    - HVAC Completed.
    - Architect prints for the ETC building have received final approval.
    - Final occupancy should be approved in the next few weeks.
  - Welding Lab – Expecting stamped drawing this week.
  - Hutson Building - Basement construction is underway.
  - ARP Construction Building – Update on project reported.

**23-039 APPALACHIAN REGIONAL COMMISSION GRANT**

It was moved by Mr. Miller and seconded by Mr. Chronister to approve the funds from the Appalachian Regional Commission (ARC) Grant, to purchase a Multi-System Person Simulator from Buckeye Educational Systems in the amount of \$65,187.50 as soon as the ARC gives final approval. Roll Call: Mr. Miller, yes; Mr. Chronister, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved.

**23-040 REVISE SCHOOL CALENDAR**

It was moved by Mr. Boyle and seconded by Mrs. Jackson to approve the revision of the 2022/23 School Calendar for June 2, 2023, as the student’s last day of school. Roll Call: Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**23-041 ADDENDUM TO FISCAL OFFICER’S CONTRACT**

It was moved by Mr. Miller and seconded by Mr. Chronister to approve the addendum to the fiscal officer’s contract for added training responsibilities to Robert Barrett for a two-year term at \$15,000 per year effective July 1, 2023. Roll Call: Mr. Miller, yes; Mr. Chronister, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved.

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**APRIL 10, 2023 – REGULAR BOARD MEETING**

**23-042 PURCHASE PROPERTY**

It was moved by Mr. Boyle and seconded by Mr. Miller to approve the purchase of the Calvary Church building in FY2024 and give the superintendent the authority to make an offer to purchase on July 1, 2023, at \$30,000. Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved.

**23-043 SCHOOL SAFETY GRANT**

It was moved by Mrs. Jackson and seconded by Mr. Boyle to approve the appropriation for the School Safety Grant in the amount of \$2,500. Roll Call: Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**23-044 JERSEY BARRIERS**

It was moved by Mr. Miller and seconded by Mr. Chronister to approve the purchase of concrete Jersey barriers for the Welding Lab and the Community Service project at \$4,360 from DW Dickey and Sons. Roll Call: Mr. Miller, yes; Mr. Chronister, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved.

**23-045 ADJOURNMENT**

It was moved by Mr. Boyle and seconded by Mr. Miller to adjourn the meeting at 6:48 P.M. Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved.

ATTEST:

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Board President

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Treasurer

UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
2023

**MAY 8, 2023 – REGULAR BOARD MEETING**

**CALL TO ORDER:**

**The Governing Board of the Utica Shale Academy met for a Regular Board Meeting on the Eighth day of May 2023, and the meeting was called to order at 6:30 P.M.**

**BOARD MEMBERS IN ATTENDANCE:** Mr. Corey Boyle, Mr. Mark Chronister, Mr. Tim Miller, and Mr. William Pitts. Also present was Robert P. Barrett, Treasurer. **ABSENT:** Mrs. Alison Jackson. Also in attendance was William Watson, Superintendent and Dr. Warren Glenn (via phone).

**23-046 REGULAR MEETING MINUTES APPROVED**

It was moved by Mr. Boyle and seconded by Mr. Chronister to approve the minutes of the Regular Governing Board Meeting for April 10, 2023. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**REPORT FROM THE TREASURER**

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy, reported the federal grants, and reported the status of financial cash position to cover April 2023 expenses.

**23-047 APRIL 2023 FINANCIAL REPORTS APPROVED**

It was moved by Mr. Chronister and seconded by Mr. Miller to approve the April 2023 Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Chronister, yes; Mr. Miller, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion approved.

**SPONSOR'S REPORT**

- Ohio Department of Education Newsletter
- Spring Survey due on May 11<sup>th</sup>.
- EOC and STAR testing update.

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**MAY 8, 2023 – REGULAR BOARD MEETING**

**SUPERINTENDENT'S REPORT**

- Total Enrollment = 131 – 1 suspension and 2 withdrawals
- Special Education Students = 39
- Spring Survey is completed.
- 53 seniors on track to graduate.
- 21 students in the YSU 5G cohort.
- Met with ODD about providing transitional services to employment of student who qualify.
- Construction:
  - ETC Building
    - Fire suppression to be completed.
    - HVAC Completed.
  - Welding Lab – Expecting stamped drawing this week.
  - Hutson Building - Basement construction is underway.
  - GOA Construction Building – Update on project reported.
- May 30<sup>th</sup> is graduation at 6:00 PM at Southern Local.

**23-048 ATG QUOTE FOR SAFE ACCOUNT AND EMP COMPLIANCE**

It was moved by Boyle and seconded by Mr. Miller to approve the Safe Account and EMP Compliance quote from ATG in the amount of \$6,700.00. Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mr. Chronister, yes; Mr. Pitts, yes. Motion approved.

**23-049 VLA INTEGRATION WITH DASL**

It was moved by Mr. Chronister and seconded by Mr. Boyle to approve a one-time investment (\$2500) in VLA Integration with DASL through JCESC for fiscal year 2024. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**23-050 REMOVE TREES AND DEBRIS BID**

Moved by Mr. Chronister and seconded by Mr. Miller to approve the bid from Mark Morris to remove trees and debris from the hillside for the Welding Lab power line in the amount of \$9,500. Roll Call: Mr. Chronister, yes; Mr. Miller, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion approved.



UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
2023

**MAY 8, 2023 – REGULAR BOARD MEETING**

**23-051 APPROPRIATION ADDITIONS**

It was moved by Mr. Boyle and seconded by Mr. Miller to approve the following appropriation additions:

- \$1,500 grant from Walmart (#019)
- \$11,400 grant from Job Coach/Skills Trainer Project (#499)

Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mr. Chronister, yes; Mr. Pitts, yes. Motion approved.

**23-052 FIVE-YEAR FORECAST – SPRING 2023**

It was moved by Mr. Boyle and seconded by Mr. Chronister to approve the Spring 2022/23 Five-Year Forecast as presented (Exh. 23-052). Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**23-053 TERMINATE THE CONTRACT WITH MCKINLEY STRATEGIES**

It was moved by Mr. Miller and seconded by Mr. Boyle to approve the termination of the contract with McKinley Strategies effective April 11, 2023. Roll Call: Mr. Miller, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mr. Pitts, yes. Motion approved.

**23-054 STIPENDS FOR JOB COACH/SKILLS TRAINER PROJECT**

It was moved by Mr. Chronister and seconded by Mr. Boyle to approve stipends for Job Coach /Skills Trainer Project for additional training for the following employees at \$2,500 for the following: Matt Gates, John Wright, Michael Skrinjar. Paid by the Job Coach/Skills Training Grant. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**23-055 JOB COACH/SKILLS ADDITIONAL TRAINING**

It was moved by Mr. Miller and seconded by Mr. Boyle to approve trainings for Job Coach /Skills Trainer Project for additional training for the following employees at \$3,900 Through DODD, NC3, and NCCER at Superintendent's discretion (Not all staff will receive all trainings) for Matt Gates, John Wright, Michael Skrinjar. Paid by the Job Coach/Skills Training Grant. Roll Call: Mr. Miller, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mr. Pitts, yes. Motion approved.

UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
2023

**MAY 8, 2023 – REGULAR BOARD MEETING**

**23-056 CONTRACT SERVICE AGREEMENT WITH QUAKER DIGITAL ACADEMY**

It was moved by Mr. Boyle and seconded by Mr. Miller to approve the contracted service agreement between QDA and USA to provide Career Tech Education at three locations (East Liverpool, Steubenville and New Philadelphia) for FY 24 at a cost to QDA of \$36,500. This contract is being completed by USA attorney Doug Bloom. Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mr. Chronister, yes; Mr. Pitts, yes. Motion approved.

**23-057 CONTRACTED SERVICE AGREEMENT WITH SOUTHERN LOCAL SCHOOLS**

It was moved by Mr. Chronister and seconded by Mr. Miller to approve the contracted service agreement between Southern Local Schools and Utica Shale Academy for Dennis Bowers as CTE Instructor for FY24. Roll Call: Mr. Chronister, yes; Mr. Miller, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion approved.

**23-058 MCTA SERVICE AGREEMENT**

It was moved by Mr. Chronister and seconded by Mr. Boyle to approve the continued contracted service agreement between MCTA and USA for FY24. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**23-059 GRADUATION CATERING**

It was moved by Mr. Miller and seconded by Mr. Chronister to approve catering of USA graduation by L&B Catering. Roll Call: Mr. Miller, yes; Mr. Chronister, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion approved.

**23-060 CTE INSTRUCTORS/ADMINISTRATOR TRAINING**

It was moved by Mr. Chronister and seconded by Mr. Miller to approve trainings for CTE Instructors/ Administrators for needed training for the following employees at \$10,000 Through NC3 at Superintendent's discretion (nt all staff will receive all trainings) for Matt Gates, John Wright, Nick Woods, Dennis Bowers, Paige Jackson, Carter Hill, William Watson reimbursable through GWOA grant for equipment purchased through grant. Roll Call: Mr. Chronister, yes; Mr. Miller, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion approved.

UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
2023

**MAY 8, 2023 – REGULAR BOARD MEETING**

**23-061 PERFORMANCE BASED STIPENDS**

It was moved by Mr. Boyle and seconded by Mr. Miller to approve performance-based stipends in correlation with IWIP Credentials for FY24 and FY25 for Career Tech Instructors / Administrators (Gates, Woods, Wright, Jackson, Bowers, Skrinjar, Hill, Watson) that meets the following thresholds:

- 225 IWIP Credentials ceiling for a \$5,000 stipend on the above approved staff. (281,250) 201,250
- 375 IWIP Credentials ceiling for a \$10,000 stipend on the above approved staff. (468,750) 308,750

Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mr. Chronister, yes; Mr. Pitts, yes. Motion approved.

**23-062 ACCESS SERVICE AGREEMENT**

It was moved by Mr. Miller and seconded by Mr. Chronister to approve the contracted service agreement between ACCESS and USA for digital transmission services, internet access services, and non-E-Rate eligible application services for FY2024. Roll Call: Mr. Miller, yes; Mr. Chronister, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion approved.

**23-063 CONTRACTED SERVICE AGREEMENT WITH JCESC**

It was moved by Mr. Chronister and seconded by Mr. Miller to approve contracted service agreement between Jefferson County Educational Service Center and USA for three academic assistants, Mentor/CHW Service Provider, and ED of Grants and Governmental Affairs services for FY2024. Roll Call: Mr. Chronister, yes; Mr. Miller, yes; Mr. Boyle, abstain; Mr. Pitts, yes. Motion approved by a vote of 3-0-1.

**23-064 PROPERTY, FLEET, AND LIABILITY INSURANCE**

It was moved by Mr. Boyle and seconded by Mr. Chronister to approve the renewal of property, fleet, and liability insurance through SORSA and McBane Insurance Agency for FY2024 at a premium of \$6,119. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
2023

**MAY 8, 2023 – REGULAR BOARD MEETING**

**23-065 LIST OF GRADUATES**

It was moved by Mr. Boyle and seconded by Mr. Miller to approve the list of graduates for the Utica Shale Academy Class of 2023 as follows:

Board, Samuel	Bryarley, Levi	Butts, Brandan
Butts, Brittney	Crooms, Aryana	Delturco, Michael
Downs, Lydia	Downs, Dorian	Frantz, Reese
Graves, Lillian	Grimwood, Kylee	Henderson, Nathan
Hollingshead, Jacob	Horton, Caleb	Iler, Vincent
Jackson, James	Kurpely, Kane	Locke, Allen
Ludt, Zachary	Mathes, Trenton	McCallister, Marcus
Mossor, Daniel	Raya, Neevah	Richards, Angel
Rivera, Carlina	Rosenberg, Cyless	Scott, Landen
Shaw, Nakoa	Smith, Joseph	Smith, Kevin
Tomlinson, Samantha	Ward, Holden	Wilson, Michael
Woolmaker, Tyler	Jeffreys, Brianna	Baldwin, Hunter
Brewer, Savannah	Hawthorne, Shane	Passio, Austen
Weeks, Ellias	Taylor, Ethan	Martenev, Kaleb
Gabel, Landon	Mayfield, Dawson	Farnsworth, Madden
Cusick, Courtney	Allen, Damari	Hickman, Isaac
Allen, Jaden	Stillwell, Kaleb	

Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mr. Chronister, yes; Mr. Pitts, yes. Motion approved.

**23-066 CONCRETE BID**

It was moved by Mr. Miller and seconded by Mr. Boyle to approve the bid from Kenny Henry Construction for three concrete jobs: ETC Storage building pad, Kubota Garage pad for relocation, and the community service handicap ramp at a cost of \$20,000. Roll Call: Mr. Miller, yes; Mr. Boyle, yes; Mr. Chronister, abstain; Mr. Pitts, yes. Motion approved by a vote of 3-0-1.

**23-067 EXECUTIVE SESSION**

It was moved by Mr. Boyle and seconded by Mr. Chronister to enter into executive session for the matters required to be kept confidential by federal law of rules or state statutes. Whereas, as a public board of education may hold an executive session only after a majority of a quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of employment. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion to enter into executive session approved.

UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
2023

**MAY 8, 2023 – REGULAR BOARD MEETING**

**23-068 RETURN TO REGULAR SESSION**

It was moved by Mr. Miller and seconded by Mr. Boyle to return to regular session. Roll Call: Mr. Miller, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mr. Pitts, yes. Motion to return to regular session approved.

**23-069 ADJOURNMENT**

It was moved by Mr. Boyle and seconded by Mr. Chronister to adjourn the meeting at 7:13 P.M. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

ATTEST:

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Board President

\_\_\_\_\_  
Treasurer

UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
2023

**JUNE 12, 2023 – REGULAR BOARD MEETING**

**CALL TO ORDER:**

**The Governing Board of the Utica Shale Academy met for a Regular Board Meeting on the Twelfth day of June 2023, and the meeting was called to order at 6:30 P.M.**

**BOARD MEMBERS IN ATTENDANCE:** Mr. Corey Boyle, Mrs. Alison Jackson, Mr. Tim Miller, and Mr. William Pitts. Also present was Robert P. Barrett, Treasurer. **ABSENT:** Mr. Marcus Chronister. Also in attendance was William Watson, Superintendent and Dr. Warren Glenn (via phone).

**23-070 REGULAR MEETING MINUTES APPROVED**

It was moved by Mr. Boyle and seconded by Mr. Miller to approve the minutes of the Regular Governing Board Meeting for May 8, 2023. Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved.

**REPORT FROM THE TREASURER**

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy, reported the federal grants, and reported the status of financial cash position to cover May 2023 expenses.

**23-071 MAY 2023 FINANCIAL REPORTS APPROVED**

It was moved by Mr. Miller and seconded by Mrs. Jackson to approve the May 2023 Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Miller, yes; Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion approved.

**SPONSOR'S REPORT**

- Academy's review was performed on June 12, 2023
- A copy of the Occupancy certificate needs to be filed with ODE.

UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
2023

**JUNE 12, 2023 – REGULAR BOARD MEETING**

**SUPERINTENDENT’S REPORT**

- Total Enrollment = 131 – No suspensions or withdrawals
- Report on Graduation ceremonies.
- Health Care Workers Grant was submitted for \$50,000.
- NC3 contacted the Academy to present their story at the NC3 convention.
- Mr. Watson testified before the Ohio Senate on transportation funding to the Academy.
- 21 students in the YSU 5G cohort.
- Construction:
  - ETC Building
    - All items are approved and completed.
    - Waiting for the Occupancy certificate.
  - Welding Lab – Making progress.
  - GOA Construction Building – Update on project reported.

**23-072 OHIO PUBLIC ENTITY PCHI SUBLICENSE AGREEMENT**

It was moved by Mr. Boyle and seconded by Mr. Miller to approve the Ohio Public Entity PCHI Sublicense E-Agreement for purchase services to do CHW work through the pathways hub. Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved.

**23-073 FY2023 BUDGET**

It was moved by Mrs. Jackson and seconded by Mr. Boyle to approve the final budget for FY2023 as follows:

General Fund (#001)	\$1,746,955.10
Capital Projects (#003)	\$332,118.00
Local Funds (#019)	\$50,385.01
School Safety Grant (#499)	\$115,230.00
ESSER (#507)	\$5,000.00
IDEA-B (#516)	\$24,181.97
Title I School Improvement (#536)	\$71,877.62
Title I School-Wide (#572)	\$14,493.69
Title I Non-Competitive (#572)	\$27,777.33
Title IV-A (#584)	\$10,000.00
Title II-A (#590)	\$2,190.63
Appalachian Region Comm. Grant	\$108,530.00
Other Federal Grants (#599)	\$8,572.00
<b>TOTAL</b>	<b>\$2,517,311.35</b>

Roll Call: Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
2023

**JUNE 12, 2023 – REGULAR BOARD MEETING**

**23-074 FY2024 BUDGET**

It was moved by Mr. Boyle and seconded by Mr. Miller to approve the FY2024 Budget as follows:

General Fund (#001)	\$1,292,682.67
Capital Projects (#003)	\$0.00
Local Funds (#019)	\$2,500.00
School Safety Grant (#499)	\$0.00
IDEA-B (#516)	\$17,750.00
Title I School Improvement (#536)	\$58,300.00
Title I School-Wide (#572)	\$10,000.00
Title I Non-Competitive (#572)	\$11,000.00
Title IV-A (#584)	\$10,000.00
Title II-A (#590)	\$2,500.00
Appalachian Region Comm. Grant	\$2,247,887.00
Other Federal Grants (#599)	\$0.00
<b>TOTAL</b>	<b><u><u>\$3,652,619.67</u></u></b>

Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved.

**23-075 FUND ADVANCE**

It was moved by Mrs. Jackson and seconded by Mr. Boyle to approve the advance of \$28,372.60 from the General Fund to the GOA Community Grant (#599-9823) until funds are available; if necessary. Roll Call: Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**23-076 EDUCATIONAL AGREEMENT WITH KENT STATE**

It was moved by Mr. Boyle and seconded by Mr. Miller to approve educational Agreement with Kent State to do CHW work through the pathways hub. Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved.

**23-077 PURCHASE SERVICE STIPEND WITH JCESC**

It was moved by Mrs. Jackson and seconded by Mr. Miller to approve purchase service stipend through JCESC for Robert Mehno at \$7500 to perform federal compliance on GWOA Grants received during FY23. Roll Call: Mrs. Jackson, yes; Mr. Miller, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion approved.



UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
2023

**JUNE 12, 2023 – REGULAR BOARD MEETING**

**23-078 OUTDOOR WELDING LAB PRICE ADJUSTMENT**

It was moved by Mr. Boyle and seconded by Mr. Miller to approve concrete price adjustment from Kenny Henry Construction from 20,000 to 24,178.00 for outdoor welding. Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved.

**23-079 PURCHASE SERVICE CONTRACT WITH JCESC**

It was moved by Mrs. Jackson and seconded by Mr. Boyle to approve a purchase service contract for Ashley Joy after her learning experience opportunity with ODD @ 4 hours a day and \$11 dollars an hour - \$11,440 yearly through JCESC. Roll Call: Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**23- 080 CHW GRANTS AND AGREEMENTS**

It was moved by Mr. Boyle and seconded by Mr. Miller to approve the following grants and agreements for CHW- Purchase Services:

WD23 - \$40,000  
CDCCCR Grant - \$10,000  
Outcome Based Payments - \$10,000

Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved.

**23-081 STUDENT TRANSPORTATION**

It was moved by Mrs. Jackson and seconded by Mr. Boyle to approve Carroll County Transit for student transportation. Roll Call: Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**23- 082 EXECUTIVE SESSION**

It was moved by Mr. Boyle and seconded by Mr. Miller to enter into executive session, for matters to be kept confidential – Staffing. Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved. The Board entered into executive session at 6:49 PM.

**23-083 RETURN TO REGULAR SESSION**

It was moved by Mrs. Jackson and seconded by Mr. Miller to return to regular session. Roll Call: Mrs. Jackson, yes; Mr. Miller, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion approved to return to regular session at 6:57 PM.

UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
2023

**JUNE 12, 2023 – REGULAR BOARD MEETING**

**23-084 PURCHASE SERVICE CONTRACT FOR THE TREASURER/CFO**

It was moved by Mr. Miller and seconded by Mrs. Jackson to approve 5-year contract to Robert Barrett as Treasurer/ CFO at the following pay scale with pickup on the pickup (this contract replaces the current contract):

FY24 \$70,000  
FY25 \$70,000  
FY26 \$75,000  
FY27 \$80,000  
FY28 \$85,000

Roll Call: Mr. Miller, yes; Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion approved.

**23-085 ADJOURNMENT**

It was moved by Mrs. Jackson and seconded by Mr. Boyle to adjourn the meeting at 6:59 P.M.

Roll Call: Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

ATTEST:

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Board President

\_\_\_\_\_  
Treasurer

UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
2023

**JULY 10, 2023 – REGULAR BOARD MEETING**

**CALL TO ORDER:**

**The Governing Board of the Utica Shale Academy met for a Regular Board Meeting on the Tenth day of July 2023, and the meeting was called to order at 6:30 P.M.**

**BOARD MEMBERS IN ATTENDANCE:** Mr. Corey Boyle, Mr. Marcus Chronister, Mrs. Alison Jackson, Mr. Tim Miller, and Mr. William Pitts. Also present was Robert P. Barrett, Treasurer. **ABSENT:** None. Also in attendance was William Watson, Superintendent and Dr. Warren Glenn (via phone).

**23-086 REGULAR MEETING MINUTES APPROVED**

It was moved by Mr. Boyle and seconded by Mr. Miller to approve the minutes of the Regular Governing Board Meeting for June 12, 2023. Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved.

**REPORT FROM THE TREASURER**

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy, reported the federal grants, and reported the status of financial cash position to cover June 2023 expenses.

**23-087 JUNE 2023 FINANCIAL REPORTS APPROVED**

It was moved by Mr. Chronister and seconded by Mr. Miller to approve the June 2023 Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Chronister, yes; Mr. Miller, yes; Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion approved.

**SPONSOR'S REPORT**

- ODE's monthly newsletter
- A copy of the Opening Assurances for the new school year.

UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
2023

**JULY 10, 2023 – REGULAR BOARD MEETING**

**SUPERINTENDENT’S REPORT**

- Total Enrollment = 89 – No suspensions or withdrawals
- 31 in special education
- New drop-out recovery in the new biennium budget. \$1,100 per student.
- NC3 contacted the Academy to present their story at the NC3 convention.
- Youth Builders – Ohio Department of Labor for at risk students.
- 21 students in the YSU 5G cohort completed the course.
- Construction:
  - ETC Building
    - Waiting for the Occupancy certificate.
    - Waiting on the State to approve final ETC plans.
  - Welding Lab:
    - Police report against the contractor.
  - Hutson Building:
    - HVAC to be completed soon.
    - Looking at using epoxy on the basement floor.
  - Church – to house purchase services.

**23-088 RESIGNATION**

It was moved by Mr. Chronister and seconded by Mrs. Jackson to accept the resignation of Maia Amato effective June 23, 2023. The Academy wishes her well as the treasurer at Wellsville Local Schools. Roll Call: Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**23-089 CAREER TECH AIDE PURCHASE SERVICE AGREEMENT**

It was moved by Mr. Boyle and seconded by Mrs. Jackson to approve the purchase service agreement with JCESC for a Career Tech (China Willis) for the 2023/24 school year. Roll Call: Mr. Boyle, Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**23-090 DETENTION RETENTION ASSIGNMENT MONITOR PURCHASE SERVICE AGREEMENT**

It was moved by Mrs. Jackson and seconded by Mr. Boyle to approve the purchase service agreement with JCESC for a Detention Retention Assignment Monitor for the 2023/24 school year. Roll Call: Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
2023

**JULY 10, 2023 – REGULAR BOARD MEETING**

**23-091 GENERAL EDUCATION TUTOR PURCHASE SERVICE AGREEMENT**

It was moved by Mr. Boyle and seconded by Mr. Miller to approve the purchase service agreement with JCESC for a General Education Tutor for the 2023/24 school year. Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mr. Chronister, yes; Mrs. Jackson, yes, Mr. Pitts, yes. Motion approved.

**23-092 PART-TIME INTERVENTION SPECIALIST PURCHASE SERVICE AGREEMENT**

It was moved by Mr. Chronister and seconded by Mr. Boyle to approve the purchase service agreement with JCESC for a part-time Intervention Specialist (2 days per week) with JCESC for the 2023/24 school year. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**23-093 STAFF PURCHASE SERVICE AGREEMENTS**

It was moved by Mrs. Jackson and seconded by Mr. Miller to approve the purchase service agreements with Southern Local Schools for the 2023/24 school year for the following: Carter Hill, Matt Gates, Michael Skrinjar, Nick Woods, Paige Jackson, John Wright, Dennis Bowers, Teachers of Record: Michael Skrinjar and Kyle Exline, Special Ed extra time for Michael Skrinjar and Mariah Hart. Roll Call: Mrs. Jackson, yes; Mr. Miller, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mr. Pitts, yes. Motion approved.

**23-094 ENERGY HARBOR AGREEMENT**

It was moved by Mr. Miller and seconded by Mr. Boyle to approve a four-year agreement with Energy Harbor at .0698 KWh. Roll Call: Mr. Miller, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved.

**23-095 AUGUST BOARD MEETING**

It was moved by Mrs. Jackson and seconded by Mr. Chronister to move the August Board meeting to August 7, 2023, at 6:30 PM. Roll Call: Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Boyle, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**23-096 ADJOURNMENT**

It was moved by Mr. Boyle and seconded by Mrs. Jackson to adjourn the meeting at 6:52 P.M. Roll Call: Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

ATTEST:

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Board President

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Treasurer

UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
2023

**AUGUST 7, 2023 – REGULAR BOARD MEETING**

**CALL TO ORDER:**

**The Governing Board of the Utica Shale Academy met for a Regular Board Meeting on the Seventh day of August 2023, and the meeting was called to order at 6:30 P.M.**

**BOARD MEMBERS IN ATTENDANCE:** Mr. Corey Boyle, Mr. Marcus Chronister, and Mr. William Pitts. Also present was Robert P. Barrett, Treasurer. **ABSENT:** Mrs. Alison Jackson and Mr. Tim Miller (Mr. Miller was listening via phone). Also in attendance was William Watson, Superintendent and Dr. Warren Glenn (via phone).

**23-097 REGULAR MEETING MINUTES APPROVED**

It was moved by Mr. Boyle and seconded by Mr. Chronister to approve the minutes of the Regular Governing Board Meeting for July 10, 2023. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mr. Pitts, yes. Motion approved.

**REPORT FROM THE TREASURER**

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy, reported the federal grants, and reported the status of financial cash position to cover July 2023 expenses.

**23-098 JULY 2023 FINANCIAL REPORTS APPROVED**

It was moved by Mr. Chronister and seconded by Mr. Boyle to approve the July 2023 Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion approved.

**SPONSOR'S REPORT**

- ODE's visitations on August 2<sup>nd</sup> & 3<sup>rd</sup>.
- Opening Assurances on August 10<sup>th</sup>
- Transportation survey.
- Completing the Governance tiles on the ODE web site.

UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
2023

**AUGUST 7, 2023 – REGULAR BOARD MEETING**

**SUPERINTENDENT’S REPORT**

- Attended the Columbiana County Fair as a vendor.
- Looking at expanding to Chillicothe and/or Athens.
- Looking at expanding to include 7<sup>th</sup> and 8<sup>th</sup> grades.
- Bids on the new building exceeded the estimates.
- Fire extinguishers passed in all buildings.
- In FY23, the Academy received \$154,000 in Federal grants. For FY24, the Academy is projected to receive about \$205,232.

**23-099 APPLICATION FOR NEW SCHOOL AT CHILLICOTHE AND/OR ATHENS**

It was moved by Mr. Boyle and seconded by Mr. Chronister to approve resolution approving William Watson on the behalf of Utica Shale Academy of Ohio to proceed with and submit new school application at Chillicothe and/or Athens locations under the name Utica Shale Academy of Southeastern Ohio. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mr. Pitts, yes. Motion approved.

**23-100 APPLICATION TO AMEND CURRENT CHARTER TO ALLOW FOR 7<sup>TH</sup>-8<sup>TH</sup> GRADES**

It was moved by Mr. Boyle and seconded by Mr. Chronister to approve resolution approving William Watson on the behalf of Utica Shale Academy of Ohio to proceed with an amendment to the current Charter to allow for 7-8th grade. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mr. Pitts, yes. Motion approved.

**23-101 STIPENDS FOR SCHOOL BUILDING PREPARATIONS**

It was moved by Mr. Chronister and seconded by Mr. Boyle to approve the \$2000 stipends through Southern Local Schools, for school building preparations for the following personnel:

Carter Hill	Matt Gates	John Wright	Nick Woods
Dennis Bowers	Thomas Redman	William Watson	

Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion approved.

**23-102 GAAP CONVERSION CONTRACT**

It was moved by Mr. Boyle and seconded by Mr. Chronister to approve a five-year contract with Plattenburg Certified Public Accountants for GAAP Conversion services at the cost of \$4,500 for FY23, \$4,650 for FY24, \$4,800 for FY25, \$4,950 for FY26 and \$4,950 for FY27. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mr. Pitts, yes. Motion approved.

UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
2023

**AUGUST 7, 2023 – REGULAR BOARD MEETING**

**23-103 ADJOURNMENT**

It was moved by Mr. Chronister and seconded by Mr. Boyle to adjourn the meeting at 6:50 P.M. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mr. Pitts, yes. Motion approved.

ATTEST:

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Treasurer



UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
2023

**SEPTEMBER 11, 2023 – REGULAR BOARD MEETING**

**CALL TO ORDER:**

**The Governing Board of the Utica Shale Academy met for a Regular Board Meeting on the Eleventh day of September 2023, and the meeting was called to order at 6:30 P.M.**

**BOARD MEMBERS IN ATTENDANCE:** Mr. Corey Boyle, Mr. Marcus Chronister, Mrs. Alison Jackson, Mr. Tim Miller, and Mr. William Pitts. Also present was Robert P. Barrett, Treasurer. **ABSENT:** None. Also in attendance was William Watson, Superintendent and Dr. Warren Glenn (via phone).

**23-104 REGULAR MEETING MINUTES APPROVED**

It was moved by Mr. Chronister and seconded by Mr. Miller to approve the minutes of the Regular Governing Board Meeting for August 7, 2023. Roll Call: Mr. Chronister, yes; Mr. Miller, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved.

**REPORT FROM THE TREASURER**

Robert Barrett gave a brief overview of the financial status of Utica Shale Academy, reported the federal grants, and reported the status of financial cash position to cover August 2023 expenses.

**23-105 AUGUST 2023 FINANCIAL REPORTS APPROVED**

It was moved by Mr. Boyle and seconded by Mr. Miller to approve the August 2023 Financial Reports as presented by the Treasurer. The Financial Report included the following: Monthly Cash Reconciliation Report, Financial Report (FINSUMM), Check Register (CHKREG), Cash Flow Statement, and Monthly Cash Balance Comparison Charts. Roll Call: Mr. Boyle, yes; Mr. Miller; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved.

**SPONSOR'S REPORT**

- Completed the Governance tiles on the ODE web site.
- Fall site visit next month.
- Sponsorship application due by September 15<sup>th</sup>.

UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
2023

**SEPTEMBER 11, 2023 – REGULAR BOARD MEETING**

**SUPERINTENDENT’S REPORT**

- Enrollment at 138 students. Paused any additional enrollments due to transportation.
- Enrolled 54 students since August 1<sup>st</sup>.
- 1 expulsion hearing for September 25<sup>th</sup> for fighting.
- Welding Lab open house is set for September 12<sup>th</sup>.
- Superintendent has not heard back from the owner of Williams building.
- School opened well.
- Ordered 72 Chromebook computers for the students.
- CTE Conference in two weeks.
- Appalachia Forward Conference on September 27<sup>th</sup>.
- Outdoor Classroom and PBIS is a success so far.
- Community Center is up and running. CHW’s have been building clientele.
- School safety training is continuing.
- Welding students and staff will make demolition derby cars as a senior capstone project and run in the county fair derby.
- 300-page charter completed for the Southeast campus.
- Meeting with Ohio University Chillicothe and mayor went well.
- Meeting with Senator Rulli and State Representative Blasdell on Wednesday (9/13/23).

**23-106 AMEND M-23-101**

It was moved by Mr. Chronister and seconded by Mr. Boyle to amend M 23-101 to change the amounts from \$2,000 to \$2,500 for the following staff: Matt Gates, John Wright, Nick Woods, and Dennis Bowers. Roll Call: Mr. Chronister, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**23-107 DONATION**

It was moved by Mrs. Jackson and seconded by Mr. Miller to accept the donation of \$5,000 to be used in the logic controls curriculum. Roll Call: Mrs. Jackson, yes; Mr. Miller, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mr. Pitts, yes. Motion approved.

**23-108 PLC LAB**

It was moved by Mr. Boyle and seconded by Mr. Chronister to name the PLC Lab after Williams Company for the generous donation. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**23-109 RESIGNATION**

It was moved by Mr. Boyle and seconded by Mrs. Jackson to accept the resignation of Mr. RB Mehno retroactively to August 31, 2023. Roll Call: Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Chronister, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
2023

**SEPTEMBER 11, 2023 – REGULAR BOARD MEETING**

**23-110 SERVICE AGREEMENT WITH THE NEWBOLD GROUP**

It was moved by Mr. Chronister and seconded by Mr. Miller to approve the service agreement with The Newbold Group to provide grant writing and management services effective September 1, 2023. Roll Call: Mr. Chronister, yes; Mr. Miller, yes; Mr. Boyle, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved.

**23-111 SENIOR CAPSTONE PROJECT**

It was moved by Mr. Boyle and seconded by Mr. Miller to allot \$7,500 to the welding lab instructors to build and run three cars in the Columbiana County Fair Demolition Derby. Students will fab and weld the cars and they will be painted to show Utica Shale colors and logos. Three graduating students (at least 18 years old) will be selected to drive the vehicles as a PBIS reward and USA representative with waivers to be signed. Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved.

**23-112 FY2024 BUDGET**

It was moved by Mr. Miller and seconded by Mr. Boyle to approve the FY2024 Budget as presented.

Fund	Amount
General Fund	\$2,132,792.08
Capital Projects	\$53,100.00
Miscellaneous Local Grants	\$0.00
Miscellaneous State Grants	\$0.00
ESSER	\$62,270.79
IDEA-B	\$29,226.63
Title I	\$66,316.29
Title I	\$68,746.52
Title IV	\$16,000.00
Title II-A	\$4,933.64
Miscellaneous Federal Grants	\$28,193.00
GOA Grant	\$2,365,924.40
<b>TOTAL FY24 BUDGET</b>	<b>\$4,827,503.35</b>

Roll Call: Mr. Miller, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved.

UTICA SHALE ACADEMY  
GOVERNING BOARD MEETING MINUTES  
2023

**SEPTEMBER 11, 2023 – REGULAR BOARD MEETING**

**23-113 ARMED DEFENSE TRAINING**

It was moved by Mr. Boyle and seconded by Mr. Chronister to approve the training with ATG for Armed Defense Training for the entire staff at a cost of \$6,900. Roll Call: Mr. Boyle, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved.

**23-114 LIVE FIRE TRAINING**

It was moved by Mr. Boyle and seconded by Mr. Miller to approve the training with ATG for Live Fire Training for the 2023/24 school year at a cost of \$6,900. Roll Call: Mr. Boyle, yes; Mr. Miller, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved.

**23-115 EXECUTIVE SESSION**

It was moved by Mrs. Jackson and seconded by Mr. Miller to enter into executive session to discuss matters concerning compensation for employees. Roll Call: Mrs. Jackson, yes; Mr. Miller, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mr. Pitts, yes. Motion approved.

**23-116 RETURN TO REGULAR SESSION**

It was moved by Mr. Chronister and seconded by Mrs. Jackson to return to regular session. Roll Call: Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Boyle, yes; Mr. Miller, yes; Mr. Pitts, yes. Motion approved to return to regular session.

**23-117 ADJUST COMPENSATION FOR CARTER HILL**

It was moved by Mr. Miller and seconded by Mr. Boyle to adjust the salary in the service agreement with Southern Local Schools for the purchased services of Carter Hill to a salary of \$90,000 per year. Roll Call: Mr. Miller, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved.

**23-118 ADJUST COMPENSATION FOR WILLIAM WATSON**

It was moved by Mr. Miller and seconded by Mr. Boyle to adjust the salary in the service agreement with Southern Local Schools for the purchased services of William Watson to a salary of \$135,000 per year. Roll Call: Mr. Miller, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mrs. Jackson, yes; Mr. Pitts, yes. Motion approved.

**23-119 ADJOURNMENT**

It was moved by Mrs. Jackson and seconded by Mr. Miller to adjourn the meeting at 7:02 P.M. Roll Call: Mrs. Jackson, yes; Mr. Miller, yes; Mr. Boyle, yes; Mr. Chronister, yes; Mr. Pitts, yes. Motion approved.

ATTEST:

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Board President

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Treasurer